AGENDA ITEM: 8 b
DATE: 4/20/2016

SEQUOIA UNION HIGH SCHOOL DISTRICT
Redwood City, California 94062

TO: Board of Trustees
DATE: April 20, 2016

FROM: James Lianides, Superintendent
SUBJECT: Personnel Recommendations for April 20, 2016 Board Meeting

Employment – Certificated

Cruz	Claudia	M	Teacher – World Languages	1.0 fte	08/15/16	E.C. 44909
Duarte	Michael	M	Teacher - English	1.0 fte	08/15/16	Probationary 2
Heintz	Veronica	C	Teacher – Science	1.0 fte	08/15/16	Probationary 1
Jaworski	Alanna	M	Teacher – English	1.0 fte	08/15/16	Probationary 2
Knowles-Hinrichs	Joshua	S	Teacher – English	.2 fte	03/20/16 – 06/03/16	E.C. 44920
Kirkpatrick	Shannon	M	Teacher – English	1.0 fte	08/15/16	Probationary 2
Uptegraft	Amy	S	Teacher – English	.2 fte	03/21/16 - 06/03/16	E.C. 44920

Approved Requests for Leave of Absence for the 2016-17 School Year

Davidson	Laura	S	Teacher – English	100% leave	Section 9.1.1-(A-5)
Dessus	Elaine	W	Guidance Counselor	40% leave	Section 9.1.1-(A-5)
Hirata	Rika	M	Teacher – Art	80% leave	Section 9.1.1-(A-5)
Ko	Kevin	S	Teacher – Mathematics	40% leave	Section 9.1.1-(A-5)
Nordstrom	Kelly	W	Teacher – World Languages	100% leave	Section 9.1.0-(A-5)
Sanford	Ethan	S	Teacher – Industrial Arts	40% leave	Section 9.1.1-(A-6)
Taylor	Nicole	W	Teacher – English	100% leave	Section 9.1.1-(A-5)

Notice of Termination-Certificated

Colvig	Robert	C	Teacher – English	Resignation	1.0 fte	06/03/16
Friedmann	Max	S	Teacher – Mathematics	Resignation	1.0 fte	06/03/16
Lynch	Lauren	W	Teacher – Education Specialist	Retirement	1.0 fte	06/03/16
Milhaupt	Donald	D	Director Student Services	Retirement	1.0 fte	07/01/16
Paepcke	Inez	M	Teacher – Academies	Retirement	.6 fte	06/03/16
Sullivan	Monique	M	Teacher – English	Resignation	1.0 fte	06/03/16

Jacqueline McEvoy, Assistant Superintendent

AGENDA ITEM: 8 b
DATE: 4/20/2016

SEQUOIA UNION HIGH SCHOOL DISTRICT
Redwood City, California 94062

TO: Board of Trustees

DATE: April 20, 2016

FROM: James Lianides, Superintendent

SUBJECT: Personnel Recommendations for April 20, 2016 Board Meeting

Employment – Classified

Arroyo	Damiana	M	IA II	Short-Term	1.0 fte	03/01/16
Barragan Ramos	Jesus	D	Student Worker	Student	0.5 fte	09/17/15
Cunningham	Carol	C	Attendance Clerk – Sub	Short-Term	1.0 fte	01/05/16
Flaig	Heidi	C	Attendance Clerk – Sub	Short-Term	1.0 fte	04/11/16
Frias	Selena	M	School Secretary – Sub	Short-Term	1.0 fte	04/11/16
Galvan	Magdalena	S	IA II / Bilingual	Short-Term	0.5 fte	01/04/16
Garcia	Eduardo	D	Student Worker	Student	0.5 fte	11/13/15
Gutierrez	Maria	S	IA II / Bilingual	Short-Term	1.0 fte	03/14/16
Makaafi	Steven	D	Student Worker	Student	0.5 fte	09/09/15
Martinez	Melissa	A	Career Navigator	Probationary	1.0 fte	04/01/16
Peck	Jennifer	W	IA II / Testing	Short-Term	1.0 fte	04/11/16
Torres	Wilfrido	D	Student Worker	Student	0.5 fte	04/20/16

Notice of Terminations

Avalo	Jose	D	Bus Driver – Sub	Resignation	1.0 fte	04/07/16
Lee	Jerome	W	SCIA	Resignation	1.0 fte	03/31/16

Employment – Summer School

Jacqueline McEvoy, Assistant Superintendent

AGENDA ITEM: 8c
DATE: April 20, 2016

SAN MATEO COUNTY OFFICE OF EDUCATION

SAN MATEO COUNTY OFFICE OF EDUCATION

Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Sequoia Union High School District

Person completing this form: James Lianides Title: Superintendent

Quarterly Report Submission Date:
(*check one*)

- ☐ October 31, 2015 (Covers 7/1/15 – 9/30/15)
- ☐ January 31, 2016 (Covers 10/1/15 – 12/31/15)
- ☐ April 30, 2016 (Covers 1/1/16 – 3/31/16)
- ☐ July 31, 2016 (Covers 4/1/16 – 6/30/16)

Date for information to be reported publicly at governing board meeting: _____

Please check the box that applies:

- ☐ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. Copies of the complaint and the District's written response will be sent to SMCOE.

Please mark the table below with zero if there are no complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

James Lianides, Ed.D.
Print Name of District Superintendent

Signature of District Superintendent

April 20, 2016
Date

Return via fax or email to Katie Ghazarian
San Mateo County Office of Education
kghazarian@smcoe.org
(650) 802-5337
Fax (650) 802-5322

September 16, 2015
KG

WESTON MILES
ARCHITECTS

17500 Depot St. Suite #120,
Morgan Hill, CA 95037
www.wmarchitects.com

Tel. 408.779.6686
Fax. 408.778.9417

California Air Resources Board, CoolCalifornia Small Business of the Year
Santa Clara League of Conservation Voters, Environmental Business of the Year

April 13, 2016

Matthew Zito
Chief Facility Officer
Sequoia Union High School District
Re: Carlmont School Improvements #390: Weight Room

Dear Matthew,

Thank you for the opportunity to submit the enclosed proposal for your project. We appreciate your interest in Weston Miles Architects and look forward to working with you.

This proposal fee amount includes $20,475 originally included in purchase order #77248 Kitchen-MUR & Locker Rooms.

This proposal includes Pre-Design through Construction Administration including close out for the Weight Room WMA offers complete Architectural Design Services. The standard phases of Design include:

- **Pre-Design**
- **Schematic Design**
- **Initial Planning Review**
- **Design Development**
- **Construction Documents**
- **Processing**
- **Bidding and Bid Evaluation**
- **Construction Administration**

If you have any questions or if we can assist you in any way as you review the enclosed proposal, please feel free to call me. Upon approval and acceptance, please sign and return this proposal.

Sincerely,

Lesley L. Miles, AIA, LEED® AP
Weston Miles Architects, Inc.

I. SCOPE OF WORK

A. Carlmont Weight Room

1. The weight room has never been updated for use changes, accessibility and HVAC. Based on our walk-through of the existing weight room, the following observations were made and discussed:
2. General
    a) The existing space and equipment is outdated
    b) The space is too small and disorganized
        (1) The office in the space can be removed however it does not impinge substantially on the space so it will not free up space.
    c) Access is through the boys locker room and discourages girls from using the equipment.
    d) The existing boiler system does not work, mechanical and ventilation needs to be established.
    e) The flooring is uneven and a
    f) tripping hazard.
    g) The relationship to the exterior yard and both the boys and girls locker rooms needs to be improved.
    h) Flow is not provided with no clear access and sufficient space around equipment while working out.

II. FEE

A. Our fee to complete the proposed work listed in Scope Item A is per the following fee schedule (II.B):

B. Schedule Scope of Work

Programming

- Work with the Site Staff and facilities team to develop the program.
    - WMA internal consultant for programming
- Analyze budget for improvements to determine scope

Schematic Design

- Secure existing drawings - District to provide existing CADD files if available.
- Develop Schematic plan working with site team. Estimated 4 meetings
- Develop flow and approach. What is currently happening and how can minor revisions to the spaces create significant change.
    - Look at as a part of the whole, as there is no overall Master Plan of exterior and interior site usage and linking.

    - Look at future connections to weight room
- Assessment
    - Electrical assessment of existing utilities
    - Mechanical assessment of existing HVAC, gas and plumbing
    - Structural assessment
    - Asbestos survey (by District)

Design Development

- Coordinate all materials for review
- Develop interior elevations
- Meetings to review. Estimated 4 meetings
- Finalize and coordinate with District Standards
    - Coordinate and review with maintenance

Construction Drawings

- Finalize construction Documents
    - Work with District ensure conformance with standards
- Meetings to review. Estimated 5 meetings

DSA submittal

- Submit to DSA
- Provide back-check and coordination

Bidding

- Assist the District Project manager in developing the Bid package
- Provide pre-bid RFi responses
- Site walk with Consultants and potential contractors
- Analyze bids with District PM

Construction Administration

- Set up DSA box and coordinate with IOR and Contractor.
- Kick off meeting with Contractor
- Weekly meeting
- Response to RFI's
- Review Submittals

Project Closeout

- District Closeout
- DSA closeout

Total Fee **Per Exhibit B**

Proposal Fee Summary

Per Exhibit B: Weight Room	$145,000

III. CONSULTANTS - Supporting documentation required when submitting an invoice

A. Consultants are included in the above fee

IV. SERVICES NOT INCLUDED IN THIS PROPOSAL

A. Additional submittals and incorporating changes requested by DSA, City or County
B. Geotechnical Reports are to be provided by the District if necessary
C. Surveying is provided by the District.
D. Structural analysis of the entire building if required
E. Additional ADA accessibility requirements outside of the weight room area
F. Professional Cost estimator if required
G. Asbestos abatement coordination

V. CHANGES OR ADDITIONS TO SCOPE OF WORK

A. In the event you desire services of our firm in addition to those indicated in the scope of work above, and in the event you order changes to work already completed by us and approved by you, such services shall be considered Additional Work. All such Additional Work shall be billed to you at our hourly rates plus the cost of reproduction (see Schedule of Fees), or presented in an additional contract for your approval prior to commencement. No such additional work shall be undertaken by our firm without prior written authorization from you.

VI. SCHEDULE

A. Work can start upon agreement and signature of this proposal
B. Dependent on executed Contract, level of involvement and timing for decision making the schedule can be as follows:

1. Scope Items I.A

October 30 - April 12: Settle on contract with deliverables noted above.

November 4th: Research existing school documents

November 4th - December 6: Programming & Schematic Design

December 7th - January 1st: Develop cost estimate

January 1st - May 1st: CGS Approval

January 1st - May 15th: Complete CD's and submit to DSA

May 15th - August 1st: Obtain DSA approval

August 1st : Bidding

September 1st: Start work

December 31st: Finish work

VII. REIMBURSABLE EXPENSES

A. See Exhibit A - Reimbursable expenses are included in this fee proposal.
B. Reimbursable expenses not listed in Exhibit A must be approved by the district and support documentation supplied when invoicing, NTE $5,000.00.
C. All DSA and Municipal fees are the sole responsibility of the owner.

VIII. BILLING AND INVOICING

A. Invoices shall be due when billed, terms Net 30. Finance charges shall accrue on delinquent accounts, per contract. Payment may be by cash, check or major credit card.

IX. TERMINATION OF AGREEMENT

A. This Agreement may be terminated by either party upon Fourteen days written notice. In the event of termination, not the fault of the architect, the architect shall be compensated for services performed prior to termination, together with the reimbursable expenses due at that time. Upon termination of this agreement, the City or County will be notified that Architect is to be removed as the Architect of Record unless mutually agreed upon by both parties.

X. CADD FILES

A. The design produced is the intellectual property of the design firm and architects strive to have projects built correctly and accurately for clients, users, and their own professional portfolio. Architects can best control the information transferred to contractors and clients in printed copies or a PDF file. Electronic CADD files are working drawings that rely on the computer program they are opened in, the operating system, program version, etc. to accurately convey the design. Even if the electronic files are opened correctly, they do not always contain all the information in the contract documents. For this reason it is much more difficult to control how the electronic files will be interpreted by the end user and anomalies in transmission and transcription can occur. Upon written request, a copy of the electronic CADD files will be released to the Client at the completion of this service agreement upon execution of liability waiver at no additional cost to the District.

XI. DEPOSIT

A. No deposit required

Thank you and we look forward to working with you. Please sign below to acknowledge your agreement and we will proceed with finalizing an agreement.

_____ Date: _____

Matthew Zito

_____ Date: _____

Lesley L. Miles, AIA, LEED ® AP.
Weston Miles Architects, Inc.

Exhibit A

SERVICE FEES

Hourly Fees for Service:

Principal Architect	$185.00
Sr. Project Manager	$140.00
Project Architect	$125.00
Project Manager	$100.00
Principal Landscape Architect	$185.00
Architectural Draftsperson	$80.00
Landscape Draftsperson	$80.00
Clerical	$65.00

The following expenses are part of the fee service and are not allowed to be invoiced as Costs and Reimbursable Expenses" as defined above:

- Printing and Delivery. Expense of printing, plotting and delivery for milestone submittals. contractor submittals and basic coordination printing.
- Travel. Local Travel (50 miles from either the project site, the Consultant's office(s), or the District's office) incurred by Consultant to District locations and local agencies.
- Long Distance Telephone Costs. Long distance telephone calls and long distance telecopier costs are not recoverable, but are recoverable in connection with Additional Services.
- Delivery Costs. Courier services and overnight delivery costs are not recoverable, but are recoverable for Additional Services if requested by the District/CM.
- Reproduction Costs. Reproduction and postage costs of required plans, specifications, bidding and Contract Documents, are not, but are recoverable for Additional Services. Reproduction and delivery costs for associated with bidding and construction sets shall be reimbursable.

ADDITIONAL SERVICES

The District will pay the Consultant for Additional Services as agreed to in a written addendum or amendment ("Amendment") to this Contract executed by the District and the Consultant Payment for all such Additional Services shall be in an amount and upon the terms set out in such amendment. Each such Amendment shall provide for a fixed price or, where payment for such Additional Services is to be on an hourly basis, for a maximum amount. Each Amendment shall also provide for a method of payment (i.e., partial payments or lump sum) and whether it will be based upon percentage of completion or for services billed.

The District prefers to have all (Additional Service) printing to go through the District printing service at American Reprographics. This service requires prior District approval. This charge must be billed directly to the District at actual cost with no percentage added.

INVOICES

All payments shall require a written invoice from Consultant in a form acceptable to District. District shall make payment on approved amounts within each invoice within 30 calendar days of receipt.

Disputed invoices shall be returned to Consultant within ten (10) working days after receipt of invoice.

Payments for Basic and Additional Services and Reimbursable Expenses shall be due and payable within 30 days of receipt of the Consultant's invoice.

The District shall not withhold payments to the Architect contingent on the construction and completion of the project, or receipt of funds, reimbursables, or credits from other parties who may be liable for claims by the Owner.

MISCELLANEOUS COSTS- supporting documentation required when submitting an invoice

Consultant Services- (billing must include supporting documentation for the service)	Fees plus 10%
Mileage	56 cents per mile

Exhibit B

Carlmont Weight Room			
SUHSD - Carlmont	Construction	Fee Schedule	Amount
	$1,250,000		
First $500,000	$500,000	12.00%	$60,000
Next $500,000	$500,000	11.50%	$57,500
Next $1,000,000	$250,000	11.00%	$27,500
Next $4,000,000	$1,000,000	10.00%	
Next $4,000,000	$1,000,000	9.00%	
Over $10,000,000	$10,000,000	8.00%	
Architectural Fee			$ 145,000
Civil Engineer			
Geotechnical Engineer	District		
Total Design Fee			$ 145,000
Phasing Summary			
Programming & Schematic Design		12%	$ 17,400
Design Development		20%	$ 29,000
Construction Documents		40%	$ 58,000
Construction Documents DSA		5%	$ 7,250
DSA Approval		2%	$ 2,900
Construction Administration		19%	$ 27,550
Close-Out		2%	$ 2,900
		100%	$ 145,000
Reimbursables per Exhibit A			
OPSC Funding Fee Planning			
If project is to try for funding. OPSC on a time and materials basis not to exceed $4,000			

EDUCATIONAL SERVICES
SEQUOIA UNION HIGH SCHOOL DISTRICT
Request to Declare Textbook Obsolete or
Non-Accountable
04/20/16

Textbook	ISBN#	Publisher	Author	Copyright date	Subject	Site
Prentice Hall Literature-Gold Leve	**0130548057**	Pearson Prentice Hall	Kate Kinsella, Kevin Feldmar	2002	English	Sequoia
California Edition			Colleen Shea Stump			

Order Form

To:
Sequoia Union High School District
480 James Ave.
Redwood City, CA 94062-1041

Date: March 19, 2016

Hobsons Contact:
Tom O'Rourke
tom.orourke@hobsons.com
(510) 379-2244

Product or Service	Subscriber	Quantity	Unit	Start Date	End Date	Price
AchieveWorks	Carlmont High School	2,139.00	Enrollment	6/28/2016	6/27/2019	$6,417.00
AchieveWorks	East Palo Alto Academy	288.00	Enrollment	6/28/2016	6/27/2019	$1,485.00
AchieveWorks	Menlo-Atherton High School	2,272.00	Enrollment	6/28/2016	6/27/2019	$6,816.00
AchieveWorks	Sequoia High School	2,073.00	Enrollment	6/28/2016	6/27/2019	$6,219.00
AchieveWorks	Woodside High School	1,735.00	Enrollment	6/28/2016	6/27/2019	$5,205.00
Naviance eDocs	Carlmont High School	500.00	SrEnrollment	6/28/2016	6/27/2019	$1,575.00
Naviance eDocs	East Palo Alto Academy	64.00	SrEnrollment	7/28/2017	6/27/2019	$1,006.25
Naviance eDocs	Menlo-Atherton High School	490.00	SrEnrollment	6/28/2016	6/27/2019	$1,575.00
Naviance eDocs	Sequoia High School	457.00	SrEnrollment	6/28/2016	6/27/2019	$1,575.00
Naviance eDocs	Woodside High School	405.00	SrEnrollment	6/28/2016	6/27/2019	$1,575.00
Naviance Alumni Tracker	Carlmont High School	1.00	Sites	6/28/2016	6/27/2019	$1,275.00
Naviance Alumni Tracker	East Palo Alto Academy	1.00	Sites	6/28/2016	6/27/2019	$1,275.00
Naviance Alumni Tracker	Menlo-Atherton High School	1.00	Sites	6/28/2016	6/27/2019	$1,275.00
Naviance Alumni Tracker	Sequoia High School	1.00	Sites	6/28/2016	6/27/2019	$1,275.00
Naviance Alumni Tracker	Woodside High School	1.00	Sites	6/28/2016	6/27/2019	$1,275.00
Naviance for High School	East Palo Alto Academy	288.00	Enrollment	7/28/2017	6/27/2019	$2,108.33
Naviance for High School - District Edition	Carlmont High School	2,139.00	Enrollment	6/28/2016	6/27/2019	$21,176.10
Naviance for High School - District Edition	Menlo-Atherton High School	2,272.00	Enrollment	6/28/2016	6/27/2019	$22,492.80
Naviance for High School - District Edition	Sequoia High School	2,073.00	Enrollment	6/28/2016	6/27/2019	$20,522.70
Naviance for High School - District Edition	Woodside High School	1,735.00	Enrollment	6/28/2016	6/27/2019	$17,176.50
					Discount:	($11,801.73)
					Total Price:	$111,497.95

Notes: *(if applicable)*	Subscription to Naviance eDocs is based on enrollment of Senior class only.
Comments:	All figures quoted are exclusive of sales tax. Carlmont, East Palo Alto Acad., Menlo-Atherton,Sequoia and Woodside, 5 High Schools Product: Alumni Tracker: All Sites Start Date: 6/28/2016 Acheiveworks: All Sites eDocs: All Sites 13% Discount for Signing by April 28, 2016 Naviance non District: East Palo Alto Academy Naviance District HS: 5 HS's

Please complete or update the following information:

Account Contacts	Name	Email Address
Primary	Brandon Lee	
Billing	Brandon Lee	blee@seq.org
Data/Technology		
Training		
Payment Method:	☐ Purchase Order # _____ ☐ Credit Card # _____ ☐ Check ☐ Wire Transfer #_____	*If paying by credit or debit card* Expiration Date (MM/YY): _____ / _____ Billing Zip Code: _____ Security Code : _____
CEEB Code:		

Prices are valid for 30 days from the date specified above. All costs are denominated in U.S. dollars. Payment is due within 30 days of your invoice date. Unless separate invoice and payment terms are specified, Hobsons will issue invoices once per year, with the first taking place upon execution of the order form and then annually thereafter throughout the term of the contract. Payment terms in all instances are Net 30.

The services are delivered in accordance with applicable terms that can be found at https://succeed.naviance.com/auth/signin?tos=1#/tos. By signing below, you agree to be bound by such terms and that such terms are made a part of this contract.

Please complete the contact and payment information as indicated, then sign below to indicate your acceptance. By signing this contract, you are stating that you are authorized by your institution to make this purchase. If a Purchase Order is required for payment to be issued, please indicate below. If you have selected professional services, travel expenses for on-site professional services will be billed separately following your session(s).

_____ *Yes, a Purchase Order is required. It will be sent to Naviance by* _____.

Upon execution by Authorized Signatory, Client hereby agrees to the Terms of Service which will become effective together with this Order Form as of the Signature Date below.

Signature	Printed Name and Position	Signature Date

Purchase Order & Order Forms:
Naviance, Inc.
50 E. Business Way, Suite 300
Cincinnati, OH 45241

Remit To:
Naviance, Inc.
P.O. Box 504571
St. Louis, MO 63150-4571

IF YOU CHOOSE TO FAX, THEN PLEASE CLICK ON THE 'SIGN ON PAPER' BUTTON FOLLOWED BY 'PRINT AND FAX' BUTTON AND FAX YOUR SIGNED ORDER FORM TO THE NUMBER PROVIDED ON THE COVERPAGE OF THE DOWNLOADED DOCUMENT

StudentTracker for High Schools/Districts

Terms of Service for Naviance Participating High Schools

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the National Student Clearinghouse ("Clearinghouse"), a not-for-profit corporation organized under the laws of the Commonwealth of Virginia, and the undersigned high school or high school district ("School") agree as follows:

1. The Clearinghouse provides a nationwide, central repository of information on student enrollment, degrees, diplomas, certificates and other educational achievements.

2. The School wants to obtain information on the attendance of its former students in postsecondary institutions. The School wishes to use the services of the Clearinghouse to assist in the functions as described below and designates the Clearinghouse as its authorized representative for this purpose.

3. The School will transmit to Naviance lists of its graduates ("Graduates"). Initially, it will transmit a list of Graduates dating back up to eight (8) years and, thereafter, will submit lists of new graduates each year after conferral of diplomas. The School agrees that it will submit its Graduates files electronically and that they will contain the data elements and configuration reasonably required by the Clearinghouse. Naviance, acting on behalf of School as a school official, will conform the data to Clearinghouse standards and submit the data to the Clearinghouse.

4. Upon request, the Clearinghouse will compare the School's Graduates with its database and provide the School with data on the subsequent enrollment and educational achievements of its students at postsecondary institutions. In addition to the Graduates file, the School may also submit through Naviance lists of graduates and other former students in a format reasonably required by the Clearinghouse ("StudentTracker Request Files"), and the Clearinghouse will provide data to the School via Naviance on the subsequent enrollment and educational achievements of these students at postsecondary institutions. The Clearinghouse reserves the right to reasonably limit the number of Request Files submitted by the School per calendar year.

5. The services provided by the Clearinghouse under this Agreement will be paid for by the School through Naviance, which will be responsible for forwarding payment to the Clearinghouse.

6. The Clearinghouse uses its best efforts to review, interpret, and follow publicly disseminated guidance on FERPA in the development and operation of its services and provides for the release of only unblocked directory information unless FERPA authorizes release without consent. The School is solely responsible for its compliance with FERPA, and the Clearinghouse is not liable for any errors or omissions by the School that may give rise to FERPA violations. Both the Clearinghouse and the School agree to comply with all applicable Federal, State, and local statutes, regulations, and other requirements pertaining to the security, confidentiality, and privacy of information exchanged with and maintained by the Clearinghouse.

7. The School agrees that it may only disclose the data provided by the Clearinghouse to other educators, school boards, and school officials whom it has determined to have legitimate educational interests. The School agrees that it will not release data provided by the Clearinghouse to any other individuals, institutions, or organizations, other than those identified above, either in student or postsecondary institution identifiable form, without the Clearinghouse's express written permission and payment of any additional fees that may be required.

8. In the event the School is required to disclose any data provided hereunder (specifically including, but not limited to, information which could potentially identify individuals or specific postsecondary institutions) pursuant to any applicable statute, law, rule or regulation of any governmental authority or pursuant to any order of any court of competent jurisdiction, the School must provide the Clearinghouse prompt notice of such request for disclosure and reasonably cooperate with the Clearinghouse's efforts to obtain a protective order. The parties further agree that any exclusion effected pursuant to this provision is authorized only to the minimum extent necessary to allow the School to comply with a legal rule or order compelling the disclosure of information and shall not constitute a general waiver of the obligations of confidentiality under this Agreement.

9. The School will institute and maintain reasonable controls to ensure that the information it provides to the Clearinghouse under this Agreement is complete and accurate. The School agrees that the Clearinghouse will not be responsible for actions, errors or omissions of the School.

10. The Clearinghouse will institute and maintain reasonable controls to ensure the integrity and security of its database and data transmission systems so that it releases information solely to authorized Requestors in accordance with the terms of this Agreement and applicable law.

11. The School retains full ownership rights to the information in the education records it provides to the Clearinghouse. Upon termination of this agreement, the Clearinghouse will immediately discontinue use of any information that has been provided to it by the School. The Clearinghouse will destroy all information provided under this Agreement after all retention requirements for federal, state and local audits have expired but in no event later than six months after termination of the Agreement.

12. The School agrees to acknowledge in all internal and external reports, presentations, publications, press releases, and/or research announcements that utilize StudentTracker data that the source of the data is the StudentTracker service from the National Student Clearinghouse.

13. The School agrees to provide all notices to the Clearinghouse under this Agreement to:

    National Student Clearinghouse
    2300 Dulles Station Blvd., Suite 300
    Herndon, VA 20171
    Attn: Vickie Graham, Contract Admin.
    Electronically: graham@studentclearinghouse.org
    Fax: 703-742-4234

14. The Clearinghouse agrees to provide all notices under this Agreement to the School to the signatory and address on Page 1 of this Agreement unless otherwise instructed in writing by the School. The Clearinghouse considers the signatory to this Agreement as its primary contact for all operational and systems issues unless otherwise instructed in writing by the School.

15. This Agreement commences on the date that School access to the StudentTracker service is first enabled ("Effective Date") and shall continue until the earlier of: (a) termination by either party by providing sixty (60) days notice to the other party, or (b) termination of the School's relationship with Naviance. In the event of termination under (b) above, the School may enter into a direct contract with the Clearinghouse. The parties agree that any subsequent modifications to this Agreement will be made only in writing.

16. All representations, warranties, disclaimers of liabilities, indemnifications, and covenants between the parties will survive the termination of this Agreement for any reason and in any manner and will remain in full force and effect between the parties.

Signature	Printed Name and Position	Signature Date

SUHSD Title I Targeted Assistance (TA) Programs will consist of services provided to identified students based the following criteria:

Priority #1: Based on the 9th Grade Placement *(English/Math Proficiency)*

a. English: All students who are placed in English Intervention: Read 180/Systems 44 based on Incoming 9th Grade Placement Chart **(At-Risk Students)**

b. Math: All students who are placed in Algebra Readiness based on Incoming 9th Grade Placement Chart **(At-Risk Students)**

Priority #2: Credit Deficiency

a. All students with less than 50 credits by the end of 9th Grade

b. All students with less than 100 credits by the end of 10th Grade

c. All students with less than 150 credits by the end of 11th Grade

Priority #3: Special Populations

a. English Learners:

- All students identified as Long Term English Learners in need of support to be Reclassified and/or that are at risk of not graduating due to credit deficiency or required graduation courses
- English Learners are in need of support services based on Priority #1 and/or #2

b. Low Income Students *(Economically Disadvantaged)*:

- All students identified as low income students (CALPADS CA 1.18) who are in need of support services based on Priority #1 and/or #2

c. Foster and Homeless Youth:

- All students identified Foster Youth (CALPADS CA 1.18) who are in need of support services based on Priority#1 and/or Priority #2

SUHSD Title I Criteria

Allocation/Distribution of Title I Funds

a. **SUHSD Title 1 allocated funds will be:**
   - distributed to Title I schools based on the number of "unduplicated" students they serve that meet the Title 1 criteria; and
   - to support district-wide initiatives to meet the needs of the educationally disadvantaged Title 1 students.

b. **Title I Targeted Assistance (TA) Schools** will reflect in their Single Plan for Student Achievement (SPSA) the Title I Programs (specific actions) they will implement to meet the educational needs of the identified Title 1 students who meet the proposed criteria.

Proposed Title I Criteria and Funding Revisions

SUHSD Title I Criteria and process for allocating/distributing funds is to be reviewed and revised on a yearly basis to ensure new and/or existing TA Title I Programs are fully supported and implemented well. In addition, the Title I Criteria is to be reviewed and approved by the SUHSD Board of Trustees every other year.

SEQUOIA UNION HIGH SCHOOL DISTRICT
MARCH, 2016 EXPENDITURES

Agenda Item: _____
Date: _____

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
01 GENERAL FUND					
3/29/2016	01	2220	SEQUOIA UHSD REVOLVING FUND	644633	7.48
		GUIDANCE/ATTEND SALARIES-'2220 TOTAL			**7.48**
3/4/2016	01	3401	ANNE FROST	638262	115.74
		HLTH & WELFARE BNFT CERT-3401 TOTAL			**115.74**
3/4/2016	01	3701	PUBLIC EMPLOYEES' RETIREMENT S	638275	774.42
3/29/2016	01	3701	SEQUOIA UNION HIGH SCHOOL DIST	644595	140,623.48
		RETIREE BENEFITS CERT-3701 TOTAL			**141,397.90**
3/4/2016	01	3702	PUBLIC EMPLOYEES' RETIREMENT S	638275	618.21
3/29/2016	01	3702	SEQUOIA UNION HIGH SCHOOL DIST	644595	142,595.14
		RETIREE BENEFITS, CLASS-3702 TOTAL			**143,213.35**
3/11/2016	01	4110	FOLLETT SCHOOL SOLUTIONS INC	639834	6,924.92
3/29/2016	01	4110	SCHOLASTIC INC.	644605	501.99
3/30/2016	01	4110	FOLLETT SCHOOL SOLUTIONS INC	644894	705.77
		TEXTBOOKS-4110 TOTAL			**8,132.68**
3/11/2016	01	4210	FOLLETT SCHOOL SOLUTIONS INC	639834	16,996.49
3/29/2016	01	4210	SEQUOIA UHSD REVOLVING FUND	644633	17.95
3/30/2016	01	4210	FOLLETT SCHOOL SOLUTIONS INC	644894	35.36
		OTHER BOOKS-4210 TOTAL			**17,049.80**
3/1/2016	01	4310	JORGE CAMPOS	637293	23.94
3/1/2016	01	4310	CDW	637295	124.26
3/1/2016	01	4310	CLAY PLANET	637296	964.92
3/1/2016	01	4310	COMP VIEW INC	637297	123.92
3/1/2016	01	4310	FLINN SCIENTIFIC INC	637301	130.97
3/1/2016	01	4310	SARAH FRIVOLD	637302	106.94
3/1/2016	01	4310	BRITTANY GORMAN	637303	368.63
3/1/2016	01	4310	RIKA HIRATA	637305	67.35
3/1/2016	01	4310	LS&S LLC	637309	23.57
3/1/2016	01	4310	CARRON NET CO.	637313	738.69
3/1/2016	01	4310	GOVCONNECTION INC.	637315	2,423.73
3/1/2016	01	4310	LAURA PERDIKOMATIS	637331	35.09
3/1/2016	01	4310	SERVICE PRESS INC	637334	27.25
3/1/2016	01	4310	SAFEWAY	637344	179.82
3/1/2016	01	4310	HM RECEIVABLES CO LLC	637349	376.59
3/1/2016	01	4310	SEHI COMPUTER PRODUCTS INC	637357	2,777.28
3/1/2016	01	4310	THE NEW YORK TIMES COMPANY	637359	239.58
3/2/2016	01	4310	GOPHER SPORTS	637800	154.05
3/4/2016	01	4310	BRITTANY GORMAN	638264	316.16
3/4/2016	01	4310	JULIE MARTEN	638282	194.62
3/4/2016	01	4310	DAVINA ORTIZ	638284	252.99
3/4/2016	01	4310	GWEN SIDLEY	638287	82.61
3/4/2016	01	4310	EVELYN VALENCIA	638288	451.17
3/4/2016	01	4310	WEGMAN'S NURSERY	638289	169.89
3/4/2016	01	4310	STEVEN WONG	638290	302.87
3/4/2016	01	4310	SEQUOIA UHSD REVOLVING FUND	638296	102.99
3/8/2016	01	4310	ADELE ALVAREZ	638899	7.40
3/8/2016	01	4310	CENTRAL BUSINESS EQUIPMENT	638902	1,580.18
3/8/2016	01	4310	CMC-NORTH ASILOMAR MATH CONF	638903	250.00
3/8/2016	01	4310	JW PEPPER & SONS INC	638908	71.87
3/9/2016	01	4310	BRUSH WITH SCIENCE	639299	200.00
3/9/2016	01	4310	DUNLAP INDUSTRIES	639303	3,436.20
3/11/2016	01	4310	NATHAN BOHARD	639835	627.81
3/11/2016	01	4310	GOVCONNECTION INC.	639837	2,167.37

SEQUOIA UNION HIGH SCHOOL DISTRICT
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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
3/11/2016	01	4310	INTERSTATE MUSIC	639849	26.77
3/11/2016	01	4310	JW PEPPER & SONS INC	639853	71.87
3/11/2016	01	4310	MARK LEEPER	639856	306.74
3/11/2016	01	4310	PAULO LOPEZ	639858	125.71
3/11/2016	01	4310	TONY MUELLER	639864	270.76
3/11/2016	01	4310	SERVICE PRESS INC	639874	47.42
3/11/2016	01	4310	PAUL SNOW	639876	11.35
3/11/2016	01	4310	CHRISTLE WATERS	639879	446.47
3/11/2016	01	4310	SAFEWAY	639885	282.03
3/11/2016	01	4310	SEHI COMPUTER PRODUCTS INC	639886	3,653.83
3/15/2016	01	4310	ERIN KILTY	640623	465.66
3/15/2016	01	4310	LAURA KURAS	640624	586.98
3/15/2016	01	4310	JILL BAUMGARTEL	640629	133.79
3/15/2016	01	4310	DIANA BEERS	640631	501.17
3/15/2016	01	4310	TIFFANY BURKLE	640633	33.03
3/15/2016	01	4310	CAROLINA BIOLOGICAL SUPPLY	640634	103.33
3/15/2016	01	4310	COMP VIEW INC	640636	2,209.71
3/15/2016	01	4310	HM RECEIVABLES CO LLC	640648	815.93
3/15/2016	01	4310	TRIARCO ARTS & CRAFTS	640656	1,135.39
3/15/2016	01	4310	USI INC.	640659	217.98
3/15/2016	01	4310	CHARLES VELSCHOW	640660	42.80
3/15/2016	01	4310	CAROLINA BIOLOGICAL SUPPLY	640669	37.71
3/16/2016	01	4310	ETHAN SANFORD	641125	983.36
3/16/2016	01	4310	SEQUOIA UHSD REVOLVING FUND	641126	256.45
3/18/2016	01	4310	GREGG WHITNAH	641688	101.64
3/22/2016	01	4310	OMNICHEER	642296	1,279.55
3/22/2016	01	4310	SERVICE PRESS INC	642302	27.25
3/22/2016	01	4310	DAVID SHANNON	642303	468.02
3/22/2016	01	4310	GWEN SIDLEY	642304	163.51
3/22/2016	01	4310	BERNICE WEI	642307	181.64
3/22/2016	01	4310	SARGENT-WELCH SCIENTIFIC CO.	642311	1,261.66
3/22/2016	01	4310	SEHI COMPUTER PRODUCTS INC	642312	3,168.19
3/22/2016	01	4310	ADELE ALVAREZ	642318	50.35
3/22/2016	01	4310	JOHN ARNER	642319	48.69
3/22/2016	01	4310	JENNY BRATTON	642324	26.00
3/22/2016	01	4310	BSN SPORTS INC	642325	427.86
3/22/2016	01	4310	TIFFANY BURKLE	642326	182.33
3/22/2016	01	4310	GEORGIANNA KRUSE-SILVA	642335	132.38
3/23/2016	01	4310	MARGARET OSBORN	642726	73.76
3/23/2016	01	4310	SAFEWAY	642734	422.41
3/23/2016	01	4310	SARGENT-WELCH SCIENTIFIC CO.	642735	3,515.08
3/29/2016	01	4310	LAURA PERDIKOMATIS	644558	257.98
3/29/2016	01	4310	JOSE CAMPOS	644582	136.47
3/29/2016	01	4310	SEHI COMPUTER PRODUCTS INC	644608	1,349.68
3/29/2016	01	4310	SEQUOIA UHSD REVOLVING FUND	644633	309.93
3/30/2016	01	4310	FOLLETT SCHOOL SOLUTIONS INC	644894	999.49
3/30/2016	01	4310	APPLE COMPUTER	644897	267.05
3/30/2016	01	4310	BIO COMPANY INC	644900	152.12
3/30/2016	01	4310	BLICK ART MATERIALS	644901	1,745.74
		INSTRUCTIONAL SUPPLIES-4310 TOTAL			**48,615.73**
3/11/2016	01	4311	SAFEWAY	639885	368.28
3/23/2016	01	4311	SAFEWAY	642734	183.67
		STARS - REINFORCERS-4311 TOTAL			**551.95**

SEQUOIA UNION HIGH SCHOOL DISTRICT
MARCH, 2016 EXPENDITURES

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
3/1/2016	01	4351	AVID CENTER	637286	699.00
3/1/2016	01	4351	CARLMONT HARDWARE	637294	110.97
3/1/2016	01	4351	HERFF JONES	637304	1,444.88
3/1/2016	01	4351	LEGAL BOOKS DISTRIBUTING	637307	95.56
3/1/2016	01	4351	LIGHTSPEED TECHNOLOGIES INC	637308	52.98
3/1/2016	01	4351	GOVCONNECTION INC.	637315	526.96
3/1/2016	01	4351	HILLYARD	637317	927.94
3/1/2016	01	4351	KAM COM TECHNOLOGIES INC	637326	1,012.00
3/1/2016	01	4351	MOLLY NIXON	637330	84.89
3/1/2016	01	4351	SAFEWAY	637344	21.20
3/1/2016	01	4351	SAFEGUARD BUSINESS SYSTEMS INC	637355	310.39
3/1/2016	01	4351	SEHI COMPUTER PRODUCTS INC	637357	540.27
3/2/2016	01	4351	B & B CUSTOM DESIGNS	637796	248.39
3/2/2016	01	4351	BONNIE HANSEN	637801	551.44
3/8/2016	01	4351	ALPHA ENTERPRISE CORP	638898	484.11
3/8/2016	01	4351	CENTRAL BUSINESS EQUIPMENT	638902	1,017.62
3/8/2016	01	4351	DEMCO INC.	638904	388.74
3/9/2016	01	4351	GRAINGER W.W	639306	463.97
3/11/2016	01	4351	FOLLETT SCHOOL SOLUTIONS INC	639834	0.00
3/11/2016	01	4351	GRAYBAR ELECTRIC COMPANY INC.	639838	548.20
3/11/2016	01	4351	HILLYARD	639839	1,896.96
3/11/2016	01	4351	KATIE GLATZEL	639844	32.43
3/11/2016	01	4351	BONNIE HANSEN	639845	54.09
3/11/2016	01	4351	HERFF JONES	639847	34.69
3/11/2016	01	4351	SIMONE RICK-KENNEL	639873	217.98
3/11/2016	01	4351	SERVICE PRESS INC	639874	156.42
3/11/2016	01	4351	SIGNWORKS	639875	39.24
3/15/2016	01	4351	JOSTENS	640622	3,799.60
3/15/2016	01	4351	JUDI AHONEN	640626	29.75
3/15/2016	01	4351	COUNTY SUPPLY CO	640638	465.65
3/15/2016	01	4351	CREATIVE BUS SALES INC.	640639	527.89
3/15/2016	01	4351	US BANK	640647	47,898.43
3/15/2016	01	4351	SCHOOL HEALTH CORPORATION	640651	46.06
3/15/2016	01	4351	SERVICE PRESS INC	640652	47.42
3/15/2016	01	4351	PARENT PROJECT INC	640664	1,601.30
3/16/2016	01	4351	SEQUOIA UHSD REVOLVING FUND	641126	112.80
3/22/2016	01	4351	MIGUEL RODRIGUEZ	642301	27.24
3/22/2016	01	4351	SEHI COMPUTER PRODUCTS INC	642312	442.34
3/22/2016	01	4351	CARLMONT HARDWARE	642327	26.13
3/22/2016	01	4351	DAU PRODUCTS	642329	1,523.34
3/23/2016	01	4351	SAFEWAY	642734	7.06
3/29/2016	01	4351	GOVCONNECTION INC.	644543	119.49
3/29/2016	01	4351	BRAVO PROMOTIONAL MARKETING	644581	466.56
3/29/2016	01	4351	NASCO	644599	117.10
3/29/2016	01	4351	PEARSON EDUCATION INC.	644602	378.50
3/29/2016	01	4351	SCHOOL HEALTH CORPORATION	644606	100.64
3/29/2016	01	4351	SCHOOL NURSE SUPPLY INC	644607	160.59
3/29/2016	01	4351	SEHI COMPUTER PRODUCTS INC	644608	947.43
3/29/2016	01	4351	SEQUOIA UHSD REVOLVING FUND	644633	46.65
3/30/2016	01	4351	FOLLETT SCHOOL SOLUTIONS INC	644894	4,240.88
		SUPPLIES REGULAR-4351 TOTAL			**75,094.17**
3/1/2016	01	4352	JORGE CAMPOS	637293	34.14
3/1/2016	01	4352	SARAH LEFORT	637306	279.33

SEQUOIA UNION HIGH SCHOOL DISTRICT
MARCH, 2016 EXPENDITURES

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
3/1/2016	01	4352	JAMIE SIMPSON	637335	96.60
3/1/2016	01	4352	SAFEWAY	637344	1,108.84
3/1/2016	01	4352	MARSHA'S LUNCHBOX	637350	298.38
3/1/2016	01	4352	MIGUEL RODRIGUEZ	637353	60.89
3/1/2016	01	4352	JOSE A RUIZ	637354	360.00
3/1/2016	01	4352	EVELYN VALENCIA	637360	70.39
3/2/2016	01	4352	JENNY BRATTON	637797	122.27
3/2/2016	01	4352	BONNIE HANSEN	637801	319.93
3/4/2016	01	4352	MARSHA'S LUNCHBOX	638281	246.05
3/4/2016	01	4352	WENDY PORTER	638286	50.75
3/4/2016	01	4352	STEVEN WONG	638290	216.38
3/4/2016	01	4352	SEQUOIA UHSD REVOLVING FUND	638296	41.69
3/8/2016	01	4352	ADELE ALVAREZ	638899	274.79
3/8/2016	01	4352	CAMERON DODGE	638905	28.21
3/8/2016	01	4352	ALICIA GONZALEZ	638907	236.84
3/9/2016	01	4352	JORGE CAMPOS	639300	136.47
3/9/2016	01	4352	DONNA DEKOM	639302	109.02
3/11/2016	01	4352	BONNIE HANSEN	639845	102.68
3/11/2016	01	4352	JONATHAN HOFFMAN	639848	125.57
3/11/2016	01	4352	BRANDON LEE	639855	137.57
3/11/2016	01	4352	SARAH LEFORT	639857	33.66
3/11/2016	01	4352	DIANE MAZZEI	639863	273.52
3/11/2016	01	4352	SIMONE RICK-KENNEL	639873	141.81
3/11/2016	01	4352	SAFEWAY	639885	109.55
3/15/2016	01	4352	JILL BAUMGARTEL	640629	26.54
3/15/2016	01	4352	TIFFANY BURKLE	640633	358.43
3/15/2016	01	4352	MARSHA'S LUNCHBOX	640649	362.60
3/15/2016	01	4352	DONNA DEKOM	640675	58.47
3/18/2016	01	4352	MATTHEW ZITO	641689	23.94
3/22/2016	01	4352	MARK REIBSTEIN	642299	134.72
3/22/2016	01	4352	GWEN SIDLEY	642304	75.41
3/22/2016	01	4352	BERNICE WEI	642307	68.61
3/22/2016	01	4352	ADELE ALVAREZ	642318	330.37
3/22/2016	01	4352	AVANTI PIZZA FRESH PASTA LLC	642321	56.64
3/22/2016	01	4352	WHITNEY FITZGERALD	642333	36.56
3/22/2016	01	4352	GEORGIANNA KRUSE-SILVA	642335	208.55
3/23/2016	01	4352	SAFEWAY	642734	1,622.78
3/29/2016	01	4352	GREG PATNER	644556	50.26
3/29/2016	01	4352	CHARLES VELSCHOW	644561	443.82
3/29/2016	01	4352	JOSE CAMPOS	644582	58.08
3/29/2016	01	4352	MARSHA'S LUNCHBOX	644596	522.50
3/29/2016	01	4352	KRISTIN STOUT	644609	60.91
3/29/2016	01	4352	CHARLES VELSCHOW	644611	62.59
3/29/2016	01	4352	SEQUOIA UHSD REVOLVING FUND	644633	68.76
		FOOD;MEETINGS-4352 TOTAL			**9,645.87**
3/1/2016	01	4353	HOME DEPOT CREDIT SERVICES	637290	2,766.30
3/1/2016	01	4353	GARDENLAND POWER EQUIPMENT	637324	335.78
3/1/2016	01	4353	PRAXAIR	637333	6,922.32
3/1/2016	01	4353	TURF & INDUSTRIAL EQUIPMENT	637336	1,338.95
3/4/2016	01	4353	CAL-STEAM INC	638250	4,820.80
3/4/2016	01	4353	GRAINGER W.W	638252	5,811.83
3/4/2016	01	4353	JONES CAMPBELL	638265	1,138.48
3/11/2016	01	4353	O. K. LUMBER COMPANY	639896	617.50

SEQUOIA UNION HIGH SCHOOL DISTRICT
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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
3/11/2016	01	4353	P&F DISTRIBUTORS	639897	218.00
3/11/2016	01	4353	PENINSULA BUILDING MATERIALS C	639899	962.19
3/11/2016	01	4353	SFO REPRESENTATIVES	639902	43.60
3/11/2016	01	4353	USAIRCONDITIONING DISTRIBUTOR	639905	147.62
3/15/2016	01	4353	ALAN STEEL & SUPPLY CO	640627	93.19
3/15/2016	01	4353	BAYSHORE SUPPLY	640630	101.49
3/15/2016	01	4353	CAL-STEAM INC	640641	6,355.07
3/15/2016	01	4353	PACE SUPPLY CORP	640644	1,862.96
3/15/2016	01	4353	ROBERTS & BRUNE	640645	701.08
3/15/2016	01	4353	SHERWIN WILLIAMS	640653	836.91
3/15/2016	01	4353	TOOLAND	640655	431.54
3/15/2016	01	4353	TURF & INDUSTRIAL EQUIPMENT	640657	446.90
3/15/2016	01	4353	UNITED REFRIGERATION INC	640658	859.24
3/15/2016	01	4353	ROYAL WHOLESALE ELECTRIC	640665	2,557.27
3/15/2016	01	4353	WILCO SUPPLY	640667	2,343.71
3/15/2016	01	4353	CHARLES McMURRAY CO	640672	359.47
3/15/2016	01	4353	CREST/GOOD MANUFACTURING CO IN	640674	50.01
3/15/2016	01	4353	GARDENLAND POWER EQUIPMENT	640677	118.17
3/15/2016	01	4353	GENERAL HARDWARE & BUILDERS SU	640678	337.24
3/15/2016	01	4353	GOLDEN BAY GLASS INC.	640679	171.29
3/15/2016	01	4353	GRAINGER W.W	640680	3,500.64
3/15/2016	01	4353	GRAY'S PAINT AND WALLPAPER	640681	161.78
3/16/2016	01	4353	EWING IRRIGATION PRODUCTS	641116	10,948.88
3/16/2016	01	4353	HASSETT HARDWARE	641129	602.06
3/16/2016	01	4353	HEAT TRANFER EQUIPMENT	641130	15,172.13
3/16/2016	01	4353	HEATING SUPPLY COMPANY	641131	125.73
3/16/2016	01	4353	HORIZON	641132	826.13
3/16/2016	01	4353	INTERSTATE TRAFFIC CONTROL PRO	641134	1,400.54
3/16/2016	01	4353	LYNGSO GARDEN MATERIALS	641137	768.75
3/18/2016	01	4353	KELLY-MOORE PAINT COMPANY IN	641662	736.48
3/22/2016	01	4353	PRAXAIR	642298	4,244.48
3/22/2016	01	4353	UNITED LABORATORIES	642306	414.60
3/29/2016	01	4353	HOME DEPOT CREDIT SERVICES	644551	660.50
3/29/2016	01	4353	M & J GLASS COMPANY	644553	1,590.00
3/29/2016	01	4353	ESBRO CHEMICAL	644583	668.25
3/29/2016	01	4353	LANDON/UNIVERSAL POOL CENTER	644584	632.40
3/29/2016	01	4353	PACARC LLC	644601	180.00
3/29/2016	01	4353	SIGNWORKS	644616	1,464.22
3/30/2016	01	4353	ALLIANCE GAS PRODUCTS	644896	19.89
		BLDG/GRNDS SUPPLIES-4353 TOTAL			**86,866.37**
3/1/2016	01	4357	SCOTT STEVENSON	637358	69.93
		SHOES-4357 TOTAL			**69.93**
3/2/2016	01	4361	ASBURY ENVIRONMENTAL SERVICES	637794	95.00
3/22/2016	01	4361	VALLEY OIL COMPANY	642293	9,818.09
3/29/2016	01	4361	VALLEY OIL COMPANY	644618	8,915.29
		FUEL/LUBRICANT-4361 TOTAL			**18,828.38**
3/4/2016	01	4362	BORG EQUIPMENT AND SUPPLY	638258	264.84
3/18/2016	01	4362	REDWOOD GENERAL TIRE	641684	170.25
3/23/2016	01	4362	REDWOOD GENERAL TIRE	642729	1,141.06
3/29/2016	01	4362	BORG EQUIPMENT AND SUPPLY	644580	18.60
3/29/2016	01	4362	REDWOOD GENERAL TIRE	644604	5,507.71
		TIRES/TUBES-4362 TOTAL			**7,102.46**
3/1/2016	01	4363	EASOM TOOLS LLC	637322	27.20

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
3/2/2016	01	4363	O'REILLY AUTO PARTS	637790	1,239.44
3/2/2016	01	4363	FASTENAL COMPANY	637799	81.90
3/4/2016	01	4363	AUTOZONE WEST INC	638257	214.77
3/4/2016	01	4363	CROMER EQUIPMENT	638261	111.02
3/4/2016	01	4363	GRAINGER W.W	638271	792.61
3/4/2016	01	4363	INTERSTATE ALL BATTERY CENTER	638273	2,358.48
3/4/2016	01	4363	NORCAL KENWORTH	638295	1,024.77
3/8/2016	01	4363	EASOM TOOLS LLC	638906	166.39
3/8/2016	01	4363	TURF & INDUSTRIAL EQUIPMENT	638915	1,407.01
3/15/2016	01	4363	NORCAL KENWORTH	640650	261.48
3/18/2016	01	4363	LAWSON PRODUCTS INC	641663	536.65
3/18/2016	01	4363	TOWNE FORD SALES	641685	223.21
3/18/2016	01	4363	TRACTION	641686	1,100.35
3/22/2016	01	4363	PETERSON POWER SYSTEMS INC.	642291	570.88
3/22/2016	01	4363	NAPA AUTO PARTS	642308	1,343.91
3/22/2016	01	4363	O'REILLY AUTO PARTS	642309	1,487.70
3/29/2016	01	4363	O'REILLY AUTO PARTS	644554	2,038.21
3/29/2016	01	4363	TOWNE FORD SALES	644575	535.84
3/29/2016	01	4363	TRACTION	644576	3,388.34
3/29/2016	01	4363	PETERSON POWER SYSTEMS INC.	644603	988.86
3/30/2016	01	4363	BUS WEST LLC	644893	3,874.30
3/30/2016	01	4363	BOARDWALK CARS INC	644902	28.86
		SHOP SUPPLIES/REPAIRS-4363 TOTAL			**23,802.18**
3/1/2016	01	4400	CDW	637295	1,090.00
3/2/2016	01	4400	GOPHER SPORTS	637800	993.96
3/11/2016	01	4400	GOVCONNECTION INC.	639837	557.65
3/18/2016	01	4400	MICHAEL BABASSI	641673	2,150.00
3/22/2016	01	4400	SEHI COMPUTER PRODUCTS INC	642312	730.20
3/23/2016	01	4400	WE CARE SOLAR	642731	8,901.00
3/23/2016	01	4400	SARGENT-WELCH SCIENTIFIC CO.	642735	3,117.14
		NONCAPITALIZED EQUIPMENT-4400 TOTAL			**17,539.95**
3/4/2016	01	5204	SEQUOIA UHSD REVOLVING FUND	638296	53.13
3/11/2016	01	5204	KATIE GLATZEL	639844	216.54
3/11/2016	01	5204	CHRISTINA VEATCH	639877	121.88
3/11/2016	01	5204	JAMES WILLIS	639881	56.59
3/15/2016	01	5204	JUDI AHONEN	640626	77.92
3/15/2016	01	5204	ERIN BAJORNAS	640628	79.60
3/15/2016	01	5204	CLARE CHANDLER	640671	103.46
3/15/2016	01	5204	MARIE FAVRO	640676	86.40
3/16/2016	01	5204	SEQUOIA UHSD REVOLVING FUND	641126	48.22
3/16/2016	01	5204	KIM HUGHES	641133	268.00
3/16/2016	01	5204	BRANDON LEE	641135	96.12
3/29/2016	01	5204	SEQUOIA UHSD REVOLVING FUND	644633	108.39
		MILEAGE-5204 TOTAL			**1,316.25**
3/1/2016	01	5205	ROSA M ARGALUZA	637319	135.00
3/1/2016	01	5205	GEORGIA S JACK	637325	98.33
3/2/2016	01	5205	BONNIE HANSEN	637801	80.16
3/4/2016	01	5205	MICHELLE MORRIS	638283	196.00
3/4/2016	01	5205	SEQUOIA UHSD REVOLVING FUND	638296	50.00
3/11/2016	01	5205	AVID CENTER	639833	699.00
3/11/2016	01	5205	BRETT OLSSON	639867	130.00
3/11/2016	01	5205	STANFORD UNIVERSITY	639887	6,000.00
3/15/2016	01	5205	ERIN KILTY	640623	270.20

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3/15/2016	01	5205	COUNTY SCHOOL SERVICE FUND	640673	470.00
3/16/2016	01	5205	SEQUOIA UHSD REVOLVING FUND	641126	45.84
3/18/2016	01	5205	THE SEQUOIA AWARDS	641664	1,000.00
3/18/2016	01	5205	LOUISE PACHECO	641681	52.59
3/18/2016	01	5205	MATTHEW ZITO	641689	64.45
3/22/2016	01	5205	CABE	642317	710.00
3/22/2016	01	5205	JC FARR	642331	207.31
3/22/2016	01	5205	GEORGIANNA KRUSE-SILVA	642335	55.80
3/29/2016	01	5205	MARK REIBSTEIN	644559	238.81
3/29/2016	01	5205	MICHAEL MOSES	644598	408.15
3/29/2016	01	5205	SEQUOIA UHSD REVOLVING FUND	644633	100.00
3/30/2016	01	5205	ALAMEDA COUNTY OFFICE OF EDUCA	644892	1,200.00
3/30/2016	01	5205	MARIN ALDRICH	644895	370.20
3/30/2016	01	5205	JOSE CAMPOS	644903	252.36
3/30/2016	01	5205	BROOKE DARMANIN	644906	103.35
3/30/2016	01	5205	LYNN EMRICK	644907	253.43
		CONFERENCES-5205 TOTAL			**13,190.98**
3/29/2016	01	5300	NEW TEACHER CENTER	644600	300.00
		DUES AND MEMBERSHIPS-5300 TOTAL			**300.00**
3/1/2016	01	5501	PG & E	637332	1,027.75
3/11/2016	01	5501	PG & E	639869	31,710.23
3/18/2016	01	5501	PG & E	641682	9,271.80
		GAS-5501 TOTAL			**42,009.78**
3/1/2016	01	5502	PG & E	637332	2,834.44
3/11/2016	01	5502	PG & E	639869	53,961.51
3/18/2016	01	5502	PG & E	641682	5,050.28
3/23/2016	01	5502	PG & E	642727	24,719.72
		ELECTRICITY-5502 TOTAL			**86,565.95**
3/2/2016	01	5503	CALIFORNIA WATER SERVICE CO.	637798	199.39
3/11/2016	01	5503	CITY OF REDWOOD CITY	639843	951.78
3/11/2016	01	5503	MID-PENINSULA WATER DISTRICT	639895	3,279.25
3/15/2016	01	5503	CITY OF REDWOOD CITY	640635	6,189.11
3/16/2016	01	5503	CALIFORNIA WATER SERVICE CO.	641128	4,877.88
		WATER-5503 TOTAL			**15,497.41**
3/11/2016	01	5505	CITY OF REDWOOD CITY	639843	515.78
3/15/2016	01	5505	CITY OF REDWOOD CITY	640635	2,537.73
3/29/2016	01	5505	OFFICE OF THE TAX COLLECTOR	644577	73,921.32
		SEWER-5505 TOTAL			**76,974.83**
3/11/2016	01	5506	RECOLOGY SAN BRUNO	639871	12,770.33
3/11/2016	01	5506	RECOLOGY SILICON VALLEY	639872	203.09
3/22/2016	01	5506	RECOLOGY SAN BRUNO	642292	3,115.00
		GARBAGE-5506 TOTAL			**16,088.42**
3/1/2016	01	5603	NATIONAL CONSTRUCTION RENTALS	637329	150.40
3/4/2016	01	5603	CONTAINER SOLUTIONS INC	638260	261.60
3/9/2016	01	5603	HAULAWAY STORAGE CONTAINERS	639307	123.20
3/11/2016	01	5603	JW ENTERPRISES	639852	121.22
3/11/2016	01	5603	NATIONAL CONSTRUCTION RENTALS	639865	90.40
3/15/2016	01	5603	CONTAINER SOLUTIONS INC	640637	261.60
3/22/2016	01	5603	NATIONAL CONSTRUCTION RENTALS	642295	68.49
		EQUIPMENT RENTAL-5603 TOTAL			**1,076.91**
3/22/2016	01	5605	RIDDELL ALL AMERICAN	642300	8,490.86
		REPR/RECND EQUIP/BOOKS5605 TOTAL			**8,490.86**
3/4/2016	01	5607	AM AQUATICS	638270	2,395.00

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3/8/2016	01	5607	ACS CONTROLS CORPORATION	638897	905.00
3/8/2016	01	5607	AMERICAN EAGLE	638900	8,890.00
3/11/2016	01	5607	FAIR-PLAY CALIFORNIA	639836	1,002.80
3/15/2016	01	5607	CH BULL	640670	1,921.26
3/16/2016	01	5607	COLORADO TIME SYSTEMS	641115	15,542.00
3/18/2016	01	5607	R & S ERECTION OF N. PENINSULA	641683	385.00
		BLDG/GRNDS OUTSIDE SRVC-5607 TOTAL			**31,041.06**
3/1/2016	01	5641	BI OPTIC INCORPORATED	637288	1,399.00
3/1/2016	01	5641	CAR WASH UNLIMITED CORP	637321	430.55
3/1/2016	01	5641	PARAGON MECHANICAL INC	637351	991.00
3/4/2016	01	5641	CROMER EQUIPMENT	638261	4,470.99
3/4/2016	01	5641	JANE WOODMAN	638291	1,285.52
3/8/2016	01	5641	EASOM TOOLS LLC	638906	141.65
3/8/2016	01	5641	LLOYD F MCKINNEY ASSOC. INC	638909	375.00
3/8/2016	01	5641	METROMOBILE COMMUNICATIONS	638912	2,780.00
3/11/2016	01	5641	PARAGON MECHANICAL INC	639898	2,703.00
3/11/2016	01	5641	SOUND AND SIGNAL	639904	503.93
3/15/2016	01	5641	SOUND AND SIGNAL	640666	1,123.00
3/18/2016	01	5641	KELLY'S TRUCK REPAIR	641661	9,770.72
3/22/2016	01	5641	PETERSON POWER SYSTEMS INC.	642291	950.15
3/22/2016	01	5641	PORTA'S AUTO BODY SHOP INC	642297	715.00
3/22/2016	01	5641	PARAGON MECHANICAL INC	642310	1,876.00
		EQUIP REPAIR OUTSIDE SRVC-5641 TOTAL			**29,515.51**
3/1/2016	01	5804	DEPARTMENT OF JUSTICE	637314	2,009.00
3/1/2016	01	5804	PREFERRED ALLIANCE	637352	946.50
3/11/2016	01	5804	PACK AND MAIL EXPRESS	639868	1,419.00
3/22/2016	01	5804	US HEALTHWORKS MEDICAL GROUP	642314	545.00
3/23/2016	01	5804	PREFERRED ALLIANCE	642728	283.50
3/29/2016	01	5804	US HEALTHWORKS MEDICAL GROUP	644610	45.00
		MEDICAL EXAMS/X-RAYS-5804 TOTAL			**5,248.00**
3/1/2016	01	5807	HEALTH CONNECTED	637316	10,000.00
3/11/2016	01	5807	CONSUELO JIMENEZ	639851	2,400.00
		CONSULTANTS FOR FIRST $25,000-5807 TOTAL			**12,400.00**
3/4/2016	01	5811	G & K SERVICES INC	638263	503.61
3/9/2016	01	5811	G & K SERVICES INC	639305	357.62
		LAUNDRY CONTRACTS-5811 TOTAL			**861.23**
3/1/2016	01	5812	CALIFORNIA SECURITY ALARMS	637289	3,679.37
3/15/2016	01	5812	WOODSIDE & PORTOLA PRIVATE PAT	640661	220.00
3/29/2016	01	5812	CALIFORNIA SECURITY ALARMS	644549	3,674.87
		SECURITY SERVICES-5812 TOTAL			**7,574.24**
3/1/2016	01	5813	BAY AREA BIOTECH ED CONSORTIUM	637287	33,300.00
3/1/2016	01	5813	CSM CONSULTING	637298	10,000.00
3/1/2016	01	5813	JONDA L FARRIS	637300	1,498.83
3/1/2016	01	5813	JOBTRAIN	637318	24,514.50
3/1/2016	01	5813	FEDEX	637323	69.52
3/1/2016	01	5813	SERVICE PRESS INC	637334	68.13
3/1/2016	01	5813	SELENE R WILKES	637337	216.00
3/1/2016	01	5813	DAVID MILLER ENTERPRISES INC	637348	200.00
3/2/2016	01	5813	PROXIENT INC	637791	7,659.30
3/2/2016	01	5813	SAN MATEO COUNTY ENVIRONMENTAL	637792	845.00
3/4/2016	01	5813	CARTER REDDY & ASSOCIATES INC	638259	2,048.50
3/4/2016	01	5813	PUBLIC EMPLOYEES' RETIREMENT S	638275	4,622.20
3/4/2016	01	5813	1 ONLINE TUTORING LLC	638280	737.00

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3/8/2016	01	5813	ASCAP	638901	339.00
3/8/2016	01	5813	SIGNATURE WIRELESS GROUP	638913	77.48
3/9/2016	01	5813	LUIS R. CEL	639301	180.00
3/9/2016	01	5813	EQUAL OPPORTUNITY SCHOOLS	639304	18,000.00
3/9/2016	01	5813	LORRAINE B DESSER SCHULZE	639308	450.00
3/11/2016	01	5813	LUIS R. CEL	639842	240.00
3/11/2016	01	5813	INTERVOTION LLC	639850	1,500.00
3/11/2016	01	5813	KICKUP LLC	639854	500.00
3/11/2016	01	5813	SEPEEDEH NOVISCKY	639866	300.00
3/11/2016	01	5813	PREMIER HEALTHCARE SERVICES	639870	7,772.00
3/11/2016	01	5813	SERVICE PRESS INC	639874	99.19
3/11/2016	01	5813	FAITH WEINSTOCK VELSCHOW	639878	2,000.00
3/11/2016	01	5813	WEST ED	639880	1,888.52
3/11/2016	01	5813	SAN MATEO COUNTY ENVIRONMENTAL	639900	500.00
3/11/2016	01	5813	LORRAINE B DESSER SCHULZE	639901	300.00
3/11/2016	01	5813	SMITH'S GOPHER TRAPPING	639903	395.00
3/15/2016	01	5813	DR. LINDA C. HALOG	640621	29,980.00
3/15/2016	01	5813	BRIGHTBYTES INC	640632	16,868.63
3/15/2016	01	5813	CITY OF REDWOOD CITY	640642	1,043.72
3/16/2016	01	5813	LUND-PEARSON-MCLAUGHLIN	641136	1,390.00
3/18/2016	01	5813	COMCAST	641675	365.45
3/18/2016	01	5813	INFINITE CAMPUS INC.	641679	78,945.20
3/18/2016	01	5813	UNITED PARCEL SERVICES	641687	63.28
3/22/2016	01	5813	SMITH'S GOPHER TRAPPING	642313	790.00
3/22/2016	01	5813	BMI RADIO	642322	339.00
3/22/2016	01	5813	RUDOLF OLIVER BOCK	642323	2,642.50
3/22/2016	01	5813	LUIS R. CEL	642328	360.00
3/22/2016	01	5813	JEFF DECURTINS	642330	218.50
3/22/2016	01	5813	VICTOR GUILLERMO GONZALEZ	642334	600.00
3/23/2016	01	5813	SOUND AND SIGNAL	642730	300.00
3/29/2016	01	5813	NICHOLAS A BUFORD	644539	2,000.00
3/29/2016	01	5813	COPY-PROS ASSOCIATES	644540	1,043.13
3/29/2016	01	5813	EXCEL SPORTS MEDICINE INC	644541	37,500.00
3/29/2016	01	5813	CLARKE PEST CONTROL	644550	2,337.00
3/29/2016	01	5813	MICHAEL ISAACS	644552	1,756.00
3/29/2016	01	5813	FAITH WEINSTOCK VELSCHOW	644562	1,330.00
3/29/2016	01	5813	SELENE R WILKES	644563	333.00
3/29/2016	01	5813	SCS ENGINEERS	644572	4,667.50
3/29/2016	01	5813	SEQUOIA UNION HIGH SCHOOL DIST	644595	391.00
3/29/2016	01	5813	DIANE MAZZEI	644597	379.30
3/29/2016	01	5813	THE TRAVEL & EDUCATION	644617	1,395.00
3/29/2016	01	5813	MY DIGITAL TAT2	644632	950.00
		OTHER CONTRACTS/SERVICES-5813 TOTAL			**308,308.38**
3/1/2016	01	5834	SAN JOSE CHARTERS INC	637356	6,354.60
3/8/2016	01	5834	SAMTRANS	638914	7,997.80
3/15/2016	01	5834	BETSY GROTTE	640682	216.64
3/18/2016	01	5834	MV TRANSPORTATION	641680	5,130.00
3/22/2016	01	5834	PENINSULA TOUR	642290	6,720.00
3/29/2016	01	5834	PENINSULA TOUR	644557	1,584.50
3/29/2016	01	5834	YELLOW CAB SAN MATEO	644564	5,240.00
3/29/2016	01	5834	SEQUOIA UHSD REVOLVING FUND	644633	43.00
		CONTRACT TRANSPORTATION-5834 TOTAL			**33,286.54**
3/4/2016	01	5840	COUNTY OF SAN MATEO	638251	70,881.70

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3/15/2016	01	5840	LOZANO SMITH LLP	640625	17,036.69
3/18/2016	01	5840	DANNIS WOLIVER KELLEY	641659	5,928.68
		LEGAL EXPENSE-5840 TOTAL			**93,847.07**
3/4/2016	01	5841	PAMELA KELLY	638253	3,200.00
3/15/2016	01	5841	CHRISTINE M GOODIN	640619	24,150.00
3/15/2016	01	5841	JONATHAN D. GREENBERG	640620	9,000.00
3/18/2016	01	5841	ERIC & BROOKE GRAFSTROM	641676	8,000.00
		TUITION-EDUCATIONAL COSTS-5841 TOTAL			**44,350.00**
3/1/2016	01	5845	MORGAN CENTER	637342	1,377.50
3/1/2016	01	5845	PALO ALTO PREP	637343	14,850.00
3/1/2016	01	5845	SECOND START LEARNING DISAB	637345	8,298.00
3/4/2016	01	5845	ACHIEVE	638254	63,694.40
3/4/2016	01	5845	COMMUNITY GATEPATH	638255	854.00
3/23/2016	01	5845	OAK HILL SCHOOL	642725	8,130.00
3/23/2016	01	5845	SONIA SHANKMAN ORTHOGENIC	642736	5,013.80
3/23/2016	01	5845	WINGS LEARNING CENTER	642737	20,164.01
3/29/2016	01	5845	PALO ALTO PREP	644555	13,725.00
3/29/2016	01	5845	MORGAN CENTER	644569	37,745.00
3/29/2016	01	5845	NORTH HILLS PREP	644570	3,507.21
3/29/2016	01	5845	PACE	644571	14,380.65
3/29/2016	01	5845	SECOND START LEARNING DISAB	644573	7,878.00
3/29/2016	01	5845	SPECTRUM CENTER SCHOOLS	644574	27,059.56
3/29/2016	01	5845	RISE INSTITUTE	644615	19,152.00
3/30/2016	01	5845	THE AVALON ACADEMY	644898	8,880.25
3/30/2016	01	5845	BEACON SCHOOL	644899	4,312.00
3/30/2016	01	5845	CATHEDRAL HOME FOR CHILDREN	644904	3,340.00
3/30/2016	01	5845	COMMUNITY GATEPATH	644905	488.00
		NON-PUBLIC SCHL TUITION-5845 TOTAL			**262,849.38**
3/1/2016	01	5901	AT&T	637312	1,089.74
3/1/2016	01	5901	AT&T	637320	15,932.95
3/2/2016	01	5901	AT&T	637795	991.95
3/4/2016	01	5901	AT&T	638256	5,113.15
3/11/2016	01	5901	SPRINT	639894	2,231.36
3/18/2016	01	5901	AT&T	641672	216.72
3/22/2016	01	5901	A T & T	642316	19.84
3/22/2016	01	5901	AT&T	642320	12,481.92
3/29/2016	01	5901	AT&T	644542	3,352.92
		PHONES-5901 TOTAL			**41,430.55**
3/1/2016	01	5902	AT&T	637312	-306.77
3/1/2016	01	5902	AT&T	637320	-12,861.32
3/2/2016	01	5902	AT&T	637795	-888.08
3/4/2016	01	5902	AT&T	638256	-4,727.95
3/11/2016	01	5902	SPRINT	639894	-98.21
3/18/2016	01	5902	COMCAST	641675	-182.72
3/22/2016	01	5902	AT&T	642320	-6,241.00
3/29/2016	01	5902	AT&T	644542	-2,676.03
		REBATE-5902 TOTAL			**-27,982.08**
3/16/2016	01	5912	SEQUOIA UHSD REVOLVING FUND	641126	6.45
3/22/2016	01	5912	FEDEX	642332	350.05
3/29/2016	01	5912	US POSTAL SERVICE/NEOPOST	644560	2,000.00
		POSTAGE-5912 TOTAL			**2,356.50**
3/23/2016	01	6200	WESTON MILES ARCHITECTS INC	642738	9,030.00
		BLDGS AND IMPROV OF BLDGS-6200 TOTAL			**9,030.00**

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3/4/2016	01	8096	EVEREST PUBLIC HIGH SCHOOL	638294	270,031.20
3/4/2016	01	8096	SUMMIT PREPARATORY CHARTER HS	638297	326,135.20
		IN LIEU PROPERTY TAX-8096 TOTAL			**596,166.40**
3/4/2016	01	8699	ANNE FROST	638262	2.32
3/4/2016	01	8699	PHILANTHROPIC VENTURES	638285	3,000.00
3/4/2016	01	8699	SEQUOIA UHSD REVOLVING FUND	638296	397.78
3/16/2016	01	8699	SEQUOIA UHSD REVOLVING FUND	641126	95.00
3/18/2016	01	8699	JIM BUJTOR	641674	98.00
3/29/2016	01	8699	SEQUOIA UHSD REVOLVING FUND	644633	389.00
		ALL OTHER LOCAL REVENUE-8699 TOTAL			**3,982.10**
3/1/2016	01	9320	E-POLY STAR INC.	637299	8,193.75
3/11/2016	01	9320	HILLYARD	639839	17,762.75
3/15/2016	01	9320	CONTRACT PAPER GROUP INC.	640643	41,897.86
3/15/2016	01	9320	TADCO SUPPLY INC	640654	2,912.48
3/22/2016	01	9320	SOUTHWEST SCHOOL AND OFFICE SU	642305	2,424.81
3/22/2016	01	9320	VERITIV OPERATING COMPANY	642315	12,988.06
3/29/2016	01	9320	VERITIV OPERATING COMPANY	644612	13,803.43
		STORES-9320 TOTAL			**99,983.14**
3/4/2016	01	9564	ALTA MONTCLAIR	638274	1,000.00
3/4/2016	01	9564	PUBLIC EMPLOYEES' RETIREMENT S	638275	1,264,268.72
3/4/2016	01	9564	SEQUOIA UHSD REVOLVING FUND	638296	2,000.00
		EMPLOYER H&W SUSP ACCT-9564 TOTAL			**1,267,268.72**
3/1/2016	01	9573	KEENAN & ASSOCIATES	637291	1,563.38
3/18/2016	01	9573	KEENAN & ASSOCIATES	641660	1,516.09
		EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL			**3,079.47**
3/11/2016	01	9574	HEALTH AND HUMAN RESOURCE	639846	884.94
		HORIZON HEALTH SUSP ACCT-9574 TOTAL			**884.94**
3/4/2016	01	9575	THE HARTFORD-PRIORITY ACCTS.	638272	2,610.75
		HARTFORD SUSPENSE ACCT-9575 TOTAL			**2,610.75**
3/2/2016	01	9589	NANCY KESSLER	637789	640.97
3/4/2016	01	9589	SEQUOIA UHSD REVOLVING FUND	638296	3,400.00
3/11/2016	01	9589	AMY W TAYLOR	639908	4,380.01
		CANCELLED PAYROLL DEDUCTIONS-9589 TOTAL			**8,420.98**
09 CHARTER SCHOOLS SP REV FUN					
3/15/2016	09	4210	SEQUOIA UHSD REVOLVING FUND	640689	38.12
		OTHER BOOKS-4210 TOTAL			**38.12**
3/1/2016	09	4310	BLICK ART MATERIALS	637292	1,418.12
3/4/2016	09	4310	ANDREW ROBINSON	638292	50.00
3/11/2016	09	4310	GOVCONNECTION INC.	639841	25,489.80
3/15/2016	09	4310	SEQUOIA UHSD REVOLVING FUND	640689	56.36
3/29/2016	09	4310	SEQUOIA UHSD REVOLVING FUND	644629	99.95
		INSTRUCTIONAL SUPPLIES-4310 TOTAL			**27,114.23**
3/1/2016	09	4351	LAURA NUNEZ	637338	59.24
3/1/2016	09	4351	PAPER & INK	637361	171.68
3/18/2016	09	4351	JOSE HEREDIA	641678	58.81
3/29/2016	09	4351	HOME DEPOT CREDIT SERVICES	644546	259.68
		SUPPLIES REGULAR-4351 TOTAL			**549.41**
3/4/2016	09	4352	ANDREW ROBINSON	638292	34.20
3/15/2016	09	4352	SEQUOIA UHSD REVOLVING FUND	640689	21.23
3/23/2016	09	4352	SAFEWAY	642732	443.38
3/29/2016	09	4352	ANDREW ROBINSON	644566	90.32
		FOOD;MEETINGS-4352 TOTAL			**589.13**

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3/29/2016	09	5204	ESMERALDA SANCHEZ	644567	78.84
		MILEAGE-5204 TOTAL			**78.84**
3/29/2016	09	5205	ALAMEDA COUNTY OFFICE OF EDUCA	644585	200.00
		CONFERENCES-5205 TOTAL			**200.00**
3/1/2016	09	5501	PG & E	637339	624.37
3/29/2016	09	5501	PG & E	644565	345.63
		GAS-5501 TOTAL			**970.00**
3/1/2016	09	5502	PG & E	637339	5,575.62
3/29/2016	09	5502	PG & E	644565	5,059.90
		ELECTRICITY-5502 TOTAL			**10,635.52**
3/29/2016	09	5505	OFFICE OF THE TAX COLLECTOR	644578	2,012.50
		SEWER-5505 TOTAL			**2,012.50**
3/29/2016	09	5507	CLARKE PEST CONTROL	644545	200.00
		PEST CONTROL-5507 TOTAL			**200.00**
3/9/2016	09	5602	DE LAGE FINANCIAL SERVICES	639309	588.72
		RENTS/LEASES-5602 TOTAL			**588.72**
3/29/2016	09	5812	CALIFORNIA SECURITY ALARMS	644544	36.75
		SECURITY SERVICES-5812 TOTAL			**36.75**
3/4/2016	09	5813	PUBLIC EMPLOYEES' RETIREMENT S	638276	145.76
3/11/2016	09	5813	RONALDO ESTEVAM DE SA	639840	1,050.00
3/11/2016	09	5813	OLAREMI SOBOMEHIN	639888	15,085.13
3/15/2016	09	5813	PENINSULA SPORTS INC	640662	484.56
3/15/2016	09	5813	SAN MATEO COUNTY ENVIRONMENTAL	640663	399.00
		OTHER CONTRACTS/SERVICES-5813 TOTAL			**17,164.45**
3/1/2016	09	5901	AT&T	637327	659.09
		PHONES-5901 TOTAL			**659.09**
3/18/2016	09	5913	COMCAST CABLE	641677	126.25
		OTHER COMMUNICATIONS-5913 TOTAL			**126.25**
3/4/2016	09	9564	PUBLIC EMPLOYEES' RETIREMENT S	638276	45,549.52
		EMPLOYER H&W SUSP ACCT-9564 TOTAL			**45,549.52**
3/30/2016	09	9572	CALIFORNIA SCHOOLS VISION	644908	408.16
		EMPLOYER VISION SUSP ACCT-9572 TOTAL			**408.16**
3/16/2016	09	9573	KEENAN & ASSOCIATES	641138	35.25
		EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL			**35.25**
3/11/2016	09	9574	HEALTH AND HUMAN RESOURCE	639859	35.28
		HORIZON HEALTH SUSP ACCT-9574 TOTAL			**35.28**
3/4/2016	09	9575	THE HARTFORD-PRIORITY ACCTS.	638266	88.50
		HARTFORD SUSPENSE ACCT-9575 TOTAL			**88.50**
11 ADULT EDUCATION					
3/29/2016	11	3701	SEQUOIA UNION HIGH SCHOOL DIST	644593	780.65
		RETIREE BENEFITS CERT-3701 TOTAL			**780.65**
3/29/2016	11	3702	SEQUOIA UNION HIGH SCHOOL DIST	644593	1,621.32
		RETIREE BENEFITS, CLASS-3702 TOTAL			**1,621.32**
3/29/2016	11	4210	TOWNSEND PRESS	644613	99.80
		OTHER BOOKS-4210 TOTAL			**99.80**
3/29/2016	11	4352	REDWOOD CATERING INC	644568	421.01
		FOOD;MEETINGS-4352 TOTAL			**421.01**
3/2/2016	11	4400	PC & MAC EXCHANGE	637793	2,570.22
		NONCAPITALIZED EQUIPMENT-4400 TOTAL			**2,570.22**
3/15/2016	11	5205	SEQUOIA UHSD REVOLVING FUND	640690	20.57
		CONFERENCES-5205 TOTAL			**20.57**

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3/1/2016	11	5501	PG & E	637340	105.42
3/11/2016	11	5501	PG & E	639882	432.72
		GAS-5501 TOTAL			**538.14**
3/1/2016	11	5502	PG & E	637340	82.51
3/11/2016	11	5502	PG & E	639882	2,028.20
		ELECTRICITY-5502 TOTAL			**2,110.71**
3/16/2016	11	5503	CALIFORNIA WATER SERVICE CO.	641139	60.48
		WATER-5503 TOTAL			**60.48**
3/29/2016	11	5505	OFFICE OF THE TAX COLLECTOR	644579	295.00
		SEWER-5505 TOTAL			**295.00**
3/11/2016	11	5506	RECOLOGY SAN BRUNO	639883	242.67
		GARBAGE-5506 TOTAL			**242.67**
3/29/2016	11	5507	CLARKE PEST CONTROL	644548	105.00
		PEST CONTROL-5507 TOTAL			**105.00**
3/29/2016	11	5812	CALIFORNIA SECURITY ALARMS	644547	85.00
		SECURITY SERVICES-5812 TOTAL			**85.00**
3/4/2016	11	5813	PUBLIC EMPLOYEES' RETIREMENT S	638277	35.97
3/8/2016	11	5813	SUSAN C. HUANG	638910	1,926.10
3/23/2016	11	5813	LORI MCCORMICK	642733	525.00
		OTHER CONTRACTS/SERVICES-5813 TOTAL			**2,487.07**
3/1/2016	11	5901	AT&T	637310	179.98
3/1/2016	11	5901	AT&T	637328	2,230.52
		PHONES-5901 TOTAL			**2,410.50**
3/15/2016	11	5912	SEQUOIA UHSD REVOLVING FUND	640690	38.12
		POSTAGE-5912 TOTAL			**38.12**
3/4/2016	11	9564	PUBLIC EMPLOYEES' RETIREMENT S	638277	11,239.33
		EMPLOYER H&W SUSP ACCT-9564 TOTAL			**11,239.33**
3/30/2016	11	9572	CALIFORNIA SCHOOLS VISION	644909	100.11
		EMPLOYER VISION SUSP ACCT-9572 TOTAL			**100.11**
3/16/2016	11	9573	KEENAN & ASSOCIATES	641140	32.25
		EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL			**32.25**
3/11/2016	11	9574	HEALTH AND HUMAN RESOURCE	639860	5.88
		HORIZON HEALTH SUSP ACCT-9574 TOTAL			**5.88**
3/4/2016	11	9575	THE HARTFORD-PRIORITY ACCTS.	638267	97.35
		HARTFORD SUSPENSE ACCT-9575 TOTAL			**97.35**
3/29/2016	13	3702	SEQUOIA UNION HIGH SCHOOL DIST	644594	4,294.90
		RETIREE BENEFITS, CLASS-3702 TOTAL			4,294.90
13 CAFETERIA FUND					
3/8/2016	13	4351	CENTRAL BUSINESS EQUIPMENT	638911	376.05
		SUPPLIES REGULAR-4351 TOTAL			**376.05**
3/9/2016	13	4390	NORA DECARO	639310	80.37
3/11/2016	13	4390	SUPPLYWORKS	639907	562.84
3/15/2016	13	4390	SYSCO FOOD SERVICES	640646	1,491.26
3/29/2016	13	4390	THE DANIELSEN COMPANY INC.	644537	3,678.83
		NON-FOOD SUPPLIES-4390 TOTAL			**5,813.30**
3/8/2016	13	4700	PACIFIC COAST BAKING CO INC	638916	1,411.23
3/9/2016	13	4700	NORA DECARO	639310	253.64
3/11/2016	13	4700	NEW YORK PIZZA	639906	11,969.05
3/15/2016	13	4700	EARTH GRAINS BAKING CO.	640640	938.16
3/15/2016	13	4700	SYSCO FOOD SERVICES	640646	10,553.40
3/15/2016	13	4700	PARKVIEW PRODUCE CO. INC.	640668	11,853.80
3/15/2016	13	4700	FOOD 4 THOUGHT LLC	640683	6,149.60
3/16/2016	13	4700	GOLD STAR FOODS INC.	641117	8,793.13

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3/29/2016	13	4700	CRYSTAL CREAMERY	644536	5,970.51
3/29/2016	13	4700	THE DANIELSEN COMPANY INC.	644537	18,047.78
3/29/2016	13	4700	EARTH GRAINS BAKING CO.	644538	1,074.41
		FOOD-4700 TOTAL			**77,014.71**
3/18/2016	13	5204	GRACIE NAVARRETE	641690	95.48
3/18/2016	13	5204	CAROL PATINO	641691	73.44
3/29/2016	13	5204	SEQUOIA UHSD REVOLVING FUND	644630	41.04
		MILEAGE-5204 TOTAL			**209.96**
3/15/2016	13	5300	SEQUOIA UHSD REVOLVING FUND	640691	50.00
		DUES AND MEMBERSHIPS-5300 TOTAL			**50.00**
3/1/2016	13	5641	RAYMOND HANDLING CONCEPTS CORP	637341	193.43
		EQUIP REPAIR OUTSIDE SRVC-5641 TOTAL			**193.43**
3/4/2016	13	5813	PUBLIC EMPLOYEES' RETIREMENT S	638278	69.26
		OTHER CONTRACTS/SERVICES-5813 TOTAL			**69.26**
3/15/2016	13	8634	SEQUOIA UHSD REVOLVING FUND	640691	36.25
3/29/2016	13	8634	BARRY STERGION	644614	60.25
		FOOD SERVICES SALES-8634 TOTAL			**96.50**
3/4/2016	13	9564	PUBLIC EMPLOYEES' RETIREMENT S	638278	21,645.30
		EMPLOYER H&W SUSP ACCT-9564 TOTAL			**21,645.30**
3/30/2016	13	9571	CALIF. SCHOOLS DNTL COALITION	644910	2,951.37
		EMPLOYER DENTAL SUSP ACCT-9571 TOTAL			**2,951.37**
3/30/2016	13	9572	CALIFORNIA SCHOOLS VISION	644911	469.81
		EMPLOYER VISION SUSP ACCT-9572 TOTAL			**469.81**
3/16/2016	13	9573	KEENAN & ASSOCIATES	641141	135.75
		EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL			**135.75**
3/11/2016	13	9574	HEALTH AND HUMAN RESOURCE	639861	41.16
		HORIZON HEALTH SUSP ACCT-9574 TOTAL			**41.16**
3/4/2016	13	9575	THE HARTFORD-PRIORITY ACCTS.	638268	256.65
		HARTFORD SUSPENSE ACCT-9575 TOTAL			**256.65**
14 DEFERRED MAINTENANCE FUND					
3/4/2016	14	5607	R.P. COATINGS INC	638293	2,100.00
		BLDG/GRNDS OUTSIDE SRVC-5607 TOTAL			**2,100.00**
21 BUILDING FUND					
3/1/2016	21	4351	JONES CAMPBELL	637347	4,052.07
3/15/2016	21	4351	GOVCONNECTION INC.	640687	2,447.44
3/15/2016	21	4351	SEHI COMPUTER PRODUCTS INC	640688	1,386.48
3/29/2016	21	4351	TECHNOLOGY IN EDUCATION	644626	1,017.00
3/29/2016	21	4351	GOVCONNECTION INC.	644627	9,741.63
3/29/2016	21	4351	SEQUOIA UHSD REVOLVING FUND	644631	27.73
		SUPPLIES REGULAR-4351 TOTAL			**18,672.35**
3/1/2016	21	4400	DAVIES APPLIANCES	637346	66,087.79
3/8/2016	21	4400	QUALITY SYS INSTALLATIONS LTD	638918	5,068.50
3/16/2016	21	4400	LIGHTSPEED TECHNOLOGIES INC	641121	3,589.98
3/16/2016	21	4400	STAFFORD-SMITH INC	641122	9,892.84
3/16/2016	21	4400	TROXELL COMMUNICATIONS INC	641123	7,668.11
3/29/2016	21	4400	PC & MAC EXCHANGE	644624	2,570.22
		NONCAPITALIZED EQUIPMENT-4400 TOTAL			**94,877.44**
3/15/2016	21	5107	JACK SCHREDER & ASSOCIATES	640686	725.00
3/29/2016	21	5107	JACK SCHREDER & ASSOCIATES	644619	4,785.00
		SUBAGREEMENTS FOR CONSULTS -5107 TOTAL			**5,510.00**
3/18/2016	21	5603	MOBILE MODULAR	641668	4,725.00
3/29/2016	21	5603	MOBILE MINI INC	644638	635.30
		EQUIPMENT RENTAL-5603 TOTAL			**5,360.30**

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3/29/2016	21	5607	HOHBACH-LEWIN INC	644589	1,012.50
		BLDG/GRNDS OUTSIDE SRVC-5607 TOTAL			**1,012.50**
3/1/2016	21	5813	WESTON MILES ARCHITECTS INC	637365	11,457.50
3/1/2016	21	5813	YOUNG ELECTRIC CO. & YOUNG	637369	5,500.00
3/4/2016	21	5813	PUBLIC EMPLOYEES' RETIREMENT S	638279	10.47
3/8/2016	21	5813	QUALITY SYS INSTALLATIONS LTD	638918	5,068.50
3/8/2016	21	5813	ACT COMPUTER SERVICES	638919	2,820.38
3/8/2016	21	5813	PG & E	638920	8,000.00
3/11/2016	21	5813	CHAVAN & ASSOCIATES LLP	639891	9,600.00
3/18/2016	21	5813	EXPRESS FENCE LLC	641667	1,710.00
3/18/2016	21	5813	THE BANK OF NEW YORK MELLON	641669	1,475.00
3/22/2016	21	5813	YOUNG ELECTRIC CO. & YOUNG	642294	50.00
3/22/2016	21	5813	GLUMAC	642336	990.00
3/22/2016	21	5813	WESTON MILES ARCHITECTS INC	642337	13,297.00
3/23/2016	21	5813	TRA ENVIRONMENTAL SCIENCES INC	642739	8,432.50
3/29/2016	21	5813	ASBESTOS MANAGEMENT SERVICE	644586	9,000.00
3/29/2016	21	5813	GLUMAC	644587	1,042.50
3/29/2016	21	5813	HAULAWAY STORAGE CONTAINERS	644588	669.84
3/29/2016	21	5813	TRA ENVIRONMENTAL SCIENCES INC	644590	837.50
3/29/2016	21	5813	SPENCER ASSOCIATES	644592	28,000.00
3/29/2016	21	5813	DIVISION OF THE STATE ARCHITEC	644623	12,500.00
3/29/2016	21	5813	QUALITY SYS INSTALLATIONS LTD	644625	982.50
3/29/2016	21	5813	DIVISION OF THE STATE ARCHITEC	644637	3,500.00
		OTHER CONTRACTS/SERVICES-5813 TOTAL			**124,943.69**
3/1/2016	21	6200	CORNERSTONE EARTH GROUP	637362	550.00
3/1/2016	21	6200	QUATTROCCHI ARCHITECTS INC.	637363	6,435.00
3/1/2016	21	6200	TESTING ENGINEERS INC.	637364	3,717.50
3/1/2016	21	6200	217 ENTERPRISES LIMITED	637367	9,135.00
3/1/2016	21	6200	MICHAEL HENLEY & COMPANY LLC	637368	12,685.00
3/4/2016	21	6200	JOSEPH I. NAPOLIELLO	638299	3,250.00
3/8/2016	21	6200	CONSTRUCTION SPECIALTIES LTD	638917	339,693.00
3/8/2016	21	6200	BASE LANDSCAPE ARCHITECTURE	638921	5,980.00
3/11/2016	21	6200	LPA INC	639892	92,091.00
3/15/2016	21	6200	AMERICAN REPROGRAPHICS COMPANY	640684	1,323.69
3/15/2016	21	6200	CORNERSTONE EARTH GROUP	640685	5,784.52
3/15/2016	21	6200	CALIFORNIA BANK OF COMMERCE	640692	19,136.72
3/16/2016	21	6200	ADVANCED INSPECTIONS INC	641118	2,560.00
3/16/2016	21	6200	SAUSAL CORPORATION	641127	363,237.75
3/18/2016	21	6200	217 ENTERPRISES LIMITED	641665	13,630.00
3/18/2016	21	6200	AMERICAN REPROGRAPHICS COMPANY	641666	1,598.65
3/18/2016	21	6200	LPA INC	641671	17,214.80
3/23/2016	21	6200	CORNERSTONE EARTH GROUP	642723	37,887.48
3/23/2016	21	6200	SPENCER ASSOCIATES	642724	86,124.20
3/29/2016	21	6200	QUATTROCCHI ARCHITECTS INC.	644591	17,047.50
3/29/2016	21	6200	217 ENTERPRISES LIMITED	644620	13,485.00
3/29/2016	21	6200	CAL PACIFIC CONSTRUCTION INC	644621	375,000.00
3/29/2016	21	6200	STATE OF CALIFORNIA	644628	3,600.00
3/29/2016	21	6200	CSDA DESIGN GROUP	644635	14,978.80
3/29/2016	21	6200	DEPARTMENT OF TOXIC	644636	5,002.83
3/30/2016	21	6200	TESTING ENGINEERS INC.	644914	12,692.25
		BLDGS AND IMPROV OF BLDGS-6200 TOTAL			**1,463,840.69**

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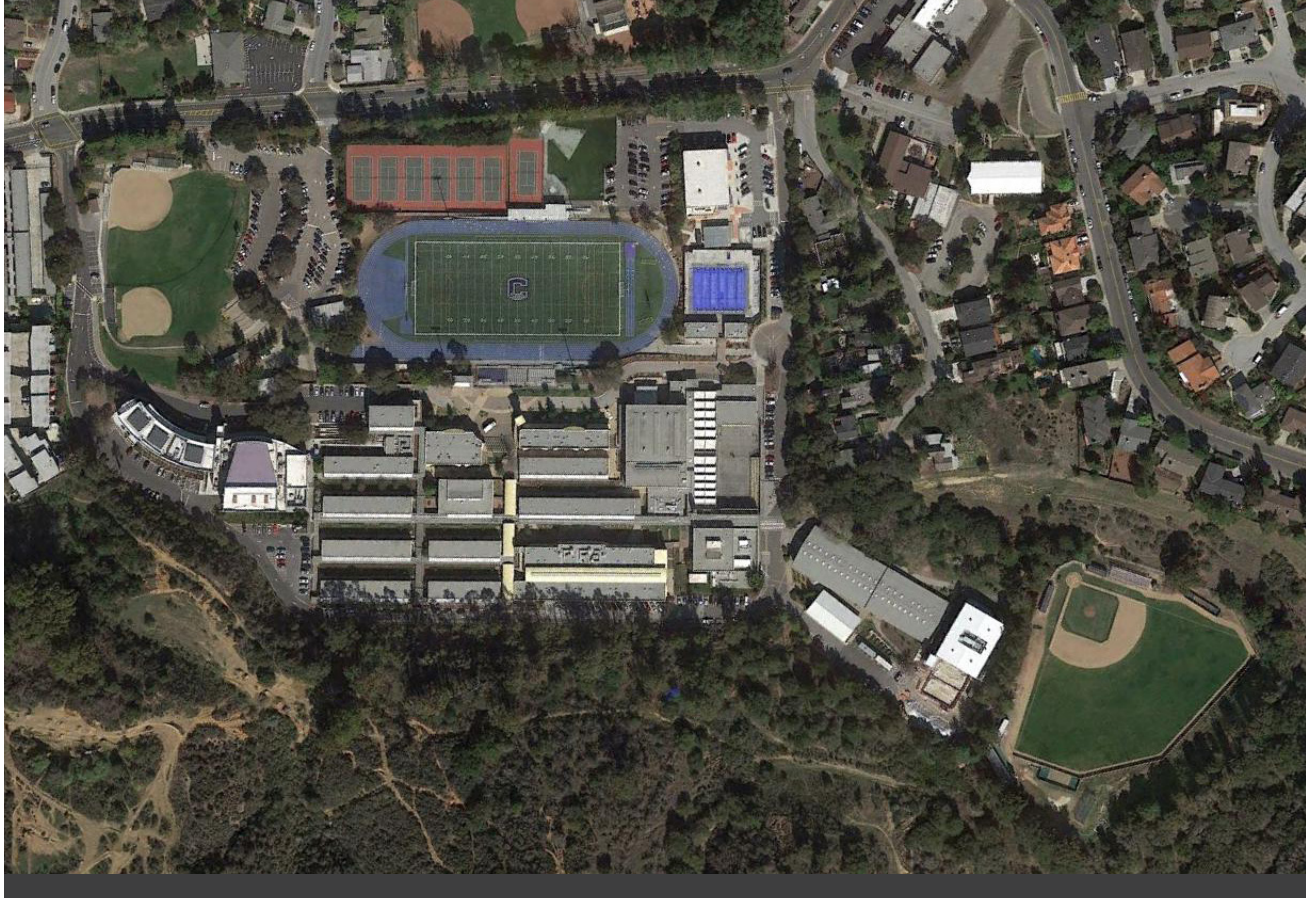
3/8/2016	21	6201	HMC GROUP	638922	187.45
3/18/2016	21	6201	LPA INC	641671	3,793.75
		ARCHITECT CONTR INCREMENT ONE-6201 TOTAL			**3,981.20**
3/1/2016	21	6202	CORNERSTONE EARTH GROUP	637362	1,372.00
3/1/2016	21	6202	TESTING ENGINEERS INC.	637364	6,290.00
3/4/2016	21	6202	DAN BUTLER	638298	13,680.00
3/11/2016	21	6202	ALTEN CONSTRUCTION INC.	639889	525,249.48
3/11/2016	21	6202	BANK OF MARIN	639890	27,644.72
3/16/2016	21	6202	ADVANCED INSPECTIONS INC	641118	23,600.00
3/16/2016	21	6202	CALIFORNIA BANK OF COMMERCE	641119	13,856.92
3/16/2016	21	6202	SAUSAL CORPORATION	641120	263,281.39
3/18/2016	21	6202	DAN BUTLER	641670	14,400.00
3/29/2016	21	6202	SPENCER ASSOCIATES	644592	47,749.55
3/29/2016	21	6202	CORNERSTONE EARTH GROUP	644634	730.60
		ARCHITECT CONTR INCREMENT TWO-6202 TOTAL			**937,854.66**
3/16/2016	21	6510	STAFFORD-SMITH INC	641122	14,068.63
		EQUIPMENT REPLACEMENT-6510 TOTAL			**14,068.63**
3/4/2016	21	9564	PUBLIC EMPLOYEES' RETIREMENT S	638279	3,271.26
		EMPLOYER H&W SUSP ACCT-9564 TOTAL			**3,271.26**
3/30/2016	21	9571	CALIF. SCHOOLS DNTL COALITION	644912	578.70
		EMPLOYER DENTAL SUSP ACCT-9571 TOTAL			**578.70**
3/30/2016	21	9572	CALIFORNIA SCHOOLS VISION	644913	84.72
		EMPLOYER VISION SUSP ACCT-9572 TOTAL			**84.72**
3/16/2016	21	9573	KEENAN & ASSOCIATES	641142	7.50
		EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL			**7.50**
3/11/2016	21	9574	HEALTH AND HUMAN RESOURCE	639862	3.92
		HORIZON HEALTH SUSP ACCT-9574 TOTAL			**3.92**
3/4/2016	21	9575	THE HARTFORD-PRIORITY ACCTS.	638269	26.55
		HARTFORD SUSPENSE ACCT-9575 TOTAL			**26.55**
25 CAPITAL FACILITIES FUND					
3/16/2016	25	4351	JONES CAMPBELL	641124	29,925.25
		SUPPLIES REGULAR-4351 TOTAL			29,925.25
3/16/2016	25	4400	JONES CAMPBELL	641124	10,446.86
3/16/2016	25	4400	JONES CAMPBELL	641143	4,185.21
		NONCAPITALIZED EQUIPMENT-4400 TOTAL			14,632.07
3/9/2016	25	5603	HAULAWAY STORAGE CONTAINERS	639311	259.84
		EQUIPMENT RENTAL-5603 TOTAL			259.84
3/16/2016	25	5813	JONES CAMPBELL	641124	1,113.19
3/23/2016	25	5813	W-TRANS	642740	12,529.75
3/29/2016	25	5813	W-TRANS	644622	7,817.50
		OTHER CONTRACTS/SERVICES-5813 TOTAL			21,460.44
3/15/2016	25	6200	ANZA ENGINEERING CORPORATION	640693	7,732.02
		BLDGS AND IMPROV OF BLDGS-6200 TOTAL			7,732.02
35 CO SCHOOL FACILITIES FUND					
3/1/2016	35	5901	AT&T	637311	37.65
		5902			37.65
3/1/2016	35	6200	AMERICAN REPROGRAPHICS COMPANY	637366	84.56
3/8/2016	35	6200	EAST WEST BANK	638923	4,231.28
3/11/2016	35	6200	CAL PACIFIC CONSTRUCTION INC	639893	80,394.38
		BLDGS AND IMPROV OF BLDGS-6200 TOTAL			84,710.22

SEQUOIA UNION HIGH SCHOOL DISTRICT
MARCH, 2016 EXPENDITURES

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
40 SPECIAL FUND RESERVE CAP					
3/11/2016	40	6510	PACIFIC OFFICE AUTOMATION	639884	18,551.80
		EQUIPMENT REPLACEMENT-6510 TOTAL			18,551.80
		DISTRICT TOTAL			**6,795,620.66**

SCHOOL DATA

Established:	1952
Classrooms:	97
Building Area:	264,600 sq. ft.
Site Area:	42 acres
Students in 2014:	2,121
Students in 2020 (Projected):	2,338



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CARLMONT HIGH SCHOOL

PLANNING PROCESS: OVERVIEW & STAKEHOLDERS

HMC wishes to thank all the participants of the Site Master Plan Committee for their dedication throughout this process. It has been a dynamic process and a successful endeavor of shared-governance. Many wonderful ideas and insightful suggestions were made. These elements allowed HMC to develop the master plan rapidly and efficiently. The participants are listed below:

Site Master Plan Committee

Lisa Gleaton	Principal, CHS
Jen Cho	Vice Principal, CHS
Ralph Crame	Vice Principal, CHS
Grant Stuenenberg	Vice Principal, CHS
Irene Oliveira	Teacher, CHS
Kelly Redmon	Teacher, CHS
Richard Weigelt	Teacher, CHS
Jerome Harris	Plant Manager, CHS
Jeff Selman	Parent
Kim Steinjann	Parent
Walter Haub	Director of Facilities, SUHSD
Robert Fishtrom	Director of Instructional Tech, SUHSD
Lee Salin	HMC Architects
Arturo Levenfeld	HMC Architects
Carrick Boshart	HMC Architects
Mary Morris	HMC Architects

The Site Master Plan Committee met five times over the course of the summer and early fall 2014, and engaged in activities such as identifying committee goals and campus/parent/student needs, touring existing facilities, reviewing enrollment projections, evaluating Phase 1 and Master Plan design concepts, and incorporating the overall vision for a 21st century educational environment. Within a few days of a meeting, minutes were issued. These minutes, including analyses and alternatives, were then reviewed at the following meeting to refresh the group on previous details and discussion items. Current meeting agenda items were then reviewed and collaboratively discussed to further refine and develop the Phase 1 project and coordinate it within the Campus Facilities Master Plan at a conceptual level.

In addition to Site Committee meetings, HMC presented updates to the parents, students and CHS community at large on several occasions, including Back-to-School night last November, to brief the participants on the master plan efforts. These updates included status and developments of the Phase 1 project, anticipated schedules for construction activities for Phase 2 and 3 projects, final prioritization of the site committee's "dot-voting" of their Needs-list which included over 60 improvement projects."

SUMMARY

Through the collaboration of the Site Master Plan Committee, HMC and the District Leadership, the needs of the campus were identified, potential solutions and options were studied, and a vision for an improved, 21st century facility was conceptually documented.

Of critical importance to the planning are the recent boundary change and the discovery that the demographics of the feeder K-8 school district indicate a surge of students will arrive at CHS in the next few years. This will require more classrooms than existing facilities can provide. Also, as voiced by the local parents and community, there is a strong desire to provide new facilities and site-scape improvements throughout the campus to meet the educational and operational vision set by these stakeholders.

Additionally, many in the community see several of the original 1950's buildings to be past their useful life or not adequate to provide a 21st century teaching environment. To provide new replacement buildings, especially classrooms, will require demolition and construction at the location of the existing building site. Consequently, these projects will require strategic temporary housing and phasing strategies to minimize campus operations.

PHASES COST

MEASURE A

PHASE	EST. COST
Phase 1 Projects	$20,489,265
5-Year Capital Repair	$10,773,000
Phase 2 Projects	$3,375,989
Phase 3 Projects	$434,000
Total	$35,072,254

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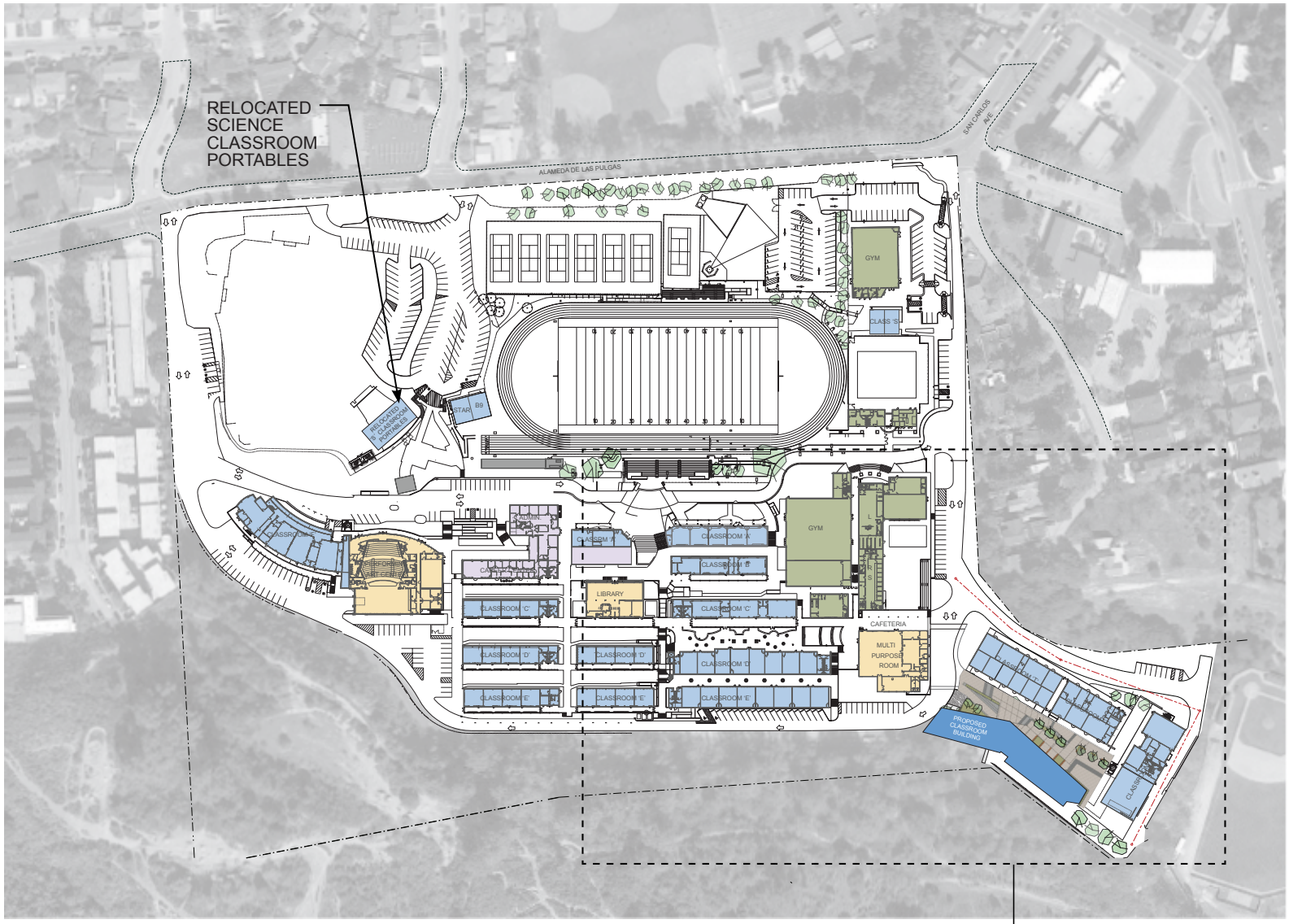
CARLMONT
HIGH SCHOOL

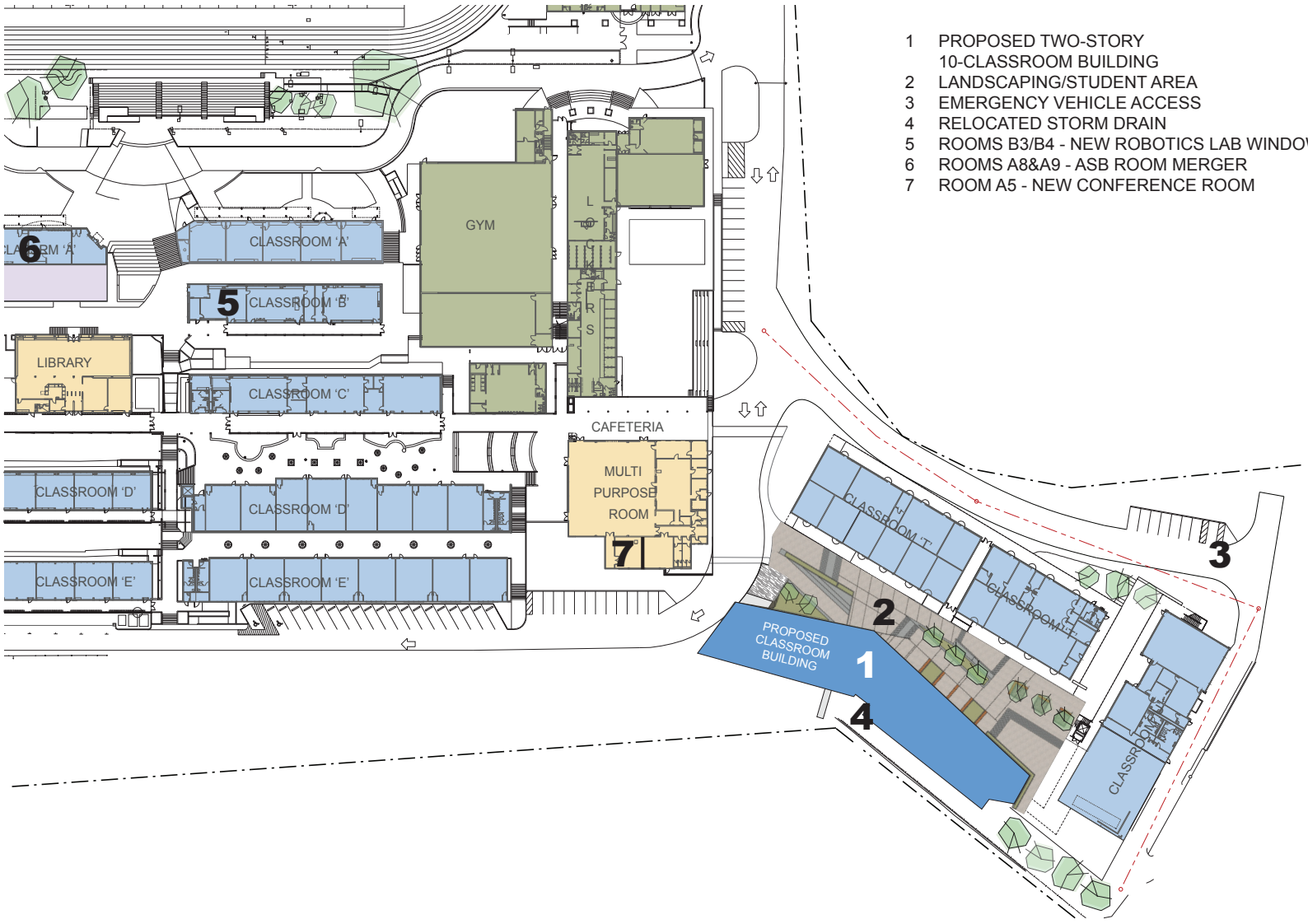
PROPOSED PHASE 1 SITE PLAN



0' 25' 50' 100' 200'

LEGEND

- NEW CLASSROOM / EXISTING CLASSROOM
- ADMINISTRATION
- MULTI-PURPOSE LIBRARY THEATER
- ATHLETICS
- SHADE STRUCTURE
- TO BE REMOVED
- COVERED WALKWAYS
- ## CLASSROOM #
- T RESTROOM
- O OFFICE
- FS FOOD SERVICE
- EVA EMERGENCY VEHICLE ACCESS
- RAMP DIRECTIONAL ARROW



1 PROPOSED TWO-STORY 10-CLASSROOM BUILDING
2 LANDSCAPING/STUDENT AREA
3 EMERGENCY VEHICLE ACCESS
4 RELOCATED STORM DRAIN
5 ROOMS B3/B4 - NEW ROBOTICS LAB WINDOW
6 ROOMS A8&A9 - ASB ROOM MERGER
7 ROOM A5 - NEW CONFERENCE ROOM

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CARLMONT HIGH SCHOOL

ENLARGED PROPOSED PHASE 1 SITE PLAN

LEGEND

NEW CLASSROOM
EXISTING CLASSROOM
ADMINISTRATION
MULTI-PURPOSE LIBRARY THEATER
ATHLETICS
SHADE STRUCTURE
TO BE REMOVED
COVERED WALKWAYS
CLASSROOM
T RESTROOM
O OFFICE
FS FOOD SERVICE
EVA EMERGENCY VEHICLE ACCESS
RAMP DIRECTIONAL ARROW

TWO-STORY 10-CLASSROOM BUILDING $20,389,265

The proposed Phase 1 scope includes a new, state of the art, energy-efficient two-story 10-classroom building to be placed at the existing parking lot near the existing 'T' wing. The program includes six standard classrooms, three labs of various types, one CTE photojournalism class, a collaboration/lobby space, student restrooms on Level 1 and staff restrooms on Level 2, electrical/mechanical/data equipment rooms, an elevator, and circulation. Associated with this new construction will be the removal of the two existing 'B' portables (beyond service-life) and the relocation of the two 'S' portable classrooms onto the pad and utilities now available at the 'B' portables location. *Note: The Master Plan vision for the campus ultimately prescribes the permanent removal of the two 'S' portables, thus providing a net gain of 8 classrooms to the Carlmont campus after the new two-story wing is constructed.*

Proposed Two-Story 10-Classroom Building

The proposed location for the new building allows the 'T' wing to remain in place as-is for the next few years, which is critical to providing classroom capacity needed to meet the imminent student surge coming from the feeder K-8 school, and subsequently allows for a future, adjacent courtyard/outdoor classroom in the space remaining after the 'T' wing is demolished.

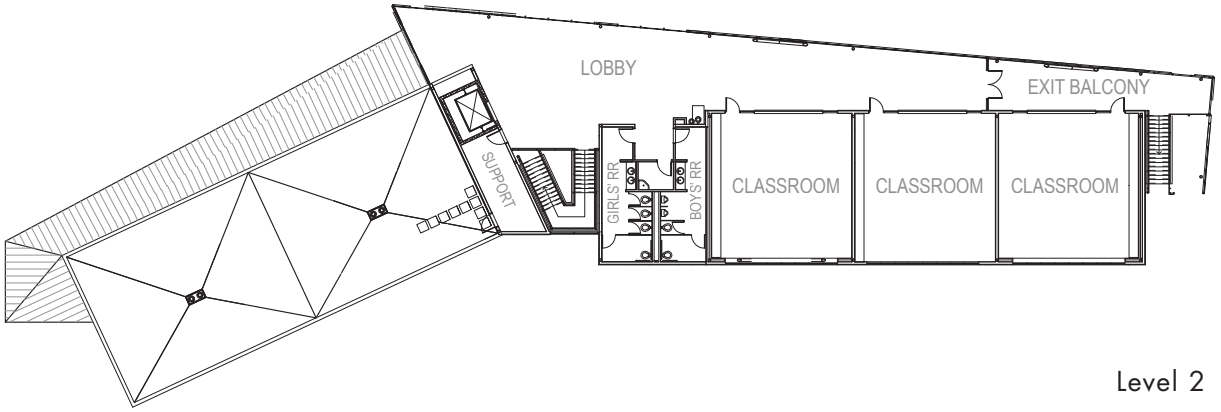
To meet the Bond language and expedite the provision for an ADA accessible ramp to the baseball fields, a new ADA ramp is included in the Phase 1 scope. Also, due to the urgent need for new electrical equipment and underground conduits to replace the existing substation in the area, all new electrical gear and conduits will be installed as part of Phase 1.

The new multi-level courtyard will provide a tree-shaded and dynamic student "hangout" area and will compliment the interior spaces of the new building. The outdoor space will include picnic tables, light posts with banners, numerous planter walls for seating, wireless access service, and a new amphitheater to seat one classroom to help facilitate outdoor learning.

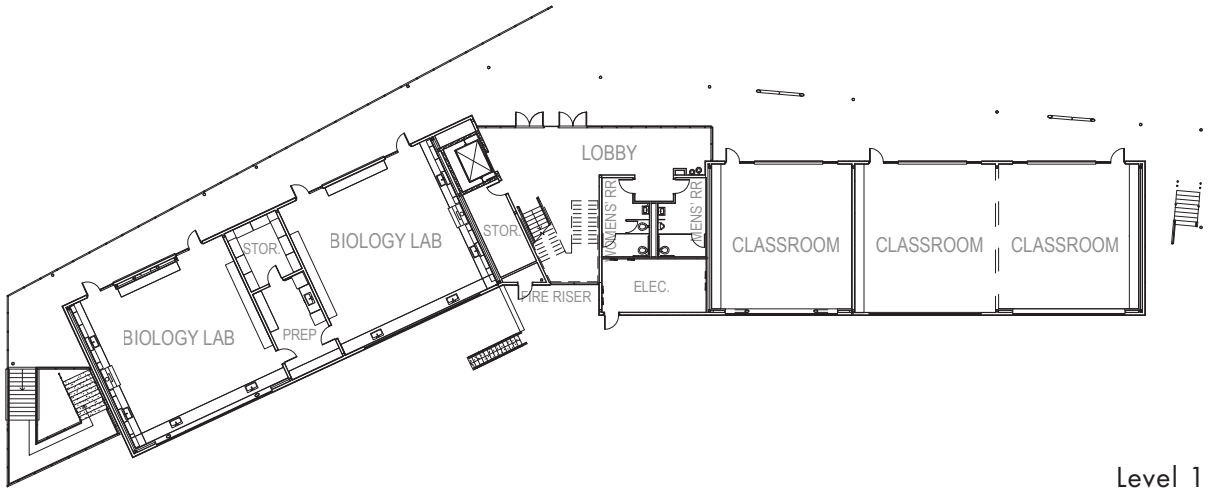
All of these improvements were based upon the challenges observed and design directives given to HMC by the site committee and other stakeholders during our site walks and planning meetings.

ROOMS B3/B4 - NEW ROBOTICS LAB WINDOW
ROOM A8&A9 - ASB ROOM MERGER
ROOM A5 - NEW CONFERENCE ROOM $100,000

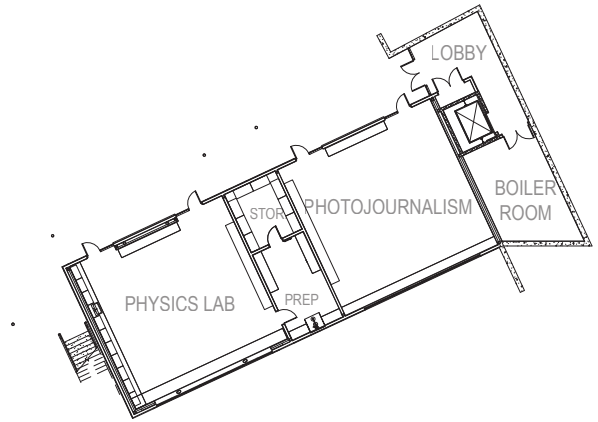
Room modifications at various room locations are necessary to support program needs.



Level 2



Level 1



Level 0

Classroom Floor Plans

Proposed Classroom Building - Aerial View

Proposed Classroom Building - Lower Plaza

Proposed Classroom Building - Upper Plaza

$10,773,000 . . . . . 5-YEAR CAPITAL REPAIR PROJECTS

ADA Compliance	• ADA Plan: Relocate water heaters underneath sinks to wall-mounted shelves within Building B Boys' restroom and Building L restrooms. Renovate Gymnasium restrooms to include an accessible toilet stall. • Construct Accessible Ramp to Baseball Field
Asbestos Mitigation	• Unforeseen asbestos mitigation in locations to be determined by the District • Remove solar shade asbestos panels and patch finishes at Wings B, C, D, and E • Remove solar shade asbestos panels and patch finishes at Admin Building and College Guidance Center • Demolish transite walkway canopy from Admin Building to 'E' Wing
Code Compliance Issues	N/A
Electrical Upgrades	• 150kW generator for Student Union and kitchen equipment • General Electrical Upgrades • Replace inefficient exterior building light fixtures with LED fixtures • Minor upgrade to fire alarm/emergency voice evacuation systems per 2013 CFC • Electrical Scope for boiler replacement (e.g. circuit breakers, feeders, and disconnect switches) • Wings B, C, D, E, and Library - Electrical Scope (e.g. circuit breakers, feeders, and disconnect switches) • Locker Room Repairs - Fire Alarm, Lighting, Daylighting, and Controls • Provide conduit pathway for lower baseball field sports lighting • Relocate conduits to underground from canopy between Wings D and E • Replace medium voltage feeders from substation behind Student Union • Replace inefficient Wing D hallway light fixtures with LED fixtures • Replace inefficient Wings D and E classroom light fixtures with LED fixtures • Install exterior light fixtures outside of & emergency egress lighting at entry of existing theater
Energy Efficiency Projects	• Electric Vehicle Charging Station

$10,773,000 . . . . . 5-YEAR CAPITAL REPAIR PROJECTS

Fire and Safety	• Security for locations to be determined by the District • Remove fire hydrant from domestic water main at Building E • Remove fire protection systems from domestic water main at Building D • Clean all PIR sensors, replace all batteries, and test all keypads on existing alarm system • Upgrade Existing Video System and Update District Standard • Tie new cameras to local network PoE switch for Phase 2 - New Gym Lockers & Baseball Fields • Expand the existing DMP system to cover the new buildings & tie new cameras to local network PoE switch for Phase 3 - New Tennis Court, Library, and Admin
Floor Replacement	• Floor replacement at various locations to be determined by the District • Replace floors at Cafeteria and Kitchen • Replace sub floor and install crawl space vents at East Food Modular Building due to rotting
Roof Replacement	• Roof replacement on critical needs buildings as assessed by District vendor
Heating and Ventilation	• Repair walls, finishes and add HVAC at two exising Pool Building Showers (M & W) • Replace boilers at B, C, D, E Wings and Library • Upgrade heating system in Multi Purpose Building • Replace heating system in upper Girls Locker Room • Upgrade heating controls at T, B, C, D, E Wings • Replace boiler in the music wing • Retrofit Mechanical Room in corridors
Landscaping	• Tree Mitigation
Locker Room Repairs	• Repairs at Boys' and Girls' Locker Rooms specifically at shower areas
Painting	• Painting of prioritized buildings

$10,773,000 . . . . . 5-YEAR CAPITAL REPAIR PROJECTS

Plumbing Upgrades	• Building 'K' Boys & Girls Locker Rooms Repairs • Building 'KA' Locker Room and Girls "Addition" Lockers Repairs • Replace sewer main from "T" Wing to Boys Locker Room • Replace sanitary sewer from Admin to track • Install reduced pressure backflow preventer at meter • Site Drainage Improvements: Admin+Girls Locker Buildings/Camera survey all campus pipes • General Site Drainage Improvements (Locations to be determined) • Camera survey all sewer pipes. Provided detailed report for repair priorities. • General Sewer Improvements (Locations to be determined) • Limited water main improvements • Retrofit showers in Boys Locker Room • Remove temporary domestic water piping correcting service CW service to Wing E1 to E8. Provide permanent connection to CW main in Highland Road
Sports Facilities Repairs	• Bleacher replacement in Gym • Replace Upper Baseball Field Bleachers • Resurface Running Track • Pool Sound Wall
Traffic Flow	N/A
Window Replacement	• Replace windows at Buildings B, C, D, E, Admin, Boys' Locker Room - North Wing, College Guidance Center, and Student Union Building L Cafeteria Bar (slider windows)
Parking	• Repair chips, seal, and restripe parking at Senior Lot
Pool Repairs & Controls	N/A
Building Repairs	• Install New Walkway Canopy (Admin To E Wing) • Structural mitigation in locations to be determined by the District

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CARLMONT
HIGH SCHOOL

PROPOSED PHASE 2 SITE PLAN

1 ELECTRIC VEHICLE CHARGING STATIONS
2 NEW SCOREBOARD & POSTS
3 NEW MODULAR RESTROOM BUILDING
4 50 STORAGE LOCKERS FOR LONGBOARDS
5 NEW BLEACHERS FOR BAND SEATING
6 EXTERIOR PAINTING
7 WATER FILLING STATIONS (ACTUAL LOCATIONS TBD)
8 CAFETERIA RENOVATION
9 BOYS' & GIRLS' SHOWERS
10 WEIGHT ROOM EXPANSION & MODERNIZATION
11 WINDOW FILM TINTING
12 NEW BOOK LOCKERS (ACTUAL LOCATION TBD)
13 UPDATED FINISHES AT B MODULARS
14 GYMNASIUM RESTROOM UPGRADES
15 TOILET PARTITION LOCK INSTALLATION (OCCURS AT GANG RESTROOMS ONLY, SEE RED DOTS)
16 ADDITIONAL BIKE STORAGE

0' 25' 50' 100' 200'

LEGEND

NEW
CLASSROOM
EXISTING

ADMINISTRATION

MULTI-PURPOSE
LIBRARY
THEATER

ATHLETICS

SHADE STRUCTURE

TO BE REMOVED

COVERED WALKWAYS

CLASSROOM

T RESTROOM

O OFFICE

FS FOOD SERVICE

EVA EMERGENCY VEHICLE ACCESS

RAMP DIRECTIONAL ARROW

UPPER BASEBALL FIELD

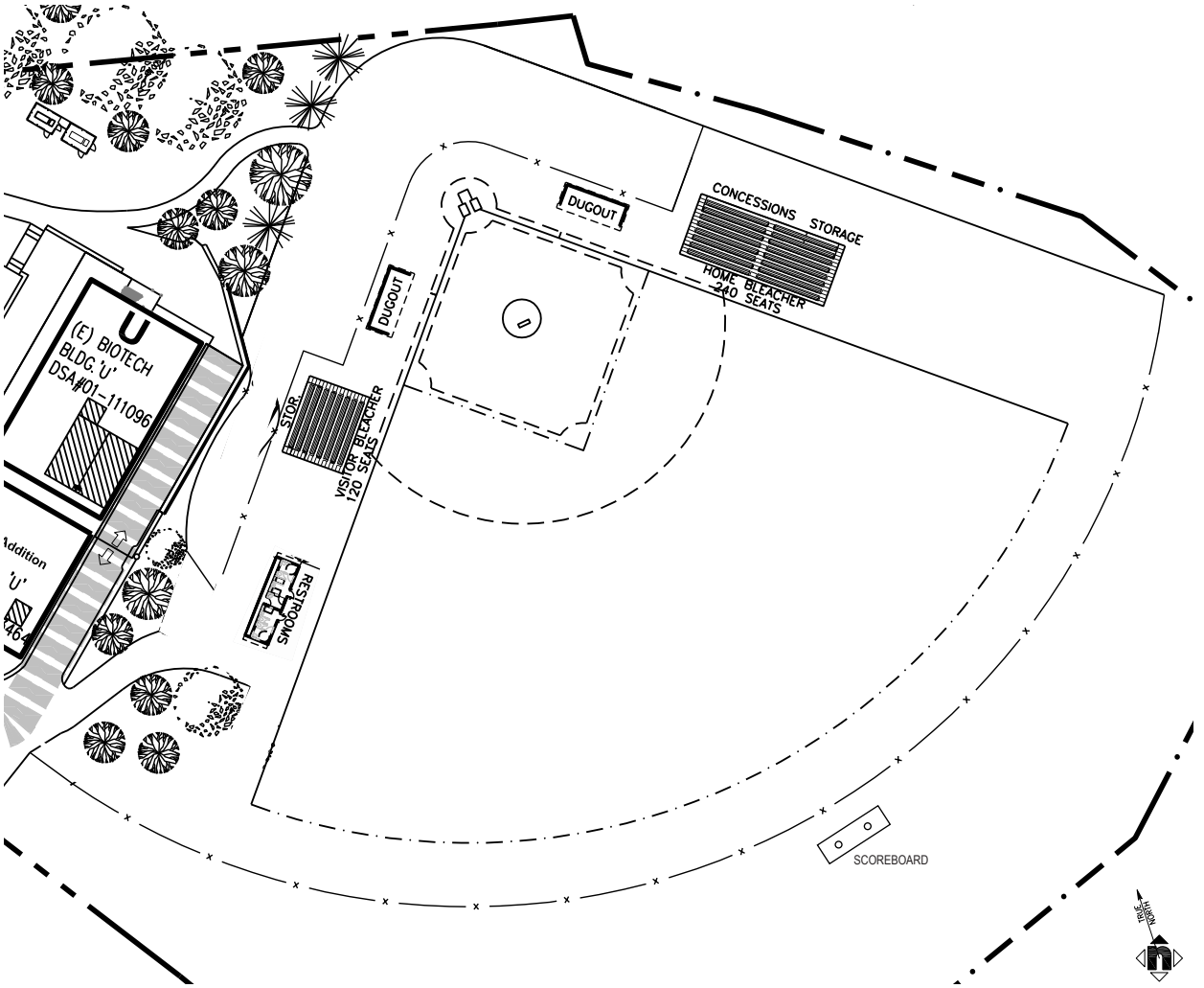
HOME & VISITOR BLEACHER REPLACEMENT (INCLUDED IN CAPITAL REPAIR PLAN)

NEW SCOREBOARD AND POSTS **$10,000**

NEW MODULAR RESTROOM BUILDING **$385,000**

The existing bleachers and support spaces at the upper baseball field are from the original construction and have less than one year of remaining service life. As part of the Capital Repair Plan, it is recommended to replace the existing bleachers with new bleachers to support a seating capacity of approximately 240 people on the home side with concessions and storage underneath and 120 people at the visitor side with additional storage underneath. A new modular restroom building and a new scoreboard and posts will also be built to support baseball program needs.

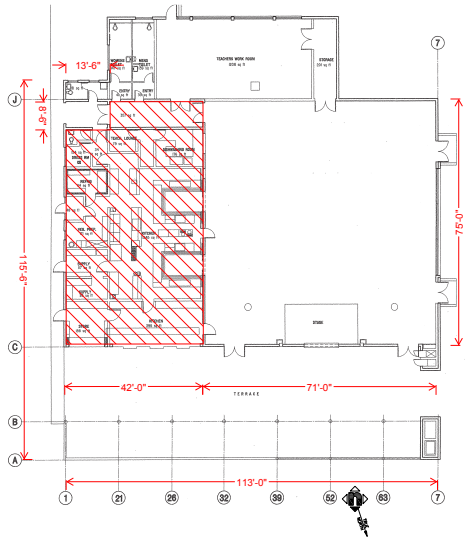
Note: All conduits for power, lights, data, communications from the lower campus up to the baseball fields will be installed in the Phase 1 project.



Upper Baseball Field - Proposed Partial Site Plan and Layouts

CAFETERIA - RENOVATION $1,500,000

The existing cafeteria and kitchen require utilities, equipment, and finishes repairs and an overall modernization to provide adequate facilities for the student population growth. The scope of the renovations will be further identified in the District Food Service Planning Process.



Student Union - Existing Floor Plan and Survey Photos

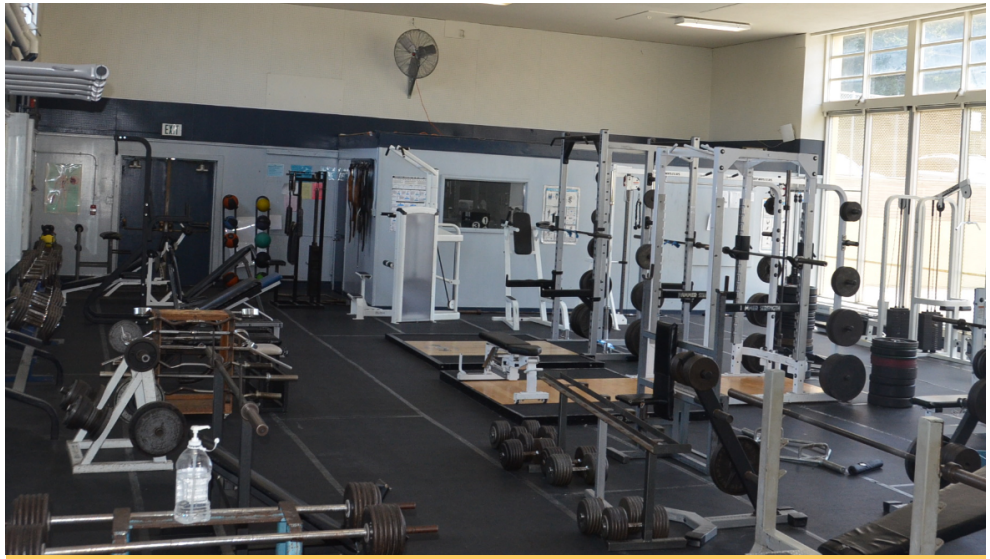
WATER FILLING STATIONS $100,000

As the use of reusable water containers have increased over the years, the campus could benefit from water-filling stations located throughout the campus. An estimated 10 locations are to be determined.

Example of water-filling station

WEIGHT ROOM - MODERNIZATION $100,000

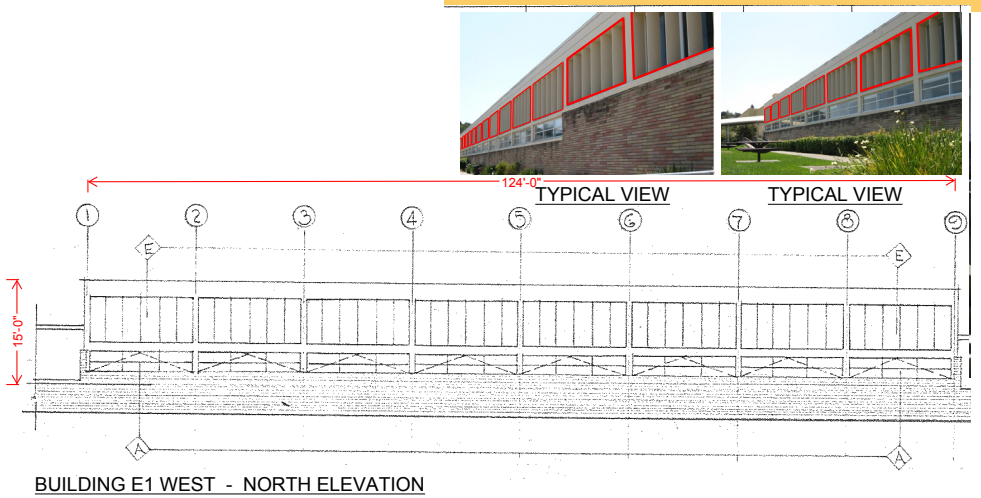
The existing weight room is of original construction and will be updated with new paint, rubber mats, and lighting.



Weight Room - Survey Photo

WINGS B, C, D, & E - WINDOW FILM TINTING $100,000

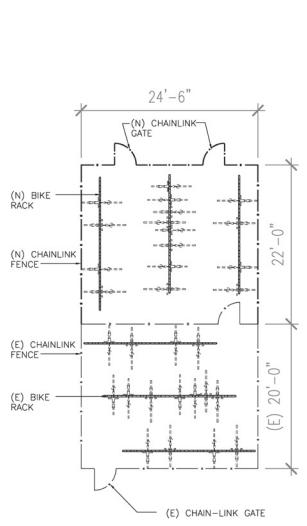
With the elimination of the solar shades containing asbestos, an alternate sun-shading solution is needed. Approximately 20,800 square feet of film tinting is recommended to control heat gain and to provide energy savings.



Wing E - Typical Elevations and Survey Photos of Solar Shade Panels to be removed

BICYCLE STORAGE EXPANSION $60,000

In order to address the increased enrollment growth, this item proposes to expand the existing bicycle storage area adjacent to the 'S' modulars and swimming pool to accommodate an additional 50 bicycles. Additional racks, chainlink fencing and gate will be installed.



PLAN

SAMPLE BIKE RACKS

Proposed Expansion

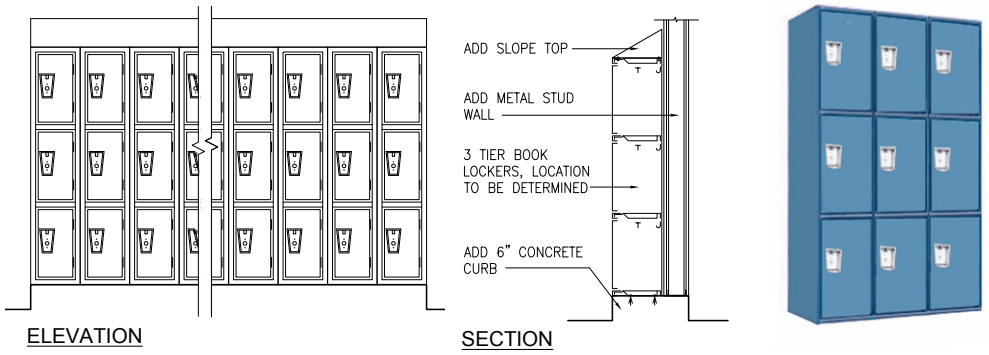
NEW LONGBOARD LOCKERS $65,000

In order to address the increased enrollment growth, this item proposes to install new longboard locker units at various locations throughout the campus to accommodate 50 longboards.

Sample locker unit and installation

500 NEW BOOK LOCKERS $260,000

In response to the anticipated growing enrollment, the installation of 500 book lockers with supports is recommended at a location to be determined.



Sample locker image, section, and elevation

EXTERIOR PAINTING AT GYMNASIUM, VISITOR TEAM ROOM ADDITION, GIRLS' LOCKER ADDITION, BUILDING K, AND BUILDING KA — $145,000

The exterior paint at several athletic facilities have faded over the years and has not been repainted in quite some time. It is recommended to repaint these buildings in order to refresh their appearance and extend the service life of the exterior materials.

FOOTBALL FIELD - NEW BLEACHERS FOR BAND SEATING — $105,000

The football field currently does not have seating for band members during football games, and thus, it is recommended to install new bleachers to accommodate 50 band members.

B MODULARS - UPDATED FINISHES — $50,000

Counseling rooms and offices will be housed at B modulars with modernization limited to new finishes and lighting.

ELECTRIC VEHICLE CHARGING STATION (INCLUDED IN CAPITAL REPAIR FUNDS)

Install electric vehicle charging stations at two locations.

BOYS' AND GIRLS' SHOWERS — $405,000

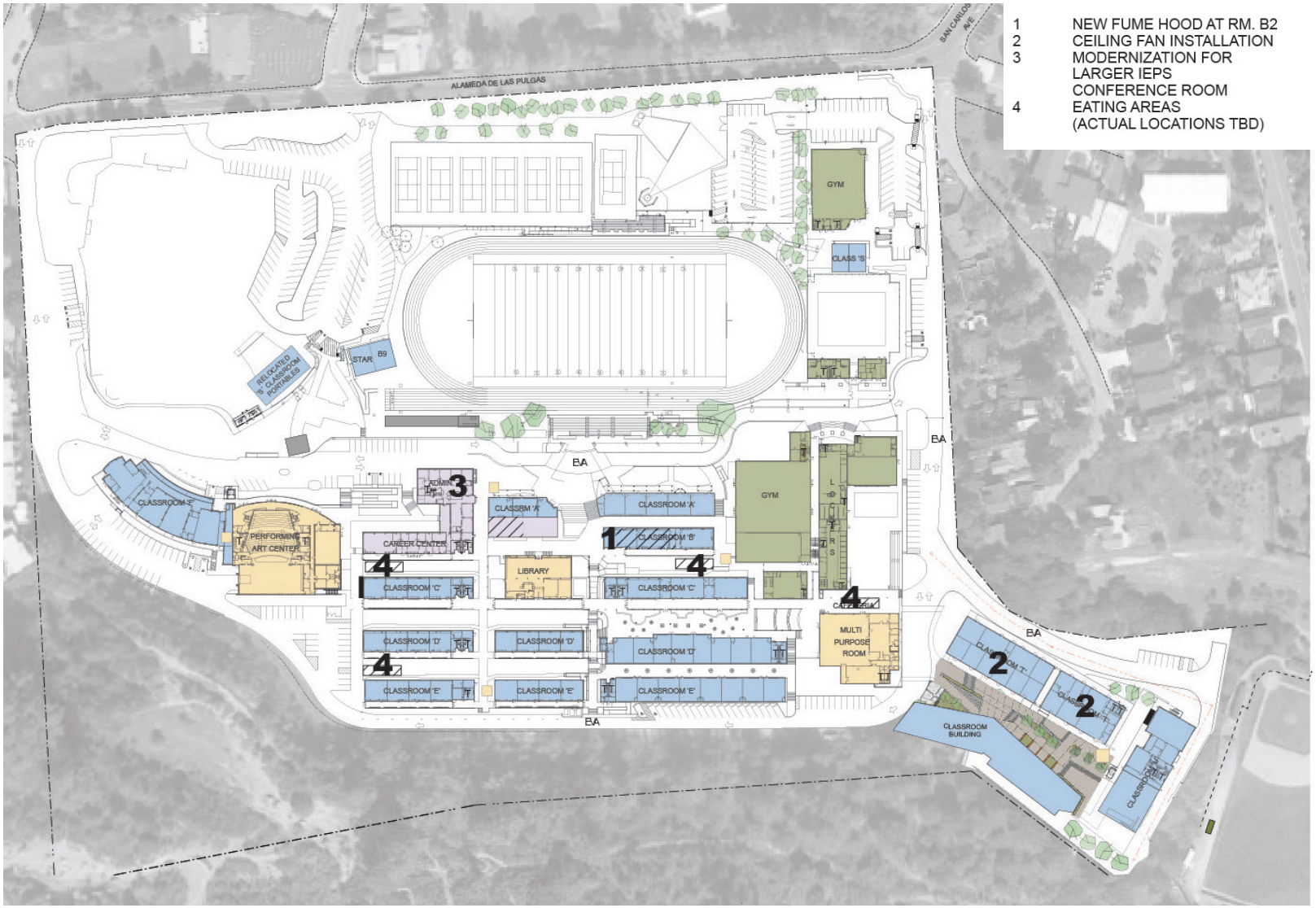
This item includes the limited demolition of shower plumbing in six shower stalls with installation of new fixtures. Retrofit work will include painting the ceilings and walls near these six shower stalls and new light fixtures, as well as capping off unused shower heads and valves; and installing new chainlink fencing and mangates to enclose unused shower areas for locked storage. Also included in the scope are a new men's coach shower/restroom and a new women's shower/restroom with new fixtures, lighting, and limited finishes.

GYMNASIUM - RESTROOM UPGRADES — $85,000

The existing restrooms at the gymnasium are in need of new finishes/fixtures, lighting, and ADA clearances.

STUDENT RESTROOMS - TOILET PARTITION LOCK INSTALLATION — $5,989

The existing toilet partitions at student restrooms have locks that are missing or broken. An assumed number of 50 partition door latches are expected to be installed.



1 NEW FUME HOOD AT RM. B2
2 CEILING FAN INSTALLATION
3 MODERNIZATION FOR LARGER IEPS CONFERENCE ROOM
4 EATING AREAS (ACTUAL LOCATIONS TBD)

0' 25' 50' 100' 200'

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CARLMONT HIGH SCHOOL

PROPOSED PHASE 3 SITE PLAN

LEGEND

- NEW CLASSROOM
- EXISTING ADMINISTRATION
- MULTI-PURPOSE LIBRARY THEATER
- ATHLETICS
- SHADE STRUCTURE
- TO BE REMOVED
- COVERED WALKWAYS
- ## CLASSROOM #
- T RESTROOM
- O OFFICE
- FS FOOD SERVICE
- EVA EMERGENCY VEHICLE ACCESS
- RAMP DIRECTIONAL ARROW

EATING AREAS - SITE FURNITURE ADDITION $280,000

Due to the limited number of locations for seating during lunch time, additional tables and seating in shaded areas are recommended. The majority of picnic tables will be added near the existing Student Union and courtyard near the Administration wing. Remaining funds will purchase bench seating to be installed at various locations throughout the campus.

SPECIAL EDUCATION OFFICE - IEPS CONFERENCE ROOM $57,000

In order to provide sufficient space needed for a conference room to support this program, the modernization of an existing room, approximately10 feet by 15 feet, is proposed.

ROOM B2 - NEW FUME HOOD $40,000

In order to improve student/staff safety during experiments, a fume hood is recommended for installation at Room B2 per the District Standard. The price identified is inclusive of power.

WING T - CEILING FAN INSTALLATION $57,000

Wing T lacks adequate air circulation in its classrooms and other rooms in the building. Ceiling fans are recommended to be installed in all rooms. A total of 18 new ceiling fans are assumed to be installed; two at each classroom, one at each office, and one at the corridor.

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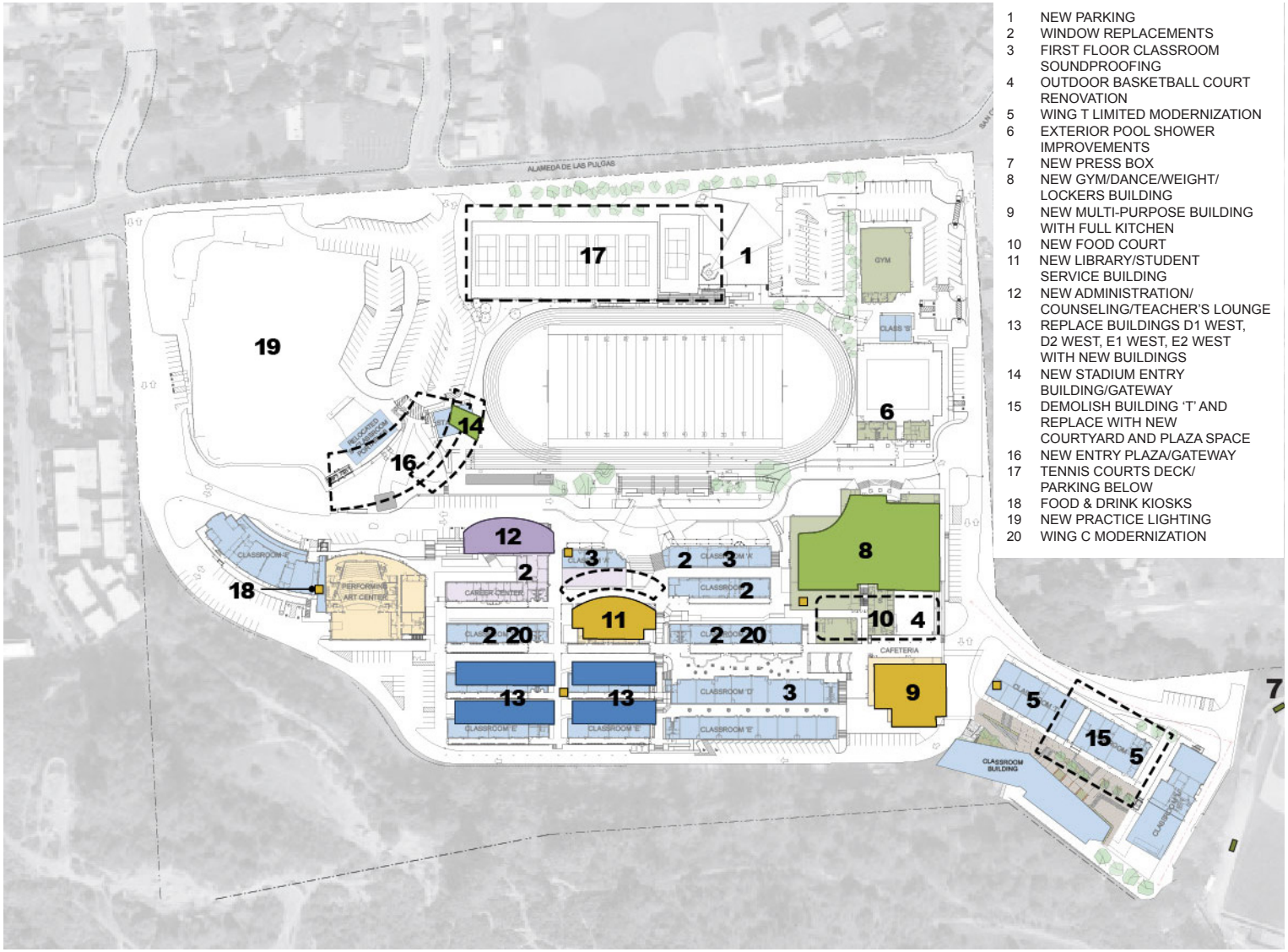
CARLMONT HIGH SCHOOL

20-YEAR HORIZON VISION PLAN



1 NEW PARKING
2 WINDOW REPLACEMENTS
3 FIRST FLOOR CLASSROOM SOUNDPROOFING
4 OUTDOOR BASKETBALL COURT RENOVATION
5 WING T LIMITED MODERNIZATION
6 EXTERIOR POOL SHOWER IMPROVEMENTS
7 NEW PRESS BOX
8 NEW GYM/DANCE/WEIGHT/ LOCKERS BUILDING
9 NEW MULTI-PURPOSE BUILDING WITH FULL KITCHEN
10 NEW FOOD COURT
11 NEW LIBRARY/STUDENT SERVICE BUILDING
12 NEW ADMINISTRATION/ COUNSELING/TEACHER'S LOUNGE
13 REPLACE BUILDINGS D1 WEST, D2 WEST, E1 WEST, E2 WEST WITH NEW BUILDINGS
14 NEW STADIUM ENTRY BUILDING/GATEWAY
15 DEMOLISH BUILDING 'T' AND REPLACE WITH NEW COURTYARD AND PLAZA SPACE
16 NEW ENTRY PLAZA/GATEWAY
17 TENNIS COURTS DECK/ PARKING BELOW
18 FOOD & DRINK KIOSKS
19 NEW PRACTICE LIGHTING
20 WING C MODERNIZATION

0' 25' 50' 100' 200'

LEGEND

NEW CLASSROOM
EXISTING CLASSROOM
ADMINISTRATION
MULTI-PURPOSE LIBRARY THEATER
ATHLETICS
SHADE STRUCTURE
TO BE REMOVED
COVERED WALKWAYS
CLASSROOM
T RESTROOM
O OFFICE
FS FOOD SERVICE
EVA EMERGENCY VEHICLE ACCESS
RAMP DIRECTIONAL ARROW

POTENTIAL FUTURE PROJECTS

Priority #1: New Parking	Proposed retrofit of shot-put/discus field into parking area
Priority #2: Window Replacements (to capture costs beyond Capital Repair Funds)	The windows at the following locations are from the original construction and need replacement to reduce heat gain and provide energy savings: Building A, Building B, Building C, Building D, Building E, Locker Rooms, College Guidance Center, and Student Union.
Priority #3: Soundproofing at First Floor Classrooms	Improvementsinclude installing resilient channels, gypsum board and acoustic batt insulation in hard lid ceiling areas, and installing mineral wool or acoustic batt insulation in existing grid/ceiling tile areas.
Priority #4: Outdoor Basketball Courts - Renovation	To address the growing demand for shaded seating, it is recommended to demolish the existing concrete bleachers and provide shade shelters and picnic tables for lunch-time eating or sit-and-wait areas.
Priority #5: Wing T - Limited Modernization	The 'T' wing is the most aged building on campus and has not had significant improvements since its original construction. In addition, the new 'S' wing lacks space for faculty offices. The modernization would include the reconfiguration/retrofit of three existing classrooms and miscellaneous support spaces to create two new classrooms and 10 new offices for counseling, staff, and workrooms. These changes will reduce classroom count by one classroom.
Priority #6: Exterior Pool Showers - Additional Shower Head Installation	Due to overcrowding and drainage issues, four new additional exterior heads, new drains, and upgraded exterior wall finishes are recommended.
Priority #7: Upper Baseball Field - New Press Box	Modular building (8'x36')

POTENTIAL FUTURE PROJECTS

Priority #8: New Gym/Dance/Weight/ Lockers Building	New 40,000 SF two-story building. (10% square footage added to the current square footage to allow for future growth.)
Priority #9: New Multi Purpose Building with Full Kitchen	New 15,000 SF two-story building, which includes a new multipurpose room, a new warming kitchen and equipment, storage, a 1,000 SF Study Hall, and a 2,000 SF Testing Center. The design will include roll-up doors to connect the dining space to the future food court.
Priority #10: New Food Court	New food court of an assumed 2,000 SF with new patterned colored concrete, 20 pieces of new combination table/bench furniture, and eight new 20-foot-high architectural light poles with banners. Landscaping with shade trees would be allotted 15% of the total square footage.
Priority #11: New Library/ Student Service Building	New 10,500 SF two-story building, which includes new 1,000 SF MDF/TELCO/Security room (location to be determined). Costs for all new cabling are to be included. (10% square footage added to the existing building size).
Priority #12: New Administration/Counseling/ Teacher's Lounge	New 22,000 SF two-story Administration Building, including the relocation of teacher's lounge from Building 'A' West. (10% square footage added to the current square footage to allow for future growth.)
Priority #13: Replace Buildings D1 West, D2 West, E1 West, E2 West with New Buildings	New Buildings with total 31,300 SF to match the existing Building D East, Building E East, and canopy between buildings. (10% square footage added to the current square footage to allow for future growth.)
Priority #14: New Stadium Entry Building/Gateway	1,000 SF Concession for Visitor team, 1,000 SF Concession for Home team, Men's Restroom (assume 8 fixtures), Women's Restroom (assume 12 fixtures), and Ticket Booth. Also see Priority #9.

POTENTIAL FUTURE PROJECTS

Priority #15: Demolish Building 'T' and Replace with New Courtyard and Plaza Space	Completely demolish Building 'T' (total 15,600 SF) and install a new concrete plaza with decorative light posts, shade structures, picnic tables, shade trees, and planter seat-walls. If this building is demolished prior to the proposed new D/E wing, the campus classroom count will be reduced by 13 classrooms.
Priority #16: New Entry Plaza/Gateway	New decorative steps, an architectural metal archway (30' wide x 15' high) with "Carlmont High School" metal letters mounted on top, enhanced landscape, decorative lighting, and 10 decorative site benches.
Priority #17: Tennis Courts Deck/Parking Below	Parking Structure at existing Tennis Courts site. New Tennis Courts at top of the new Parking Structure.
Priority #18: Food and Drink Kiosks	New food and drink kiosks, or "snack huts," with roll-up windows and access for trucks to drop-off food items. Quantity and locations to be determined.
Priority #19: New Softball Field Practice Lighting	New practice lighting at softball field. Assume turn key Musco lighting and controls.
Priority #20: C Wing Modernization	Replace all lights and interior finishes in all rooms. Provide new casework, ceiling fans, white boards, tackpanels, and operable windows in all classrooms. Provide new heating equipment and controls for the building.

Carlmont High School
Facility Master Plan Update Summary Sheet

Phase I:

#	Project Title:	Budget:	Status: Updates and Changes as of 3/28/16
1	S-Wing (Increment I & II)	$20,949,477	Increment I: Complete Increment II: In Construction
2	2015 Summer Projects - IEP Conference Room - Expand ASB Room - Door Between B-3 & B-4	$99,465	Completed

Phase II:

#	Project Title:	Initial Allocation:	Status: Updates and Changes as of 3/28/16
1	Baseball Field Scoreboard	$10,000	Deleted from Bond; Project Complete (Paid by Maintenance Fees)
2	Modular Restroom Building Baseball Field	$385,000	Moved to Phase III
3	Cafeteria/Kitchen Renovation	$1,500,000	Phase II Project: Funded from Food Service Allocation; (at DSA under review)
4	Water Filling Stations	$100,000	Moved to Capital Repair/Site Maintenance Funds
5	Weight Room Modernization/ Expansion	$100,000	Phase II Project
6	Window Tinting	$100,000	Deleted (window repair or tinting will be paid by Capital Repair or deleted)
7	Bike Expansion	$60,000	Deleted (Impact Fee Project)
8	Longboard Lockers	$65,000	Deleted (Impact Fee Project)
9	New Book Lockers	$260,000	Phase III Project
10	Exterior Painting	$145,000	Deferred Maintenance Project Summer 2016
11	Band Seating on Turf Field	$105,000	Phase III
12	B-Wing Modular	$50,000	Deleted (Building Demolished)

13	Electrical Vehicle Charging Stations	$0	Paid by District-Wide Energy Efficiency
14	Boys & Girls Locker Room Showers	$405,000	Incorporated into Kitchen/MUR modernization
15	Gym Restroom ADA Improvements	$85,000	Required by DSA as part of Bleacher Replacement Project
16	Restroom Partition Repair	$5,989	Disallowed by Bond Counsel (to be paid by routine maintenace funds)
	Phase III:		
#	**Project Title:**	**Initial Allocation:**	**Status:**
1	Eating Area/Site Furniture	$280,000	Moved to Phase II
2	Sped office/IEP Conference Room	$57,000	Moved to Phase I Completed (with the 2015 Summer Projects)
3	B-2 New Fume Hood	$40,000	Phase III Project
4	"T" Wing Ceiling Fans	$57,000	Completed (as part of S-Wing Increment I)

Carlmont High School Updated Phase II and III Master Plan Priorities:

Reviewed by Carmont Facility Committee on: 3/28/2016

Phase II: $1,781,873

Project Title:	Amount:
Eating Area and Outdoor Site Furniture	$200,000
Kitchen/MUR and Locker Room Modernization	$3,303,000 (All capital repair funds- does not impact the phase II dollars listed above).
Weight Room Modernization and Expansion	$1,562,500
New Turf Field and Field Lights	To Be Determined: No Funding Source Identified
B-9 Modular Replacement	Funded by Impact Fees

Phase III: Unfunded or Other Sources

Project Title:	Amount:
Modular Restroom Building at Baseball Field	$385,000
Band Seating on Turf Field	$105,000
New Book Lockers	$260,000
B-2 Fume Hood	$40,000
Lower Campus Landscaping	$TBD

Sequoia Union High School District

Job Description

JOB TITLE:	**Bond Program Secretary**
REPORTS TO:	Chief Facilities Officer
CLASSIFICATION:	Classified
SALARY SCHEDULE:	16.0
WORK - YEAR / HOURS:	12 months / 7.5 hours
LOCATION:	District Office/Construction Office
BOARD APPROVAL:	4/20/2016

DEFINITION

Under general supervision, to assist the Chief Facilities Officer in the administration of the District bond and construction program by performing a variety of complex and responsible secretarial and routine administrative support functions; may provide direction to other clerical staff; and to perform related work as assigned.

DISTINGUISHING CHARACTERISTICS

This is an advanced level Secretary. Incumbent reports to the Chief Facilities Officer and exercise considerable independent judgment in the performance of difficult and responsible secretarial work, and assist in performing administrative and non-routine work, normally with responsible and sensitive contacts with district staff, contractors, architects and engineers/professional consultants. This class requires in-depth knowledge of operations and administrative procedures as well as a high level of secretarial skills.

EXAMPLES OF DUTIES

- May prepare, monitor, and follow-up on invoices, purchase orders, requisitions and related financial documents;
- Maintains files, journals, ledgers and worksheets to provide full documentation for fiscal recordkeeping systems;
- Performs a variety of secretarial, clerical and/or administrative support functions not requiring the immediate attention of the Chief Facilities Officer, to facilitate the District's successful bond and construction operations;
- Screens incoming information, prioritizing and arranging materials and noting necessary actions taken or recommended; screens and accommodates or refers visitors and callers, interpreting their requests and providing information and assistance related to the bond and construction program;
- Composes and types/word processes correspondence, memoranda, contracts, notices to proceed and various other documents from general instructions or dictation; including all pre-qualification materials;
- Schedules meetings and maintains appointment calendars; makes all necessary meeting arrangements; compiles information and prepares agendas, materials, and/or

- Researches, gathers and summarizes information from a variety of sources to prepare a variety of materials such as but not limited to financial and construction reports, presentation materials, official records, budgets and financial documents;
- Receives, reviews, and processes documents, records, forms, and transactions to ensure accuracy, completeness, and conformance to applicable policies, procedures and regulations;
- Maintains and prepares records, reports and confidential files related to the bond program;
- Establishes and maintains a variety of administrative and confidential files and records;
- May assist other staff in the performance of clerical/secretarial support duties for daily operations;
- May direct and coordinate the work of temporary workers and/or other clerical staff;
- Operates varied office equipment, orders supplies, and performs related clerical duties in support of bond operations;
- Other duties related to the operation and support of the bond program

QUALIFICATIONS

Knowledge of:

Proper office methods and practices, including correspondence, recordkeeping, telephone and secretarial techniques, filing systems, and operation of common office equipment and computer hardware and software.

Working knowledge of school District functions, operations, and administration, including applicable laws and regulations.

Proper English usage, grammar, punctuation, vocabulary and spelling.

Working knowledge of Proxient, Financial 2000, and Microsoft Project.

Skill in:

Working independently and using sound judgment within scope of authority.

Interacting effectively with architects, consultants, contractors, vendors and district staff.

Accurately taking and transcribing notes/dictation and typing/word processing at a rate of 50 words per minute.

Compiling, organizing, composing, maintaining, and disseminating a variety of information, reports, correspondence and records.

Clearly and correctly writing, reading and speaking in English.

Analyzing situations and taking appropriate and effective actions.

Performing complex clerical and administrative work and operating office equipment and computers.

Coordinating multiple activities and details under pressure from time, people or situations.

Establishing and maintaining effective working relationships with those contacted in the course of work.

Interpreting and applying relevant laws, rules, policies and other guidelines associated with assigned functional area(s).

A typical way of acquiring the required knowledge, skills and abilities might be:

Equivalent to graduation from high school, and two years of increasingly responsible clerical/secretarial experience, at least one year of which was equivalent to the work of a School or District Secretary.

PHYSICAL REQUIREMENTS

The physical abilities required of this classification may include the following:

- Vision which can be corrected to a level sufficient to successfully read hand-written, typed and computer-generated information and data, as well as computer terminal displays.
- Hearing and speech ability sufficient to enable communication by telephone and in person.
- Manual dexterity sufficient to use standard office equipment and supplies and to manipulate both single sheets of paper and large document holders (binders, manuals, etc.).
- Physical ability to reach, bend and grasp in order to file and retrieve materials.
- Physical ability to sit or otherwise remain stationary at work post for long periods.

OTHER REQUIREMENTS

May require a valid California Driver License, and willingness and ability to travel to various sites within the Bay Area.
Some positions may require the ability to speak, read and write in a language other than English.

Small School Master Schedule

UC A-G:

Area	Subject	Required Years	Recommended Years
A.	US History and Social Science	2	2
B.	English	4	N/A
C.	Mathematics (Alg. I, Geometry, Alg, II)	3	4
D.	Science with Lab - 1 Yr. bio & 1 Yr. Chem. or Physics)	2	3
E.	Language Other Than English	2	3
F.	Visual and Performing Arts	1	1
G.	An Additional Year Chosen from the A-G List	1	The More the Better

Pathways (Please note that only two classes are required to be a pathway):

Design, Visual, and Media Arts Pathway - Based on CTE Arts, Media, and Entertainment (AME) Pathway Standards
10th - MART 314 INTRODUCTION TO COMPUTER GRAPHICS (3)
11th - MART 368 WEB DESIGN I (3)/ MART 369 WEB DESIGN II (3) **(Second class offered if possible)**
12th - MART 379 DIGITAL ANIMATION I: FLASH® (3)/ MART 380 DIGITAL ANIMATION II: FLASH® (3) **(Second class offered if possible)**

Software and Systems Development Pathway - Based on CTE Information and Communication Technologies (ICT) Pathway Standards
10th - CIS 110 INTRODUCTION TO COMPUTER AND INFORMATION SCIENCE (3)
11th - CIS 111 INTRODUCTION TO INTERNET PROGRAMMING (3)/CIS 128 MOBILE WEB APP DEVELOPMENT (4) **(Second class offered if possible)**
12th - CIS 254 INTRODUCTION TO OBJECT-ORIENTED PROGRAM DESIGN (4)/CIS 255 (CS1) PROGRAMMING METHODS: JAVA (4) **(Second class offered if possible)**

- **(#) - Number in parentheses refers to # of college credits given**
- **(Second class offered if possible) - Please note that offering the second course in the sequence in a double stripped classroom will be dependent upon the amount of time staff has before the school opens for curriculum development, and how much the second course in the sequence can be done relatively independently.**
- ***Course gets college credit and the GPA bump**

Freshman:

1. Eng. I
2. Algebra/Geometry
3. Spanish I/II or Spanish I/II for Native Speakers
4. Biology
5. Project Oriented Introduction to Engineering (1 semester of Scratch… which is coding and computer graphics, and 1 semester of robotics that will later become the robotics team)
6. Social Studies – 3 quarters of design for change with an emphasis on global economy; one quarter of Life Skills
7. PE through Cañada

Sophomore:

1. Eng. II
2. Geometry/Alg. II
3. Spanish III/IV or Spanish III/IV for Native Speakers
4. Modern European History
5. *CIS 110 INTRODUCTION TO COMPUTER AND INFORMATION SCIENCE
6. *MART 314 Introduction to Computer Graphics (3)
7. PE through Cañada

Junior:

1. Eng. III
2. Alg. II/Pre-Calc.
3. Physics
4. *HIST 245 RACE, ETHNICITY AND IMMIGRATION IN THE U.S. (3)
5. *MART 368 WEB DESIGN I (3) *MART 369 WEB DESIGN II (3) **(Second class offered if possible)** or *CIS 111 INTRODUCTION TO INTERNET PROGRAMMING (3)/*CIS 128 MOBILE WEB APP DEVELOPMENT (4) **(Second class offered if possible)**
6. 123300, College and Career Readiness - Capstone/internship/independent study (junior seminar)

Senior:

1. *ENGL 110 COMPOSITION, LITERATURE AND CRITICAL THINKING
2. Pre-Calc./Calc.
3. Chemistry
4. * MART 379 DIGITAL ANIMATION I: FLASH® (3)/ *MART 380 DIGITAL ANIMATION II: FLASH® (3) **(Second class offered if possible)** or *CIS 254 INTRODUCTION TO OBJECT-ORIENTED PROGRAM DESIGN (4)/*CIS 255 (CS1) PROGRAMMING METHODS: JAVA (4)**(Second class offered if possible)**
5. Government and Econ. Seminar, with an emphasis on technology in the steering of both.
6. 401600 Senior Seminar - a study skills/college success or internship (work experience)

- **(#) - Number in parentheses refers to # of college credits given**
- **(Second class offered if possible) - Please note that offering the second course in the sequence in a double stripped classroom will be dependent upon the amount of time staff has before the school opens for curriculum development, and how much the second course in the sequence can be done relatively independently.**
- ***Course gets college credit and the GPA bump**

CORNERSTONE EARTH GROUP

Type of Services	**Draft Preliminary Environmental Assessment Report**
Location	**Planned East Menlo Park Magnet High School 150 Jefferson Drive Menlo Park, California (SITE CODE 204273)**
Client	**Sequoia Union High School District**
Client Address	**480 James Avenue Redwood City, CA 94062**
Project Number	**166-14-8**
Date	**March 11, 2016**

DRAFT

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CORNERSTONE EARTH GROUP

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APPENDIX C — BORING LOGS
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CORNERSTONE EARTH GROUP

Type of Services	**Draft Preliminary Environmental Assessment Report**
Location	**Planned East Menlo Park Magnet High School 150 Jefferson Drive Menlo Park, California (SITE CODE 204273)**

SECTION 1.0: INTRODUCTION

This Preliminary Environmental Assessment (PEA) report was prepared at the request of the Department of Toxic Substances Control (DTSC) to evaluate current Site conditions at the planned East Menlo Park Magnet High School located at 150 Jefferson Drive in Menlo Park, California (Site, Figures 1 and 2). This PEA report was prepared in accordance with the Revised PEA Work Plan dated November 13, 2015 prepared by Cornerstone Earth Group (Cornerstone). A copy of DTSC's PEA Work Plan approval letter dated November 30, 2015 is included in Appendix A.

This work was performed for the Sequoia Union High School District (District) in accordance with our agreement with the District dated December 1, 2015.

1.1 SITE DESCRIPTION

The approximately 2.17-acre property is located at 150 Jefferson Drive in Menlo Park and is currently occupied with an asphalt pavement parking lot and warehouse building. The Site is located in a commercial area and is bound to the north by Jefferson Drive. A 43,986 square-foot structure exists on the Site and is currently occupied by Bay Associates Wire Technologies. The majority of the building is used for manufacturing of custom cable and wire products with the northern portion utilized for administrative office space. The majority of the building work floor is raised approximately 4 feet above the parking lot grade to accommodate the truck-loading bays along the eastern portion of the building.

1.2 PLANNED DEVELOPMENT

The District is planning to redevelop the Site with the new East Menlo Park Magnet High School. To prepare the school for the 2018-19 school year, the District will demolish the existing warehouse building and construct approximately 40,000 square feet of new high school structures and associated exterior play field and parking areas. There will be approximately 20 to 22 classrooms with a maximum 400 students. Potable water will be supplied by the local water service provider. The planned development is shown on Figure 3.

1.3 PEA OBJECTIVES

As defined by DTSC, Preliminary Endangerment Assessment (PEA) means an activity which is performed to determine whether current or past hazardous material management practices or waste management practices have resulted in the release or threatened release of hazardous materials, or whether naturally occurring hazardous materials are present, which pose a threat to public health or the environment. The PEA is also applicable to releases of hazardous materials.

Specific objectives of the PEA include:

- Determining if a release of hazardous wastes/substances/materials has occurred at a site and delineating the general extent of the contamination.
- Evaluate available information for indications of naturally-occurring hazardous materials at the site.
- Estimating the potential threat to public health and/or the environment posed by the site and providing an indicator of the relative risk.
- Determining if an interim action is required to reduce an existing or potential threat to public health or the environment.
- Completing preliminary project scoping activities to determine data gaps and identify possible remedial action strategies to form the basis for development of a site strategy.
- Providing the data and information to the DTSC.
- Assessing and providing for the informational needs of the community.

SECTION 2.0: PRIOR ENVIRONMENTAL STUDIES

In 2014, Cornerstone performed Phase I and II Environmental Site Assessment (ESA) studies at the Site as part of the District's acquisition of the property (Cornerstone, 2014a, 2014b). A geotechnical investigation was also performed (Cornerstone, 2014c). Selected information from these reports is presented below. Data summary tables for the December 2014 Phase II investigation are included in Appendix B. Please refer directly to these documents for a more complete overview of the Site.

2.1 SITE HISTORY

Based on the information obtained during the Phase I ESA, the Site appears to have been undeveloped land until construction of the existing building in approximately 1962. Building plans from 1962 indicate that the building was constructed for Bucal, Inc., however, it is not known if Bucal, Inc. ever occupied the building. Scientific Products, a division of American Hospital Supply Corporation, is listed in city directories as an occupant of the building between at least 1963 and 1975. Jonker Business Machines (along with Scientific Products) also was identified as an occupant in a 1970 city directory. Bay Associates Wire Technologies, the current occupant, appears to have occupied the building since the late 1970s or early 1980s.

2.2 PHASE I ESA – NOVEMBER 2014

Provided below is a summary of potential environmental concerns identified in Cornerstone's November 5, 2014 Phase I ESA prepared for the Site.

- At the time of our study, hazardous materials used at the Site by Bay Associates consisted mainly of methyl ethyl ketone (MEK), tetrahydrofuran (THF), isopropyl alcohol (IPA) and solvent based marking inks. These materials are stored within metal flammable materials storage cabinets. Hydraulic fluid, EDM dielectric oil, EnSolv (n-propyl bromide) and cutting fluids (way oil) also were observed at the Site. Hazardous wastes are stored within a canopy-covered and fenced enclosure located along the southern exterior side of the building.

  Details regarding hazardous materials use by occupants prior to Bay Associates were not identified within the data sources researched during the Phase I ESA. However, building plans from 1962 show a chemical storage room with explosion proof fixtures within the southeast corner

of the building. This chemical storage room and associated fixtures were relocated to the southwest corner of the building in 1970. The presence of the former chemical storage rooms suggests that activities by prior occupants involved the use of hazardous materials.

- Based on the data reviewed, the Site appears to be located within an area where volatile organic compounds (VOCs) from an unidentified source are present in ground water. Perchloroethene (PCE) and trichloroethene (TCE) concentrations have been reported in ground water at adjacent properties at concentrations that exceeded its drinking water Maximum Contaminant Level (MCL) of 5 micrograms per liter (5 µg/L). Additional information pertaining to the regional solvent plume is presented in Section 3.3 of this PEA Report.

  The United States Environmental Protection Agency (EPA) recommends further evaluation of potential vapor intrusion concerns for buildings overlying PCE/TCE impacted ground water that exceed 5 µg/L. Vapor intrusion generally occurs when there is a migration of volatile chemicals from contaminated ground water or soil into an overlying building. Volatile chemicals such as PCE and TCE can emit vapors that may migrate as vapors through subsurface soils and into indoor air spaces of overlying buildings.

- A railroad track spur historically extended onto the southern portion of the Site. The former railroad tracks and wooden ties appear to have been removed. Assorted chemicals historically were commonly used for dust suppression and weed control along rail lines.

- Based on our review of geologic maps, the Site is located approximately 4½ miles from the nearest ultramafic rock outcrop that may contain naturally occurring asbestos (NOA).

2.3 GENERAL SOIL QUALITY

During Cornerstone's December 2014 Phase II investigation, fill and native soil samples were collected from 18 exploratory borings and were analyzed for various organic and inorganic compounds including petroleum hydrocarbons, VOCs, polyaromatic hydrocarbons (PAHs), semi-VOCs (SVOCs), polychlorinated biphenols (PCBs), organochlorine pesticides (OCPs), metals, and/or asbestos. With exception to concentrations of oil-range total petroleum hydrocarbons (TPH-oil) detected in 2 of 12 soil samples at 77 milligrams per kilogram (mg/kg) and 130 mg/kg (ESL[1] is 100 mg/kg for odor/nuisance concerns) and low concentrations (i.e., less than environmental screening criteria) of diesel-range total petroleum hydrocarbons (TPH-diesel) (detected in 6 of 12 soil samples) and anthracene (detected in 1 of 3 soil samples), no analytes were detected above their respective laboratory reporting limit. The detected metal concentrations appear typical of natural background and/or less than their respective residential screening criteria.

Based on the analytical data, soil quality at the locations sampled near the former rail spur line and fill soil placed at the Site does not appear significantly impacted. Additionally, NOA does not appear to be a significant concern at the Site.

As noted, one soil sample collected from the boring advanced near the exterior hazardous waste storage area (SB-1) detected TPH-oil at 130 mg/kg. Note that its residential ESL for direct exposure human health concerns is 11,000 mg/kg.

[1] Detected soil contaminants were compared to DTSC-recommended residential Screening Levels (DTSC-SLs) presented in the DTSC Office of Human and Ecological Risk (HERO) guidance document *Human Health Risk Assessment (HHRA) Note 3* updated January 2016 (HERO, 2016). If a DTSC-SL is not established, the soil results were compared to residential Regional Screening Levels (RSLs) established by USEPA Region 9 (USEPA, 2015). For detected chemicals for which RSLs have not been established, Environmental Screening Levels (ESLs) established by the San Francisco Bay Regional Water Quality Control Board (Water Board, 2016) were used for comparison. Metal concentrations were also compared to regional published background concentrations (Scott, 1991; Bradford, 1996; LBNL, 2009; and Duverge, 2011).

2.4 GENERAL GROUND WATER QUALITY

Laboratory analyses of the grab ground water samples collected from the exploratory borings during Cornerstone's December 2014 investigation did not detect SVOCs, BTEX compounds (benzene, toluene, ethylbenzene, and xylenes), gasoline-range total petroleum hydrocarbons (TPH-gasoline), fuel oxygenates and/or other VOCs above their respective laboratory reporting limits except for 1,1-dichloroethene (1,1-DCE) and TPH-diesel/oil. 1,1-DCE was detected in 4 of 8 grab ground water samples at concentrations ranging from 1.2 micrograms per liter (µg/L) to 2.1 µg/L; its drinking water MCL[2] is 6 µg/L. The 1,1-DCE detections were found in the grab ground water samples collected from the borings advanced along a hypothetical line extending from the approximate northwest corner to southeast corner of the property (SB-5, SB-4, SB-3, and SB-8). The source of 1,1-DCE detected in the grab ground water samples is not known but is likely associated with the ground water solvent plume reported in the regional area. 1,1-DCE is a breakdown product of PCE, TCE and cis-1,2-dichloroethene (cis-1,2-DCE). As discussed in Section 3.3 of this PEA Report, these compounds have been detected on properties north and south of the Site. Regulatory agencies have not identified a responsible party for the solvent release(s).

TPH-oil was detected in 3 of 8 grab ground water samples at concentrations of 350 µg/L, 800 µg/L, and 1,000 µg/L, respectively. The greatest concentrations were detected from the two borings advanced near the southeast corner of the Site (SB-3 and SB-8); TPH-diesel also exceeded its ESL of 100 µg/L in these two samples. Note that only low to non-detectable concentrations of TPH-diesel/oil were reported in the three soil samples collected from the upper approximate 10 feet from borings SB-3 and SB-8. This data indicates a significant soil source likely does not exist at these locations.

The source of the TPH-affected ground water is not known but may be associated with possible localized minor spills/releases and/or associated with an off-Site release. Moderate and heavy-range petroleum hydrocarbons are relatively immobile in the environment and typically are limited in extent. The TPH-impacted ground water would be expected to degrade over time due to natural attenuation processes. These impacts do not appear to pose a significant risk to human health in a school setting.

2.5 GENERAL SOIL VAPOR QUALITY

To assist in evaluating potential vapor intrusion concerns, during Cornerstone's December 2014 investigation co-located sub-slab and subsurface soil vapor samples were collected at eight locations inside the on-Site building. The sub-slab samples were collected in the aggregate material immediately below the concrete floor slab. The subsurface samples were collected from approximate depths of 5 or 10 feet. An outdoor ambient air sample was also collected to assist in evaluating outdoor air quality.

Laboratory analyses of the eight sub-slab and eight subsurface soil vapor samples detected several VOCs; however, no chlorinated VOCs associated with the regional solvent plume (i.e., PCE/TCE and their breakdown products) were detected above their respective laboratory reporting limits.

Following CalEPA and DTSC guidance, the detected VOCs were compared to calculated sub-slab and subsurface screening criterion that are 20 times (attenuation factor = 0.05) and 1,000 times (attenuation factor = 0.001) the indoor air RSL, respectively. For example, the residential (unrestricted use) indoor air DTSC-SL for benzene is 0.097 micrograms per cubic meter (µg/m^3). The calculated sub-slab and subsurface screening levels for benzene are 1.94 µg/m^3 and 97µg/m^3, respectively. None of the detected VOCs exceeded their respective calculated environmental screening criteria with exception of benzene and chloroform.

[2] Detected contaminants in ground water were compared to Maximum Contaminant Levels (MCLs) established by State Water Resources Control Board (September 2015). For detected chemicals for which MCLs have not been established, ESLs established by the San Francisco Bay Regional Water Quality Control Board (Water Board, 2016) were used for comparison.

Benzene concentrations in the eight subsurface soil vapor samples ranged from 5 to 220 µg/m^3 with two samples exceeding its calculated screening level of 97 µg/m^3. Both of the elevated benzene concentrations were reported in the soil vapor samples collected within the building from an approximate depth of 10 feet below the elevated concrete floor slab. Benzene was not detected above its laboratory reporting limit in the eight sub-slab soil vapor samples. As noted above, benzene also was not detected in the eight grab ground water samples and selected soil samples collected at the Site.

The source of benzene detected in the subsurface soil vapor samples is not known; however, based on the available data and comparison to the selected screening criteria used by DTSC, the elevated benzene concentrations in soil vapor do not appear to be a Site-wide concern. Additionally, oxygen concentrations in the sub-slab vapor samples ranged from 16 to 20 percent and may explain why benzene was not detected above its laboratory reporting limit in the sub-slab samples. Petroleum hydrocarbon vapors will naturally degrade in an aerobic environment thus reducing the potential for petroleum hydrocarbon vapor intrusion concerns.

Chloroform was detected in 2 of 8 sub-slab soil vapor samples at concentrations of 5.5 µg/m^3 (SV-1) and 18 µg/m^3 (SV-5); its calculated screening level is 2.4 µg/m^3. Chloroform was not detected above its laboratory reporting limit in the eight subsurface soil vapor samples. Similar to benzene, chloroform also was not detected in the eight grab ground water samples and selected soil samples collected at the Site, including the soil samples collected from the SV-1 and SV-5 borings. The source of the chloroform detected in the subsurface vapor samples is not known but may be associated with indoor air contamination inside the building associated with the existing tenant operations. Ambient barometric pressure forces can transfer indoor air across the floor slab via cracks and/or penetrations and into underlying soil. This natural process may also explain the occurrence of other VOCs detected at low concentrations in the soil vapor samples.

SECTION 3.0: AREAS OF CONCERN REQUIRING FURTHER EVALUATION

This section presents the areas of potential concern requiring further evaluation that were identified during the District's scoping meeting with DTSC on June 16, 2015. A sampling and analyses plan to evaluate these areas of concern was presented in Cornerstone's Revised PEA Work Plan that was approved by DTSC in their letter dated November 30, 2015.

3.1 PEST CONTROL AND LEAD-BASED PAINT RESIDUE

Due to the age of the existing building, there is a potential that termiticides may have been sprayed near building foundations. Organochlorine pesticides were commonly used as insecticides for termite control around structures (DTSC, 2006). Since termiticides typically were applied adjacent to building foundations, the pesticide concentrations generally are highest closest to the exterior wall and decrease laterally away from the structures. Additionally, based on the age of the existing building, possible past lead-based paint (LBP) residue may have impacted shallow soil quality. Weathering, scraping, chipping, and abrasion could cause lead to be released to and accumulate in soil near the structure.

3.2 POLYCHLORINATED BIPHENYLS (PCB) TRANSFORMER

A PG&E transformer is located near the northeast corner of the Site. There is a potential that PCBs may have been historically used within the transformer. PCBs are man-made chemicals commonly used in the past as coolants and lubricants. PCBs are found as a clear to yellow, heavy oily liquid or waxy solid. PCBs were frequently used as insulation in electrical equipment because of their stability, low water solubility, high boiling point, low flammability, and low electrical conductivity. Prior to 1978, PCBs were often used in the manufacture of transformers and capacitors, and leaks or releases from transformers producing contaminated areas have been documented. The age of the transformer does not necessarily indicate the presence or absence of impacts to soil from PCBs, as releases of PCBs from a previous transformer may have occurred before its replacement. Once released to the environment, PCBs bind to soil particles and are very persistent.

Additionally, potential sources of PCBs in buildings constructed or renovated between approximately 1950 and 1979 include caulking used around windows, door frames, building joints, masonry columns and other masonry building materials. Based on the information obtained during the Phase I ESA, the Site appears to have been developed with the existing building in approximately 1962. PCB-containing caulk may be present on the exterior of the building as well as in surrounding surfaces.

3.3 REGIONAL VOC GROUND WATER PLUME

Based on the information sources reviewed during Cornerstone's Phase I ESA, the Site appears located in an area where chlorinated VOCs from an unidentified source are present in ground water. A responsible party has not yet been identified by the regulatory agencies. Provided below is a summary of prior environmental studies performed on nearby properties where chlorinated VOCs in ground water have been reported.

A former warehouse building on the 149 Commonwealth Drive property reportedly was used exclusively for liquor storage and office space. In 1987, two ground water monitoring wells (MW-1 and MW-2) were installed on the 149 Commonwealth Drive property. VOCs, predominantly TCE at 630 µg/L, were detected in ground water from well MW-2 located on the northeast portion of the property. Beta Associates (1987) subsequently installed four additional ground water monitoring wells (MW-3 to MW-6). TCE was reported at up to 925 µg/L, predominantly in MW-2 and MW-6; well MW-6 was located on the adjacent property east of MW-2. Beta Associates concluded that, based on the data and knowledge of the property history, the VOC contamination appears to originate from an off-property source.

During the late 1980s and early 1990s, TCE was detected at up to 2,300 µg/L (in MW-6) during subsequent sampling of ground water from the wells. During these sampling events, a southeasterly ground water flow direction was reported. However, as discussed in Section 4.2 of this PEA report, general regional ground water flow towards the north to northeast is anticipated.

In October 1998, the Water Board issued a no further action letter for the 149 Commonwealth Drive property that stated the following: *Groundwater monitoring data over the past seven years has indicated the presence of low levels of VOCs in shallow groundwater. Board staff agree that these chemicals most likely originate from an up gradient and off-site source. Concentrations of these compounds have decreased significantly within this period of time and currently only TCE is detectable in one well, MW-2, at a concentration of 5.3 µg/L. Additionally, the concentration of pollutants currently detected in groundwater beneath the property, whether they be from on- or off-site, do not represent a significant threat to water quality. Based on the information presented to the Board, and with the provision that the information provided to this agency was accurate and representative of site conditions, no further actions are required on the subject property.*

The San Mateo County Department of Environmental Health (DEH) files also contained a proposal prepared by EMCON in 1990 for the installation of ground water monitoring wells at 155 Jefferson Drive (located across Jefferson Drive to the northeast of the Site). EMCON noted that four soil borings were previously drilled along the perimeter of the 155 Jefferson Drive property and soil and ground water were sampled. The samples reportedly were analyzed for chlorinated VOCs and aromatic VOCs. Chlorinated VOCs reportedly were detected in the ground water from three of the four borings; the laboratory results were not described. EMCON stated that the property is in an area of Menlo Park that has ground water contamination known to exceed California drinking water MCLs for VOCs and that the source of ground water contamination is unknown.

The DEH files also contained a Water Board no further action letter for 141 Jefferson Drive, located across Jefferson Drive from the Site. The letter states that low levels of VOCs were detected in ground water at 141 Jefferson Drive, including PCE at 11 µg/L, cis-1,2-DCE at 33 µg/L and Freon 113 at 8 µg/L.

3.4 RADON

Elevated levels of radon in indoor air are a result of radon moving into buildings from the soil, either by diffusion or flow due to air pressure differences. The ultimate source of radon is the uranium that is naturally present in rock, soil, and water. Some types of rocks are known to have uranium concentrations greater than others and, consequently, there is an increased chance of elevated radon concentrations in soils and weathered bedrock where they are located. Areas down-slope which received sediments and/or surface and ground water from rock units with above average uranium content also have an increased likelihood of elevated radon concentrations in soil gas. In California, bedrock that can contain above average uranium concentrations includes the Monterey formation, asphaltic rocks, marine phosphatic rocks, granitic rocks, felsic volcanic rocks, and certain metamorphic rocks.

The federal EPA has established an action level of 4 pCi/L, above which the EPA recommends taking action to reduce radon levels in structures. To help local, state, and federal agencies prioritize resources and implement radon-control building codes, the EPA published maps of radon hazards for each county in California (www.epa.gov/radon/zonemap/california.htm).

Radon potential maps are provided in the 2014 California Geological Survey (CGS) Special Report 226, titled *Radon Potential in San Mateo County, CA (CGS 2014).* These maps were prepared based upon 1) indoor-radon data; 2) National Uranium Resource Evaluation (NURE) airborne equivalent uranium (eU) data; and 3) Natural Resources Conservation Service (NRCS) soil data for permeability and shrink-swell character. As shown on the map provided in Appendix D, the Site is not located in a “High” or “Moderate” zone having potential for indoor radon levels to exceed the federal EPA action level. The Site is located in the “Unknown” radon zone. Geologic units with insufficient data from within San Mateo County and from previous studies were assigned “unknown” radon potential.

SECTION 4.0: ENVIRONMENTAL SETTING

4.1 PHYSICAL SETTING

A 1997 USGS 7.5 minute topographic map was reviewed to evaluate the physical setting of the Site. The Site’s elevation is approximately 10 feet above mean sea level; topography in the vicinity of the Site slopes downward gently to the northeast towards the San Francisco Bay.

4.2 GEOLOGY AND HYDROGEOLOGY

The Site is located within the Santa Clara Valley, which is a broad alluvial plane between the Santa Cruz Mountains to the southwest and west, and the Diablo Range to the northeast. The San Andreas Fault system, including the Monte Vista-Shannon Fault, exists within the Santa Cruz Mountains and the Hayward and Calaveras Fault systems exist within the Diablo Range.

Based on Cornerstone’s subsurface investigation, the concrete slab section for the existing raised building consisted of approximately 5 to 11 inches of concrete over approximately 4 feet of fill. The fill consists of varying amount of clay, sand, and gravel. The northern at-grade administrative office space consisted of approximately 6 inches of concrete over 3 inches of sand and 3 inches of coarse gravel fill followed by approximately 1½ feet of fill consisting of sandy clay with gravel. Exterior surface pavements generally consisted of 3 to 4 inches of asphalt concrete over approximately 3 inches of aggregate base.

Native subsurface materials observed below fill and aggregate base consisted of several feet of very stiff to hard fat clay underlain by medium stiff to hard lean clay with varying amounts of sand. Increased sand and gravel content were observed at approximately 14 feet below the asphalt pavement grade at several boring locations; free ground water was observed in this layer.

Ground water was observed at depths ranging from approximately 11 to 16 feet below the asphalt pavement surface. All measurements were taken at the time of drilling and may not represent the stabilized levels that can differ from the initial levels encountered. Regional ground water flow is assumed to be in the north-northeast direction toward the San Francisco Bay; however, variable flow directions have been reported.

4.3 EXPOSURE PATHWAYS

Exposure pathways are the mechanisms by which a receptor (e.g. construction worker or future site user) may contact contaminants of concern at the Site. Exposure pathways consist of three parts: (1) a source of contaminants, (2) an exposure point where the receptor may come into contact with contaminants (e.g. contaminated soil, drinking water, and/or indoor air), and (3) an exposure route (e.g. dermal, ingestion, and/or inhalation).

As discussed in Section 3, contaminants of potential concern (COPC) in shallow soil consist of organochlorine pesticides, lead, and PCBs. The physical characteristics of the COPC in soil at the Site make them relatively persistent and immobile. These COPC typically do not readily dissolve in water and migrate to ground water, as they readily adsorb to soil particles. The COPC will not readily volatilize or migrate as vapors. The COPC are expected to persist in surface soil with the highest concentrations located near the surface. These chemicals may migrate if adsorbed to soil particles that become entrained into ambient air as a result of wind erosion of surface soil.

As is typical to most regional VOC ground water contamination plumes, volatilization of contaminants located in the subsurface soils and ground water and the subsequent mass transport of these vapors into indoor spaces constitute a potential inhalation exposure pathway.

Since Site ground water is not currently used for drinking water purposes, and the VOC-impacted ground water beneath the Site is associated with off-Site sources, the ground water exposure pathway is not complete and does not need to be further evaluated.

4.4 CONCEPTUAL SITE MODEL

A conceptual site model (CSM) was developed to assist in understanding Site conditions and potential pathways by which humans may be exposed to contaminants of concern at the Site. The CSM is based on the known Site history and results of the data collected at the Site to date. An exposure pathway is considered complete if it presents a means of exposure to a receptor. A complete exposure pathway includes all of the following: a source of contamination, release mechanism, transport mechanism, exposure point, and a receptor. Figure 4 presents the CSM for the Site.

SECTION 5.0: IMPLEMENTATION OF PEA WORK PLAN

5.1 PRE-FIELD ACTIVITIES

Approximately 7 days before starting field work, the District issued a DTSC-approved Field Work Notice to neighboring businesses within line of sight of the school property. A copy of the notice is included in Appendix A.

5.2 SOIL SAMPLING

On December 9, 2015, Cornerstone's field engineer implemented the soil sampling and analyses plan presented in the DTSC-approved Revised PEA Work Plan. Table 1 presented below summarizes the soil sample handling and testing requirements; Table 2 presents the implemented sampling and analysis activities. Approximate sampling locations are shown on Figure 2.

Table 1. Soil Sample Handling and Testing Requirements

Chemical(s)	Test Method	Minimum Reporting Limits*	Preservative	Hold Times
OCPs	8081A	2 µg/kg 40 µg/kg for Chlordane	4º C	14 Days
PCBs	8082A	50 µg/kg	4º C	14 Days
Lead	6010B	0.5 mg/kg	4º C	180 Days

* For samples with no dilution. Reporting limits may be higher for samples that require dilution due to elevated COC.

Table 2. Soil Sampling and Analysis Activities

Boring ID	Sample Location	Sample Depth (feet)	Sample Analysis			Area of Concern (AOC)
			Lead	OCPs	PCBs	
SB-11	West of Existing Building	0-0.5	X	X		LBP Residue, Pest Control
	West of Existing Building	2-2.5		X		Pest Control
SB-12	North of Existing Building	0-0.5	X	X	X	LBP Residue, Pest Control, PCBs
	North of Existing Building	2-2.5		X	X	Pest Control, PCBs
SB-13	East of Existing Building	0-0.5	X	X		LBP Residue, Pest Control
	East of Existing Building	2-2.5		X		Pest Control
SB-14	Near PG&E Transformer	0-0.5			X	PCBs
	Near PG&E Transformer	2-2.5			X	PCBs
SB-15	Near PG&E Transformer	0-0.5			X	PCBs
	Near PG&E Transformer	2-2.5			X	PCBs
ANALYSES TOTALS			3	6	6	

5.2.1 Soil Sampling Methods

The subsurface exploration program was performed using Direct Push technology equipped with the Dual Wall Sampling System. The Dual Wall Sampling System helps prevent cross contamination between sampling intervals. The Dual Wall Sampler is comprised of two main components: an exterior steel casing and an inner sample barrel. The outer casing has a 2-inch outer diameter (OD) and a 1.5-inch inner diameter (ID). The sample barrel is 5 feet in length with a 1.375-inch outside diameter (OD) and a 1-inch inner diameter (ID). The Dual Wall sample barrel was loaded with a 5-foot acetate liner and installed inside the outer casing. The outer drive casing and inner sample barrel were then hydraulically pushed to a depth of approximately 5 feet. As these tools were advanced, the inner sampling barrel collected the soil core sample. This sampler was then retrieved while the outer casing remained in place, protecting the integrity of the hole. Where borings extended below 5 feet, a new sampler was lowered into place and advanced another 5 feet to collect the next soil sample. This process continued until the desired depth was reached. Our field engineer continuously logged the borings in general accordance with the Unified Soil Classification System (ASTM D-2487). All borings were sealed to the surface with cement grout upon completion of sampling activities. Boring logs are included in Appendix C.

The ends of the liners were covered in Teflon film, fitted with plastic end caps, and labeled with a unique identification number. The samples were then placed in an ice-chilled cooler and transported to a state-certified analytical laboratory with chain of custody documentation.

All sampling equipment was cleaned using distilled water and a Liquinox solution prior to use at each sample point. Additionally, seperate exterior steel casing and inner sample barrel were used at each boring location.

5.3 SOIL VAPOR SAMPLING

Between December 9, 2015 and December 21, 2015 Cornerstone's field engineer and geologist implemented the soil vapor sampling and analyses plan presented in the DTSC-approved Revised PEA Work Plan. Subsurface soil vapor samples were collected at two exterior locations (SV-9 and SV-10) and three building interior locations (SV-2, SV-3, and SV-7). The two exterior soil vapor probes were installed south and north of the existing building, respectively. The three interior soil vapor probes (SV-2A, SV-3A, and SV-7A) were installed near previous subsurface vapor probes (SV-2, SV-3, and SV-7) that were installed and sampled during Cornerstone's December 2014 investigation.

Table 3 presented below summarizes the soil vapor sample handling and testing requirements. Approximate sampling locations are shown on Figure 2.

Table 3. Soil Vapor Sample Handling and Testing Requirements

Chemical(s)	Test Method	Minimum Reporting Limits*	Hold Times
VOCs	TO-15	See Appendix E	30 Days
Fixed Gases (carbon dioxide, methane, and oxygen)	D-1946	0.023% for carbon dioxide 0.0003% for methane 0.23% for oxygen	30 Days

5.3.1 Temporary Subsurface Soil Vapor Probe Installation

Following completion of concrete coring activities, on December 9, 2015 our C-57 licensed drilling contractor used limited access drilling equipment to advance the soil vapor probes to an approximate depth of 4 feet below the asphalt pavement surface. To help limit potential soil consolidation caused by Direct Push drilling activities, hand auger equipment was used to extend the bottom approximate 1 foot of the boring to its desired depth.

The subsurface probes consisted of a stainless steel expendable vapor tip and screen installed at an approximate depth of 5 feet below the asphalt pavement surface; the vapor tip was affixed to stainless steel tubing. The vapor probes were constructed by first placing approximately 2 inches of coarse aquarium sand into the bottom of the borehole using a tremie pipe. The stainless steel tip and tubing was then lowered into the borehole via a tremie pipe. Additional sand was then placed in the borehole via tremie to create an approximately 1 foot sand pack interval around the vapor tip. Approximately 1 foot of granular bentonite (Benseal™) was placed on top of the sand pack via the tremie pipe. Bentonite "gel" was placed via tremie pipe on top of the dry granular bentonite to the surface. The stainless steel tubing was labeled with depth of placement and capped utilizing a vapor tight Swagelok valve set in the "off" position. A construction cone was placed over the probe until purging and sampling was performed.

5.3.2 Soil Vapor Purging and Sampling Methods

Due to low permeability clays beneath the Site, purging was performed in two steps. Approximately six days after probe installation, on December 15, 2015 the downhole shut off valve was opened and one purge volume of vapor was removed using a 1-liter summa canister. The volume of vapor removed was verified by the calculated pressure drop in the summa canister. The purge volume was calculated based on the length and inner diameter of the sampling probe, the connected sampling tubing and equipment, dry bentonite seal, and the borehole sand pack. At least three days after the initial purging, we returned to the Site for additional purging followed by sampling. Except at location SV-10, the purge volume during the second event was calculated similar to the first event. Due to observed back pressure at

location SV-10, the purging volume was calculated based on the connected sampling tubing and equipment; the sand pack was excluded.

During the second round of purging then sampling, a 167 milliliters-per-minute flow regulator inclusive of particulate filter was fitted to the shut off valve and the other end to a “T” fitting. One end of the “T” was connected to the sampling summa canister. The other end of the “T” was affixed to a digital vacuum gauge and a 1-liter summa canister utilized for purging. Prior to purging, a minimum 10-minute vacuum tightness test was performed on the manifold and connections by opening and closing the 1-liter purge canister valve and applying and monitoring a vacuum on the vacuum gauge. The sample shut-off valve on the downhole side of the sampling manifold remained in the “off” position. Purging began when gauge vacuum was maintained for at least 10 minutes without any noticeable decrease (less than approximately 0.1 inches of mercury (Hg) for properly connected fittings).

Pentane was used as the leak detection compound during sampling by applying the pentane gas into the shroud atmosphere. Sampling began by opening the summa canister valve. Immediately upon opening the sampling valve, a shroud was placed over and enclosed the atmosphere of the borehole and entire sampling train including all connections.

Soil vapor sampling continued until limited vapor flow was observed and/or until the vacuum gauge indicated approximately 5 inches of Hg remaining. A data logging photoionization detector (PID) was utilized during sampling to monitor the atmosphere inside the shroud through a bulk head fitting. The logged data (at minimum thirty [30] second intervals) was corrected to parts per million by volume pentane concentrations and utilized to evaluate the integrity of the sampling train.

To confirm the pentane atmosphere, one confirmation sample was collected from the shroud atmosphere through the sampling port of the PID. The confirmation sample was collected using a summa connected to a flow controller within the shroud during sample collection. All field data, including equilibrium time, purge volume calculations and leak check measurements were recorded.

5.3.3 Temporary Probe Destruction Methods

Upon completion of soil vapor sampling activities and receipt of the analytical results, the soil vapor probes were removed and the boreholes were sealed to the surface with cement grout.

5.4 DISCUSSION OF RESULTS

5.4.1 Environmental Screening Levels

The soil and soil vapor sampling results collected during this PEA investigation were compared to residential DTSC-SLs. If a DTSC-SL has not been established, the soil results were compared to RSLs.

HERO HHRA Note 3 does not include environmental screening levels for comparison to subsurface soil vapor data. To evaluate potential vapor intrusion concerns, HERO recommends using the DTSC guidance document Final Guidance for the Evaluation and Mitigation of Subsurface Vapor Intrusion to Indoor Air dated October 2011 (DTSC, 2011). The indoor air residential DTSC-SLs were adjusted using the attenuation factors provided in the DTSC guidance. For this study, the future residential building type attenuation factor of 0.001 was used to calculate subsurface screening criterion.

5.4.2 Summary of Soil Analytical Data

The soil analytical results of the PEA investigation are presented in Table 4 in the Tables Section of this report. Analytical data sheets and chain of custody documentation are included in Appendix D. A brief discussion of the soil results is provided below.

- Lead was detected in 3 of 3 soil samples at concentrations up to 9.9 mg/kg, below its residential screening criteria of 80 mg/kg. The detected concentrations also appear within range of typical natural background.

- OCPs and PCBs were not detected above their respective laboratory reporting limits in the selected soil samples.

5.4.3 Summary of Soil Vapor Analytical Data

The analytical results of the soil vapor samples are summarized below and in Table 5 in the Tables section of this report. Chain of custody documentation and laboratory analytical datasheets are presented in Appendix D.

- Benzene was detected in 4 of 5 soil vapor samples at concentrations ranging from 4.2 µg/m^3 (SV-9) to 23 µg/m^3 (SV-7A). The detected concentrations are below the subsurface screening criterion for benzene of 97 µg/m^3.

- Toluene was detected in 5 of 5 soil vapor samples at concentrations ranging from 7.3 µg/m^3 (SV-2A) to 33 µg/m^3 (SV-9). The detected concentrations are below the subsurface screening criterion for toluene of 310,000 µg/m^3.

- Ethylbenzene was detected in 5 of 5 soil vapor samples at concentrations ranging from 12 µg/m^3 (SV-3A) to 130 µg/m^3 (SV-9). The detected concentrations are below the subsurface screening criterion for ethylbenzene of 1,100 µg/m^3.

- 1,1,1-TCA was detected in 2 of 5 soil vapor samples at concentrations of 6.3 µg/m^3 (SV-3A) and 45 µg/m^3 (SV-7A). The detected concentrations are below the subsurface screening criterion for 1,1,1-TCA of 1,000,000 µg/m^3.

- PCE was detected in 3 of 5 soil vapor samples at concentrations ranging from 9.3 µg/m^3 (SV-9) to 29 µg/m^3 (SV-3A). The detected concentrations are below the subsurface screening criterion for PCE of 480 µg/m^3.

- Other VOCs were less frequently detected in the vapor samples including 1,1-DCE, 1,2,4-trimethylbenzene, 1,3,5-trimethylbenzene, 2,2,4-trimethylpentane, 2-butanone (MEK), 4-ethyl toluene, acetone, carbon disulfide, cyclohexane, freon 113, heptane, hexane, isopropanol, isopropylbenzene, n-propylbenzene, o-xylene, and ethanol. These detected compounds did not exceed their respective calculated screening criterion.

- Leak detection compound pentane was detected in 3 of 5 soil vapor samples with concentrations ranging from 15 µg/m^3 to 180 µg/m^3.

- Oxygen concentrations in the five soil vapor samples ranged from 6.8 percent to 16 percent with the lowest concentrations detected in the sample collected from the subsurface probe installed at location SV-3A. Carbon dioxide levels ranged from 3.4 percent to 15 percent with the greatest concentrations detected in the SV-3A subsurface sample probe.

5.5 QUALITY ASSURANCE & QUALITY CONTROL

5.5.1 Field Duplicates

The field QA/QC procedures consisted of field duplicate collection and analysis. Field duplicate samples are two co-located samples of the same matrix, collected in the same approximate location and time, and similar overall homogeneity. Analysis of field duplicates provides a quantitative measure of the variability of the overall sampling and laboratory analysis process due to sample heterogeneity, sampling

techniques, and/or analytical methods. The soil field duplicates were assigned a different sample ID but were packaged and transported in the same manner as the primary samples.

For this investigation, one field duplicate soil and soil vapor sample were collected from selected sampling locations. The soil field duplicate sample FD-1 was collected from sampling location SB-12 from approximately 2 to 2½ feet. The soil vapor field duplicate sample SV-3A (DUP) was collected from sampling location SV-3A.

As shown in Table 4, OCPs and PCBs were not detected in the soil sample field duplicate pair. The calculated average relative percent difference (RPD) of the two soil vapor samples was 24 percent. The RPD for the soil vapor field duplicate pair is within range of the EPA TO-15 method criteria for laboratory standard analysis.

5.5.2 Equipment Blank

Equipment blank samples are collected prior to sampling activities by pouring analyte free water (deionized water) over or through decontaminated field sampling equipment. Analysis of equipment blanks evaluate the adequacy of the decontamination process and assess contamination from the total sampling, sample preparation process, when decontaminated sampling equipment is used to collect samples. For this investigation, one equipment blank (EB-1) was collected from the hand sampling equipment used for soil sampling. The equipment blank was collected from sampling equipment following soil sampling activities at SB-12. Analytical results of the equipment blank did not detect OCPs and PCBs above their respective laboratory reporting limits.

5.5.3 Integrity of Soil Vapor Data

To help confirm the sampling trains were sufficiently tight and the soil vapor data is representative of subsurface conditions, one confirmation sample of the shroud atmosphere was collected by utilizing a 250 mL summa and micro flow controller connected to a bulkhead fitting through the shroud during sampling at soil vapor location SV-3A. Laboratory analyses of the shroud atmosphere sample detected pentane at 580,000 µg/m^3. During the same sampling time period (approximately 2.5 minutes), the shroud atmosphere was measured by the PID to range from approximately 300,000 µg/m^3 to 600,000 µg/m^3 with an average concentration of 461,747 µg/m^3 (approximately 23 percent relative percent difference [RPD] below the laboratory reported value). The PID appeared to slightly underestimate the shroud atmosphere.

Pentane was detected in 3 of 5 soil vapor samples above laboratory reporting limits; reporting limits ranged from 12 µg/m^3 to 14 µg/m^3. The maximum pentane detection in the soil vapor samples (180 µg/m^3 at SV-10) was used to estimate the maximum leakage rate, if any. The average shroud concentration of pentane measured with the PID during sampling at SV-10 was approximately 176,000 µg/m^3. The calculated maximum approximate leakage rate based on the detected concentration of 180 µg/m^3 pentane was 0.1%. This data indicates that the sample trains appeared sufficiently tight for soil vapor sample collection and no significant leakage occurred.

5.5.4 Sample Receipt and Handling

Sample handling and documentation was reviewed during the data quality assessment and included evaluating chain-of-custody documentation, technical sample integrity, preservation, and technical holding times. Samples were delivered to the analytical laboratory with proper chain-of-custody documentation. Sample cooler temperatures for samples submitted to Test America were recorded at the time of sample receipt. After transfer of sample custody to the laboratories, the samples were placed in storage refrigerators, maintaining a temperature of 6° Celsius or below. The analytical testing was performed within the technical holding times for sample preparation and analyses.

5.5.5 Laboratory Quality Control

Upon completion of field work, samples were delivered with proper chain-of-custody documentation to Test America Inc. and Eurofins AirToxics, a state-certified analytical laboratory. The analytical laboratory QA/QC program included sample receipt verification, sample hold times, and the preparation and analysis of laboratory QC samples. Test America Inc. and Eurofins AirToxics laboratory QC samples included method blanks, laboratory control samples, matrix spike and matrix spike duplicates, and surrogate recoveries.

5.5.6 Data Validation

To help confirm the validity of the analytical data, Level II data validation was performed for the analytical data received from Test America Inc. and Eurofins AirToxics. Data validation is a sample-specific process implemented to determine the quality of a given data set beyond the method specification, determines any causes for non-conformance to the standard method, and verifies that the reported results are within acceptable ranges. The data evaluation was performed by third-party consultant Laboratory Data Consultants, Inc. (LDC) in Carlsbad, California. The data validation process did not reject the analytical results. The Level II Data Validation package is included in Appendix E.

SECTION 6.0: HUMAN HEALTH RISK SCREENING EVALUATION

Cornerstone retained Mr. Greg Brorby with ToxStrategies, Inc., a Diplomate of the American Board of Toxicology (DABT) to perform a human health screening level evaluation in general accordance with the methods outlined in DTSC's PEA Guidance Manual (DTSC, 2015). Except for the sub-slab soil vapor data and soil data representative of the fill beneath the raised warehouse, analytical results from Cornerstone's December 2014 Phase II investigation were included in the evaluation. Because of the planned demolition of the existing building and construction of a new at-grade school building, the December 2014 sub-slab vapor data and fill data were excluded.

The screening human health risk evaluation outlined in the PEA Guidance Manual is intended to be a health-conservative evaluation of potential risks posed by chemicals at a site. For example, this evaluation assumes a site will be used for residential purposes regardless of actual or intended land use. Non-cancer hazard quotients (HQs) and incremental lifetime cancer risks (ILCRs) are estimated using an established human health risk-based residential screening concentration and the maximum detected concentration for each chemical as follows:

$$HQ = \text{Maximum concentration} / \text{Screening concentration}$$

$$ILCR = (\text{Maximum concentration} / \text{Screening concentration}) \times 10^{-6}$$

Where:

The screening concentrations are based on a target HQ of one and a target ILCR of one-in-a-million (1×10^{-6}).

The chemical-specific HQs and ILCRs are each summed, regardless of the location of the maximum detected concentrations, to estimate the total non-cancer hazard index (HI) and total ILCR, respectively. If the total HI exceeds a value of one, then HIs are re-calculated by summing HQs for chemicals affecting the same target organ (e.g., respiratory effects).

The screening concentrations used in this evaluation are RSLs for residential land use (Hazard Quotient [HQ] =1), modified as necessary based on HERO HHRA Note 3. The soil screening levels assume exposure via incidental soil ingestion, dermal contact with soil, and inhalation of vapors or resuspended particulates in ambient air. The soil vapor screening concentrations are based on DTSC-SLs for ambient air multiplied by a soil vapor to indoor air attenuation factor (AF) of 0.001 as recommended by DTSC for new buildings. RSLs were used in the event a DTSC-SL was not established for a specific analyte.

DTSC-SLs and/or RSLs are available for the majority of compounds detected in soil and soil vapor samples at the Site. When necessary, surrogate compounds were identified based on similarity in chemical structure or physical characteristics. The RSL for trivalent chromium, rather than hexavalent chromium, was used to evaluate total chromium detected in soil because, as noted above, total chromium concentrations are consistent with regional background.

As discussed in Section 2.3, TPH-diesel and TPH-oil were detected in several soil samples during Cornerstone's 2014 investigation. EPA has not developed RSLs for these petroleum hydrocarbon mixtures; therefore, in accordance with the PEA Guidance Manual, ESLs developed by the Water Board were used.

Additionally, lead typically is evaluated separately using the LeadSpread model; however, because the maximum detected concentration is less than the DTSC screening level of 80 mg/kg (which is based on LeadSpread), no further assessment of lead was performed.

The estimated noncancer HQs and ILCRs for the individual chemicals detected in soil are shown in the risk table included in Appendix F. To provide context for this evaluation, risk estimates were calculated for two cases: 1) all analytes detected above their respective method detection limit; and 2) all analytes detected but excluding metals because the reported metal concentrations appear consistent with regional natural background.

The majority of the non-cancer HQs and ILCRs for detections in soil are equal or less than the target HQ and ILCR of one and 1×10^{-6}, respectively; however, the HQ for two metals (arsenic and thallium) and the ILCR for arsenic, is above their respective target. As noted above, the detected metal concentrations appear consistent with regional background. When the HQs and ILCRs for metals are excluded, the HI is 0.2, and the ILCR is 8×10^{-7}.

The individual non-cancer HQs for chemicals detected in soil vapor are less than one, and the total HI is 0.3. The individual ICLRs for chemicals detected in soil vapor are less than 1×10^{-6}, except for benzene (2×10^{-6}). Note that the benzene concentration driving this risk calculation is from a soil vapor sample collected in November 2014 (220 µg/m^3). The soil vapor collected at the same general location and depth in December 2015 detected benzene at 13 µg/m^3. The total ILCR is 5×10^{-6}.

The cumulative non-cancer HI assuming exposure to chemicals in soil (excluding the naturally-occurring metals) and soil vapor is 0.5. The cumulative ILCR is 5×10^{-6}.

Based on the risk calculations, and considering the conservative nature of this screening level evaluation, ToxStrategies, Inc. concluded that potential exposure to future Site occupants via incidental soil ingestion, dermal contact with soil, inhalation of particulates or vapors in ambient air, and inhalation of vapors in indoor air as a result of vapor intrusion will not result in a public health risk under the conditions evaluated.

SECTION 7.0: CONCLUSIONS AND RECOMMENDATIONS

During this PEA investigation, soil and soil vapor sampling was performed to address the areas requiring further evaluation identified in the DTSC-approved PEA Work Plan. Soil samples were collected near the existing building to evaluate potential impacts from possible pest control spraying near the building perimeter, and potential impacts from building materials such as lead-based paint and/or PCB caulking compounds. Additionally, soil samples were collected near the existing PG&E transformer since there is a potential that PCBs may have been historically used within the transformer. Soil vapor sampling was performed to evaluate potential vapor intrusion concerns associated with the VOCs reported in ground water beneath the regional area from unidentified off-Site sources. As shown in Tables 4 and 5, laboratory analyses of the soil and soil vapor samples collected during this investigation did not detect COPC above residential (unrestricted use) environmental screening criteria.

As part of this study, a human health screening level evaluation was performed in general accordance with the methods outlined in DTSC's PEA Guidance Manual. This evaluation considered analytical results obtained during this PEA investigation and Cornerstone's 2014 study. Excluding the naturally-occurring metals, the cumulative non-cancer HI was estimated at 0.5, below the target HQ of one specified in the PEA Guidance Manual. The ILCR was estimated at five-in-a-million (5×10^{-6}) and slightly exceeds the target ILCR of one-in-a-million (1×10^{-6}). It should be noted, however, that this risk calculation is driven by the benzene concentration detected in a soil vapor sample collected in November 2014 (220 µg/m^3). Laboratory analyses of the soil vapor collected at the same general location and depth during this PEA investigation detected benzene at 13 µg/m^3. Similar low concentrations were detected in the other soil vapor samples (up to 23 µg/m^3). Additionally, oxygen concentrations in the soil vapor samples collected in November 2014 and December 2015 ranged from 6.8 to 20 percent, indicating aerobic conditions. Petroleum hydrocarbon vapors, like benzene, will naturally degrade in an aerobic environment thus reducing the potential for petroleum hydrocarbon vapor intrusion concerns. Furthermore, to provide a higher level of protection to future occupants against potential vapor intrusion, the District is planning to voluntarily install an impermeable vapor barrier and ventilation system beneath the planned classroom building.

Based on the results of this PEA, the Site does not pose a significant risk to human health and the environment and appears suitable to accommodate the District's school redevelopment plans. We recommend DTSC consider a "No Further Action" determination for the Site.

SECTION 8.0: LIMITATIONS

This report, an instrument of professional service, was prepared for the sole use of Sequoia Union High School District and the Department of Toxic Substances Control may not be reproduced or distributed without written authorization from Cornerstone. The chemical data presented in this report may change over time and are only valid for this time and location. Cornerstone makes no warranty, expressed or implied, except that our services have been performed in accordance with the environmental principles generally accepted at this time and location.

SECTION 9.0: REFERENCES

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CORNERSTONE
EARTH GROUP

150 Jefferson Drive
166-14-8

CORNERSTONE EARTH GROUP

APPENDIX A: COPIES OF DTSC CORRESPONDENCE

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APPENDIX B: BORING LOGS

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APPENDIX C: ANALYTICAL DATA SHEETS AND CHAIN OF CUSTODY DOCUMENTATION

CORNERSTONE EARTH GROUP

APPENDIX D: HUMAN HEALTH RISK SCREENING EVALUATION CALCULATIONS

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APPENDIX E: LEVEL II DATA VALIDATION PACKAGE

PUBLIC NOTICE
PUBLIC COMMENT PERIOD
PRELIMINARY ENVIRONMENTAL ASSESSMENT REPORT

The Sequoia Union High School District (District) has prepared a Preliminary Environmental Assessment (PEA) Report in accordance with Education Code section 1.7213.1, subdivision (a)(4)(B). The District has submitted the PEA Report to the Department of Toxic Substances Control (DTSC) for review and has chosen to make the PEA Report available for public review and comment pursuant to Education Code section 17213.1, subdivision (a)(6)((A).

Project Designation:
Menlo Park Small High School Project
150 Jefferson Drive
Menlo Park, California

Project location:
The project site is located at 150 Jefferson Drive in Menlo Park, California and is currently occupied with an asphalt pavement parking lot and warehouse building. The District is planning to redevelop the Site with the new Menlo Park Small High School Project. To prepare the school for the 2018-19 school year, the District will demolish the existing warehouse building and construct approximately 40,000 square feet of new high school structures and associated exterior play field and parking areas. The school will have a capacity for 400 students and 35 faculty and staff. The site is owned by the District.

Description of Assessment:
Soil and soil vapor sampling performed at the site as part of this PEA investigation did not reveal concentrations of metals, organochlorine pesticides, polychlorinated biphenyls, and/or volatile organic compounds that exceed the unrestricted land use environmental screening criteria used by DTSC. Based on the analytical data, the site does not pose a significant risk to human health and the environment and appears suitable to accommodate Sequoia Union High School District's school development plans. The PEA report recommends DTSC consider a "No Further Action" determination for the site.

The PEA and Supporting Documents are Available for Review at:
Sequoia Union High School District, 480 James Ave, Redwood City, California 94062 and the Menlo-Park public library at 800 Alma Street, Menlo Park, California 94025

Public Comment Period:
A public comment period for the PEA Report begins on 03/30/16 through 04/30/2016. Written comments on the PEA Report will be accepted during this public comment period. Comments should be directed to: Mr. Matthew Zito, Sequoia Union High School District, 480 James Avenue, Redwood City, California 94062, 650-369-1411.

School Board Meeting:
The Project will be included on the agenda for the Sequoia Union High School District board meeting on 04/20/2016 at 480 James Avenue, Redwood City, California 94062 at 5:30 p.m. Comments on the PEA Report will be accepted during the board meeting.

Strategic Plan Implementation

Improve communication with the community about all that is represented in the Strategic Plan's implementation.

Academics:

1. **Academic Achievement (Evaluative Indicators: graduation rates; SBAC and common assessment data; subgroup enrollment and completion data for AP/IB; and UC A-G completion rates for subgroups)**
    a. Annually increase the percentage of all seniors and unduplicated target group seniors who complete graduation requirements and, correspondingly, decrease the dropout rate. (LCAP 7; Dashboard 7; LEA 5)
        i. Continue to maintain, evaluate and strengthen the 9th Grade Aspiration Advocates, making adjustments where warranted, and seek out means to extend the program into 10th grade and beyond for the most at-risk student in our schools.
        ii. Continue to maintain, evaluate and strengthen the summer Compass and Team Ascent transition programs as an intervention for incoming Aspiration Advocate students and other targeted student groups.
        iii. Provide access to summer school classes for rising freshmen whose need of support classes prevented full access to the core curriculum necessary for graduation.
        iv. Provide ELA and math support classes for 9th and 10th graders performing two or more years below grade level; insure that ELA support addressed language development needs of EL learners.
        v. Provide credit recovery during and after the school day for all 9th-12th student in need of making up credits and/or raising grades to meet A-G requirements.
        vi. Provide matching funding for BUILD sections at Sequoia, M-A and Woodside.

vii. Maintain an accurate and ongoing database that maintains services for protocols for foster youth in the District.
viii. Complete the redesign of Redwood Continuation High School that is built around a program of credit recovery, electives, career awareness and training supported by outside agencies and adult school, and wrap-around, socio-emotional support.
ix. Continue to support and monitor co-teaching as a strategy to increase academic achievement and graduation rates of students with learning differences.
x. Maintain staffing a program support for the Independent Study Program at levels adequate to meet the overall need of students in the District.
xi. Maintain and annually evaluate the safety net system throughout the District to support our unduplicated target group students.
xii. Strengthen relationships coordination and data sharing with non-profit partner organizations that provide academic and social-emotional support for students in their pursuit to graduate from high school and college and career.
xiii. As a replacement for CAHSEE sections, implement a new course for juniors still reading below the fifth grade reading level. The course would by called Literacy Support and would offer direct support for student's English III and US History classes.
xiv. Develop a plan and provide training on ELD standards and ELA/ELD Frameworks to all ELD and targeted ELA teachers (11th grade).
xv. Continue to build a cannon of curriculum and course offerings that are appealing to students from a wide variety of backgrounds.

b. Annually increase the percentage of all students and unduplicated target group students who graduate UC A-G eligible, as well as annually increasing the percentage of all students and unduplicated target group students who take an AP/IB class before graduation. (LCAP 4 and 6; Dashboard 3 and 4)
    i. Continue to support AVID sections at the schools at current levels. Provide ongoing monitoring and support for the District AVID, resulting in all students completing four years of the program.
    ii. Continue to support and facilitate the success of the BUILD program to maintain its relationship with BUILD students throughout high school and beyond.

iii. Strengthen relationships with non-profit partner organizations that provide academic and social-emotional support for students in their pursuit of UC A-G.
iv. Provide after school tutorial help.
v. Continue to provide necessary data and support to Guidance Counselors that identifies students on the cusp of meeting UC A-G requirements and where additional support and mediation is necessary in order to have them graduate having met the A-G requirement.
vi. Review the impact of the Tri-District Ravenswood, Redwood City and Sequoia Union High School District Project Manager in its goal to increase articulation and create a K-12 academic success model leading to increased graduation and UC A-G rates.
vii. Continue to provide summer math support and acceleration for underrepresented students' success in AP/IB math.
viii. Continue to provide resources and support for sites to identify and place qualified underrepresented students in AP/IB courses.
ix. Grow the number of articulated courses with colleges whose classes count as honors level for high school students, thereby earning the associated grade bump and college units.

2. **Common Core (Evaluative Indicators: SBAC student data; common assessment data; and subgroup data from SBAC and common assessments)**
    a. Implement Common Core curriculum at all levels and across all subject areas (LCAP 2)
        i. Continue to provide each comprehensive high school with release periods for on-site lead teachers to coordinate the implementation of Common Core in core subject areas.
        ii. Adopt a Common Core Algebra II textbook for implementation in 2016-17 and continuing to support the implementation of Alg.
        iii. Continue to support the implementation of the District's Common Core English units.
        iv. Develop NGSS Common Core science units.
        v. Continue to develop District Common Core social studies literacy units.
        vi. Integrate ELD standards into CC English units.
        vii. Integrate Common Core Literacy Standards across subject areas and grade levels.

viii. Review the implementation and effectiveness of Common Core. Is the implementation faithful to the promise of Common Core and is it making a difference?

b. Utilize instructional strategies that provide Common Core access to all students (LCAP 2)
   i. In 2015-16, complete Direct Interactive Instruction training of all current staff.
   ii. Continue to train new staff on Direct Interactive Instruction to make Common Core more accessible.
   iii. Continue to implement the subject area Cohort Model in which teams of teachers observe each other to grow instruction and implement Common Core effectively.

c. Optimize technology to support the implementation of Common Core Standards (LCAP 2)
   i. Continue to provide support to teachers in utilizing technology to make Common Core more accessible in their instructional programs.

3. Informed Decision Making

a. Align to the greatest extent possible the LCAP, Dashboard, LEA, and Site ESLRS, Critical Academic Needs and Goals with the District Strategic Plan.
b. Ensure that District programmatic and instructional decisions are data driven by engaging in annual, systematic review of programs and strategies to evaluate effectiveness and make revisions where data reveals they are needed.
c. Align budget decisions with results of systematic program review and needs assessment.
d. Maintain long term District budget stability through informed, evaluative decisions regarding the utilization of resources.
e. Align District budget planning with Strategic Plan goals.

4. Staff (Evaluative Indicators: staff retention rates and exit interview data)

a. Hire and retain highly qualified staff, while seeking to recruit teachers who represent demographically the communities we serve (LCAP 1, LEA 3)

i. Offer high quality PD and one-on-one support (TIPS program, PAR program, instructional coaching).
ii. Implement the creation of a pathway to credential college graduates who work in our school system but need a teaching credential to join certificated ranks.
iii. Investigate means to retain teachers in a high cost housing market.

b. Provide ongoing support, training and professional development for staff (LCAP 1, LEA 3)
   i. Offer pathways to teacher leadership and growth (PD academy, facilitation PD, opportunities to lead PD, differentiated PD for those with experience).
   ii. Seek out qualified teachers by attending job fairs and building relationships with universities.
   iii. Maintain the District's new teacher induction program (TIPS) with Ravenswood School District's program to continue work to streamline and standardized student's K-12 academic experience.
   iv. Maintain the District Office's Instructional coaches and add additional coaching support for Sped.
   v. Provide ongoing staff development opportunities for District administrators, including mentorships for those newer to the profession.
   vi. Provide ongoing staff development opportunities for District classified staff.

5. Articulation (Evaluative Indicators: calendar of events and participants, technology for data sharing, and curriculum products from articulation)

a. Collaborate with partner K-8 districts, with a focus on Redwood City and Ravenswood, to develop an aligned curricular, instructional and support k-12 system.
   i. Maintain a Tri-District Ravenswood, Redwood City and Sequoia Union High School District Project Director to coordinate instructional articulation efforts between school districts.
   ii. Continue to provide staff development release time to allow for articulation between high school and partner districts around Common Core implementation.
   iii. Share curriculum and common assessment preparation tools so that Redwood City and Ravenswood to develop a K-12 scope and sequence.
   iv. Share ninth grade data with partner districts to better inform K-12 initiatives.

v. Continue to offer instructional rounds to learn more about each other's classrooms, context and Common Core curriculum implementation.
vi. Continue to support the District's new teacher induction program (TIPS) partnership with Ravenswood School District.
vii. Establish EL/RFEP articulation meetings with Redwood City and Ravenswoods School Districts.
viii. Hold annual joint Board Meetings with Ravenswood and Redwood City School Districts.

Passion for Learning:

1. **Affective Domain (Evaluative Indicators: suspension and expulsion rates; dropout rates; attendance rates; and completion of graduation requirements for students in specific programs)**
    a. Support staff collaboration and training around making subject matter exciting for students
        i. Dedicate professional development time to teachers sharing best practices.
        ii. Create student panels of what makes subject matter meaningful
        iii. Provide further training on strategies to engage LTEL students
        iv. Provide further training on how Common Core can be used to help facilitate a passion for learning.
    b. With the goal of increasing academic engagement, work to improve student attendance, motivation, adult/student relationships and connections with post-secondary opportunities
        i. Across the District, in every class, follow the DII practice of letting students know what the objective for the class is, how the instructor will know if the objective was achieved, and why the day's objective matters in "real life".
        ii. Continue to train staff on and support the implementation of culturally relevant material and norms that make students feel welcome and "known".
        iii. Encourage staff to give student choice as much as possible possible.
        iv. Train staff on how to ask for and implement student feedback.
        v. Explore alternative grading systems
        vi. Continue to train parents on School Loop so they can access student attendance and academic progress.

c. Continue to support programs and activities that result in reducing the number of incidences that require disciplinary action

i. Continue the work with Aspiration Advocates and Team Ascent to identify students at risk for low attendance and intervene early on and to expand support into future grade levels.

ii. Continue to provide COMPASS for academically and behaviorally at-risk incoming freshmen.

iii. Continue to train teachers and administrators on preventative and positive behavioral interventions.

2. Positive School Climate:

a. Support and develop programs and activities that promote a nurturing, safe environment

i. Increase targeted parent education programs and school wide student education around stress reduction, drug intervention and prevention.

ii. Continue to provide conflict resolution services to provide opportunities to minimize student to student conflicts.

iii. Continue to support Quaglia at Woodside and in the Aspiration Advocates program districtwide.

iv. Work with community partners, including SamTrans, to develop alternative transportation options for students.

b. Promote participation of all students and unduplicated target groups in extracurricular activities

i. Continue to provide stipends, transportation and facilities for a multitude of extracurricular sports teams, VPA and clubs.

ii. Have Parent Education Coordinator work with parent organizations of partner schools to target incoming freshmen, educating their parents about the value of student involvement in extracurricular activities and how their students can get involved.

Support:

Ensure that all students know how to access mental, physical and academic supports.

1. Mental Health Support

a. Ensure an adequate safety net of mental health supports across the District.
    i. Provide adequate, quality mild-moderate mental health support at all sites, and provide for crisis intervention when needed.

2. **Physical Health Support**
    a. Promote the physical well being of students.
        i. Continue to support the Wellness Center.
        ii. Maintain role and work of the District Wellness Committee.
        iii. Continue to provide Teen Talk.
3. **Academic Support (Evaluative Indicators: graduation rates; SBAC and common assessment data; subgroup enrollment and completion data for AP/IB; and UC A-G completion rates for subgroups)**
    a. Provide for alternative support programs at Redwood, such as Adult School, Job Train and other non-profits to guide students to increase graduation rates and build meaningful post secondary opportunities.
    b. Provide for support classes, summer school opportunities, credit recovery, after school tutoring to promote academic achievement of targeted students.
    c. Increase communication and collaboration with partner districts around homework expectations that scaffold to high school expectations and beyond.
    d. Increase communication and partnership with nonprofits that support District students.
        i. Continue to align the services of nonprofits with District goals.
    e. Increase communication, articulation and partnership with community colleges.
        i. Maintain Middle College.
        ii. Build the partnership between community colleges and the Menlo Park small school.
    f. Build relationships with business partners, keeping them informed of District achievements and seeking their counsel to prepare students to meet industry needs
        i. Continue monthly parent newsletters and extend this outreach to other community stakeholders.

ii. Continue to include business partners in the development of the Menlo Park small school.
iii. Continue to utilize business partners as Academy mentors.
iv. Work with current business partners and the San Mateo County Office of Education to grow current network.

g. Align the Adult School to better coordinate with sites to promote higher graduation rates.
   i. Continue an Adult School presence at Redwood and strengthen connections between District Schools and the Adult School campus on Middlefield.
   ii. Move Adult School on to an information compatible with Infinite Campus.
   iii. Support the implementation of AB 86 legislation and funding for the Adult School's articulation with community colleges.

h. Implement instructional strategies and support programs to increase the redesignation rate of EL learners (LCAP 4)
   i. Examine current instructional practices for EL students and recommend improvements to leading to increased graduation rates and great redesignation of students to RFEP status.
   ii. Develop a plan and provide training on ELD standards and ELA/ELD Frameworks to all ELD and ELA teachers (11th grade).
   iii. Integrate ELD standards into CC English Units.
   iv. Continue to grow relationship with the County to bring in resources for supporting migrant students.

h. Increase participation in parent educational activities designed to promote the wellbeing of students, college readiness and the utilization of tools to support student success (LCAP 3)
   i. Promote and increase school/District and community connectedness by provide quality site and district-wide parent engagement and education opportunities
   ii. Align the efforts of current district parent groups/programs such as PTA, District Bilingual Coordinator, ELAC, and Parent Education Series into a District-wide Parent Engagement and Education newsletter Calendar of Events to increase outreach to harder to reach parent groups.
   iii. Continue to provide and improve monthly information to parents around curriculum, education and extra-curricula opportunities.

4. Alternative Programs

a. Provide for high quality, alternative academic programs such as Independent Study and Middle College to meet the unique learning needs of interested students.
b. Develop the Menlo Park Small School based on a technology and engineering theme, business partnerships and collaboration with the community college.
c. Design and implement the new Redwood program with full day instruction, electives, career awareness, participation of outside agencies and rap around social-emotional services to meet the unique learning needs and challenges of its students.
d. Provide CTE programs at the sites that sequence high school pathways with clear post-secondary job and educational opportunities.

5. Facilities

a. Provide for state of the art facilities designed for implementation of the latest instructional strategies, while meeting the housing needs of a changing student population.
    i. Ensure adequate housing and state of the art facilities at all schools, designed to meet the 21st Century learning needs of students.
    ii. Ensure schools have sufficient specialty classrooms for unique programs currently offered and to be offered in the future.
    iii. Ensure that facilities are well equipped with open-ended technology infrastructure to enhance classroom instruction and productivity of staff.
    iv. Continue to follow longer term student enrollment projections in facilities development.
    v. Explore the possibility of housing opportunities for staff in order to strengthen recruitment and retention of a talented teaching staff.

RESOLUTION NO. 1569
GOVERNING BOARD OF THE SEQUOIA UNION HIGH SCHOOL DISTRICT

INCREASING SCHOOL FACILITIES FEES AS AUTHORIZED BY GOVERNMENT CODE SECTION 65995 (b)(3)

WHEREAS, California State Assembly Bill (AB)2926 (Chapter 887/Statutes of 1986) authorizes the governing board of any school district to levy a fee, charge, dedication or other form of requirement against any development project for the reconstruction of school facilities; and,

WHEREAS, Government Code Section 65995 establishes a maximum amount of fee that may be charged against such development projects and authorizes the maximum amount set forth in said section to be adjusted for inflation every two years as set forth in the state-wide cost index for Class B construction as determined by the State Allocation Board at its January meeting; and,

WHEREAS, at its February 24, 2016, meeting, the State Allocation Board increased the maximum fee authorized by Education Code Section 17620 to $3.48 per square foot of residential construction described in Government Code Section 65995(b)(1) and $0.56 per square foot of commercial and industrial construction described in Government Code Section 65995(b)(2); and,

WHEREAS, the purpose of this Resolution is to approve and adopt school facilities fees on residential construction in the amount of up to $3.48 per square foot as authorized by Education Code Section 17620; and California Government Code Section 65995; and,

WHEREAS, the further purpose of this Resolution is to approve and adopt school facilities fees on commercial and industrial construction in the amount of up to $.56 per square foot as described in Education Code Section 17620 and Government Code Section 65995 with the exception that the school facilities fees on the mini storage category of construction shall be $0.03 per square foot..

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Governing Board of the Sequoia Union High School District as follows:

1. Procedure. This Board hereby finds that prior to the adoption of this Resolution, the Board conducted a public hearing at which oral and written presentations were made, during the Board's regularly scheduled April 20, 2016, meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered, has been published twice in a newspaper in accordance with Government Code Section 54994.1, and a notice, including a statement that the data required by Government Code Section 54992 was available, was mailed at least 14 days prior to the meeting to any interested party who had filed a written request with the District for mailed notice of the meeting on new fees or service charges within the period specified by law. Additionally, at least 10 days prior to the meeting, the District made available to the public, data indicating the amount of the cost, or estimated cost, required to provide the service for which the fee or service charge is to be adjusted pursuant to this Resolution, and the revenue sources anticipated to provide this service. By way of such public meeting, the Board received oral and written presentations by District staff which are summarized and contained in the District's Developer Fee Implementation Study dated April 1, 2016, (hereinafter referred to as the "Plan") and which formed the basis for the action taken pursuant to this Resolution.

2. Findings. The Board has reviewed the Plan as it relates to proposed and potential development, the resulting school facilities needs, the cost thereof, and the available sources of revenue including the fees provided by this Resolution, and based thereon and upon all other written and oral presentations to the Board, hereby makes the following findings:

   A. Enrollment at the district school(s) presently exceeds capacity, and will continue to do so until the 2020-2021 school year.

   B. Additional development projects within the District, whether new residential construction or residential reconstruction involving increases in assessable area greater than 500 square feet, or new commercial or industrial construction will increase the need for reconstruction of school facilities.

C. Without the addition of new school facilities, and/or reconstruction of existing school facilities, any further residential development projects or commercial or industrial development projects within the District will result in a significant decrease in the quality of education presently offered by the District;

D. Substantial Residential development and commercial or industrial development is projected within the district's boundaries and the enrollment produced thereby will exceed the capacity of the schools of the district. As a result, conditions of overcrowding, exists within the district, which will impair the normal functioning of the district's educational programs.

E. The fees proposed in the Plan and the fees implemented pursuant to this Resolution are for the purposes of providing adequate school facilities to maintain the quality of education offered by the District;

F. The fees proposed in the Plan and implemented pursuant to this Resolution will be used for the construction or reconstruction of school facilities as identified in the Plan;

G. The uses of the fees proposed in the Plan and implemented pursuant to this Resolution are reasonably related to the types of development projects on which the fees are imposed;

H. The fees proposed in the Plan and implemented pursuant to this Resolution bear a reasonable relationship to the need for reconstructed school facilities created by the types of development projects on which the fees are imposed;

I. The fees proposed in the Plan and implemented pursuant to this Resolution do not exceed the estimated amount required to provide funding for the construction or reconstruction of school facilities for which the fees are levied; and in making this finding, the Board declares that it has considered the availability of revenue sources anticipated to provide such facilities, including general fund revenues;

J. The fees imposed on commercial or industrial development bear a reasonable relationship and are limited to the needs of the community for schools and are reasonably related and limited to the need for school facilities caused by the development;

K. The fees will be collected for school facilities for which an account has been established and funds appropriated and for which the district has adopted a reconstruction schedule and/or to reimburse the District for expenditures previously made.

3. Fee. Based upon the foregoing findings, the Board hereby increases fees in the amount of $3.48 per square foot for assessable space for new residential construction and for residential reconstruction to the extent of the resulting increase in assessable areas (and to the extent that the resulting increase in assessable space exceeds 500 square feet); and to the amount of $0.56 per square foot for new commercial or industrial construction with the exception of mini-storage, for which the amount of fees shall be $0.03 per square foot.

4. Fee Adjustments and Limitation. The fees adjusted herewith shall be subject to the following:

A. The amount of the District's fees as authorized by Education Code Section 17620 shall be reviewed every two years to determine if a fee increase according to the adjustment for inflation set forth in the statewide cost index for Class B construction as determined by the State Allocation Board is justified.

B. Any development project for which a final map was approved and construction had commenced on or before September 1, 1986, is subject only to the fee, charge, dedication or other form of requirement in existence on that date and applicable to the project.

C. The term "development project" as used herein is as defined by Section 65928 of the Government Code.

5. Additional Mitigation Methods. The policies set forth in this Resolution are not exclusive and the Board reserves the authority to undertake other or additional methods to finance school facilities including but not limited to the Mello-Roos Community Facilities Act of 1982 (Government Code Section 53311, et seq.) and such other funding mechanisms. This Board reserves the authority to substitute the dedication of land or other property or other form of requirement in lieu of the fees levied by way of this Resolution at its discretion, so long as the reasonable value of land to be dedicated does not exceed the maximum fee amounts contained herein or modified pursuant hereto.

6. Implementation. For residential, commercial or industrial projects within the District, the Superintendent, or the Superintendent's designee, is authorized to issue Certificates of Compliance upon the payment of any fee levied under the authority of this Resolution.

7. California Environmental Quality Act. The Board hereby finds that the implementation of these fees pursuant to this resolution is exempt from the California Environmental Quality Act (CEQA).

8. Commencement Date. The effective date of this Resolution shall be June 19, 2016, which is 60 days following its adoption by the Board.

9. Notification of Local Agencies. The Secretary of the Board is hereby directed to forward copies of this Resolution and a Map of the District to the Planning Commission and Board of Supervisors of San Mateo County and to the Planning Commissions and City Councils of the Cities of Atherton, Belmont, East Palo Alto, Menlo Park, Portola Valley, Redwood City, San Carlos and Woodside.

10. Severability. If any portion of this Resolution is found by a Court of competent jurisdiction to be invalid, such finding shall not affect the validity of the remaining portions of this Resolution. The Board hereby declares its intent to adopt this Resolution irrespective of the fact that one or more of its provisions may be declared invalid subsequent hereto.

APPROVED, PASSED and ADOPTED by the Governing Board of the Sequoia Union High School District this 20th day of April 2016, by the following vote:

AYES: _____

_____

_____

_____

_____

NOES: _____

_____

ABSENCES: _____

ATTEST:

_____
Clerk of the Board

Level I Developer Fee Study for Sequoia Union High School District

April 1, 2016

James Lianides, Ed.D., Superintendent

Board of Trustees

Carrie Du Bois
Georgia Jack
Alan Sarver
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Allen Weiner

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EXECUTIVE SUMMARY

- Education Code Section 17620 authorizes school districts to levy a fee, charge, dedication, or other form of requirement against any development project for the construction or reconstruction of school facilities provided the district can show justification for levying of fees.

- In February 2016, the State Allocation Board's biennial inflation adjustment changed the fee to $3.48 per square foot for residential construction and $0.56 per square foot for commercial/industrial construction.

- The Sequoia Union High School District currently shares developer fees with its feeder districts. The developer fee sharing arrangement between the districts is currently 40 percent for the high school district and 60 percent for the feeder districts.

- The Sequoia Union High School District is justified in collecting $1.39 (40 percent of $3.348) per square foot for residential construction and $0.22 (40 percent of $0.56) per square foot of commercial/industrial construction with the exception of mini storage. The mini storage category of construction should be collected at a rate of $0.03 per square foot.

- The capacity for the Sequoia Union High School District is 9,121 9-12 students. The capacity information is included in Appendix A.

- The justification is based on this study's findings that the District currently exceeds its 9-12th grade capacity and will continue to exceed its capacity into the 2020-2021 school year.

- Each new residential unit to be constructed in the District will average 1,650 square feet and will generate an average of 0.2 9-12th grade students for the Sequoia Union High School District to house.

- Each square foot of residential construction will create a school facilities cost of at least $4.22 per square foot.

- Each square foot of commercial/industrial construction will create a school facilities cost ranging from $0.03 to $3.03 per square foot.

INTRODUCTION

In September 1986, the Governor signed into law Assembly Bill (AB) 2926 (Chapter 887/Statutes of 1986), which granted school district governing boards the authority to impose developer fees. This authority is codified in Education Code Section 17620 which states in part "...the governing board of any school district is authorized to levy a fee, charge, dedication or other form of requirement against any development project for the construction or reconstruction of school facilities."

The maximum fee that can be levied is adjusted every two years according to the inflation rate, as listed by the statewide index for Class B construction set by the State Allocation Board. In January 1992, the State Allocation Board increased the maximum fee to $1.65 per square foot for residential construction and $0.27 per square foot for commercial and industrial construction.

Senate Bill (SB) 1187 (Chapter 1354/Statutes of 1992) effective January 1, 1993, affected the facility mitigation requirements a school district could impose on developers. SB 1187 allowed school districts to levy an additional $1.00 per square foot of residential construction (Government Code Section 65995.3). The authority to levy the additional $1.00 was rescinded by the failure of Proposition 170 on the November 1993 ballot.

In January 1994, the State Allocation Board's biennial inflation adjustment changed the fee to $1.72 per square foot for residential construction and $0.28 per square foot for commercial/industrial construction.

In January 1996, the State Allocation Board's biennial inflation adjustment changed the fee to $1.84 per square foot for residential construction and $0.30 per square foot for commercial/industrial construction.

In January 1998, the State Allocation Board's biennial inflation adjustment changed the fee to $1.93 per square foot for residential construction and $0.31 per square foot for commercial/industrial construction.

In January 2000, the State Allocation Board's biennial inflation adjustment changed the fee to $2.05 per square foot for residential construction and $0.33 per square foot for commercial/industrial construction.

In January 2002, the State Allocation Board's biennial inflation adjustment changed the fee to $2.14 per square foot for residential construction and $0.34 per square foot for commercial/industrial construction.

In January 2004 the State Allocation Board's biennial inflation adjustment changed the fee to $2.24 per square foot for residential construction and $0.36 per square foot for commercial/industrial construction.

In January 2006 the State Allocation Board's biennial inflation adjustment changed the fee to $2.63 per square foot for residential construction and $0.42 per square foot for commercial/industrial construction.

In January 2008 the State Allocation Board's biennial inflation adjustment changed the fee to $2.97 per square foot for residential construction and $0.47 per square foot for commercial/industrial construction.

In January 2010 the State Allocation Board's biennial inflation adjustment maintained the fee at $2.97 per square foot for residential construction and $0.47 per square foot for commercial/industrial construction.

In January 2012 the State Allocation Board's biennial inflation adjustment changed the fee to $3.20 per square foot for residential construction and $0.51 per square foot for commercial/industrial construction.

In January 2014 the State Allocation Board's biennial inflation adjustment changed the fee to $3.36 per square foot for residential construction and $0.54 per square foot for commercial/industrial construction

In February 2016 the State Allocation Board's biennial inflation adjustment changed the fee to $3.48 per square foot for residential construction and $0.56 per square foot for commercial/industrial construction

The next adjustment will occur at the January 2018 State Allocation Board meeting.

In order to levy a fee, a district must make a finding that the fee to be paid bears a reasonable relationship and be limited to the needs of the community for elementary or high school facilities and be reasonably related to the need for schools caused by the development. Fees are different from taxes and do not require a vote of the electorate. Fees may be used only for specific purposes and there must be a reasonable relationship between the levying of fees and the impact created by development.

In accordance with the recent decision in the *Cresta Bella* LP v. *Poway Unified School District* (2013 WL 3942961) court Case, school districts are now required to demonstrate that reconstruction projects will generate an increase in the student population thereby creating an impact on the school district's facilities. School districts must establish a reasonable relationship between an increase in student facilities needs and the reconstruction project in order to levy developer fees.

Senate Bill 50: Background

In August 1998, the Governor signed into legislation SB 50, also known as the Leroy Greene School Facilities Act of 1998. This bill made major changes in the State school facilities program as well as developer fee mitigation for school districts in California. Education Code Section 17620 was amended to include the provisions of Government Code Section 65995.

Prior to the passage of SB 50, school districts had been able to rely on a series of appellate court decisions known as "Mira-Hart-Murrieta". These court decisions had allowed municipalities, when making a legislative decision (such as general plan amendments, development agreements, zoning changes, etc.) concerning land use, to consider the impacts of that decision on school facilities and condition its approval on mitigation measures. These cases allowed cities and counties to assist school districts by using their legislative power to fully mitigate the impacts of land development on school facilities. These measures could be in the form of higher developer fees, land dedication, or other measures that the municipal agencies agreed would mitigate the impacts of the proposed development. In addition, the California Environmental Quality Act (CEQA) was interpreted by the "Mira" decisions to include mitigation for

the environmental impact of a development, providing the school districts with another opportunity to benefit from mitigation agreements.

SB 50 imposes new limitations on the power of cities and counties to require mitigation of school facilities impacts as a condition of approving new development. This law amends Government Code Section 65995(a) to provide that only those funds authorized by Education Code Section 17620 or Government Code Section 65970 may be levied or imposed in connection with or made conditions of any legislative or adjudicative act by a local agency involving planning, use, or development of real property.

SB 50 provides authority for collection of three levels of developer fees:

Level I Fees:

Level I fees are the current statutory fees allowed under Education Code Section 17620. This code section provides the basic authority for school districts to levy a fee against residential and commercial construction for the purpose of funding school construction or reconstruction of facilities. These fees, which are currently $3.36 for residential construction and $0.54 for commercial construction, will be increased in the year 2016 and every two years thereafter in accordance with the statewide cost index for Class B construction as determined by the State Allocation Board. The district can collect these fees as long as a current justification study justifies those amounts, according to the regulations in Government Code Section 66001.

Level II Fees:

Level II developer fees are outlined in Government Code Section 659950.2. This code section allows a school district to impose a higher fee on residential construction if certain conditions are met. This level of developer fees is subject to a Facility Needs Analysis based on Government Code Section 65995.6.

Level III Fees:

Level III developer fees are outlined in Government Code Section 65995.7. If State funding becomes unavailable, this code section authorizes a school district that has been approved to collect Level II fees, to collect a higher fee on residential construction. This fee is equal to twice the amount of Level II fees. However, if a district eventually receives State funding, this excess fee must be reimbursed to the developers or be subtracted from the amount of State funding.

Purpose of Study

This study will demonstrate the relationship between residential, commercial and industrial growth and the need for the construction and/or reconstruction of school facilities in the Sequoia Union High School District based on the requirements for collection of Level I fees (statutory fees).

SECTION I: DEVELOPER FEE JUSTIFICATION

Developer fee law requires that before fees can be levied a district must find that justification exists for the fee. Justification for the fee can be shown if anticipated residential, commercial and industrial development within a district will impact it with additional students. In addition, the district either does not have the facility capacity to house these students and/or the students would have to be housed in existing facilities that are not educationally adequate (i.e., antiquated facilities). It must also be shown that the amount of developer fees to be collected will not exceed the district's cost for housing students generated by new development. This section of the study will show that justification does exist for levying developer fees in the Sequoia Union High School District.

School Capacity

The capacity for the Sequoia Union High School District is based on the State School Facility Program loading factors of 27 students per 9th-12th grade classroom, 13 students per non-severe special day classroom and 9 students per severe special day classroom. The gross current capacity of the District is 10,730 9th -12th grade students. Because some classrooms are used for pullout programs and teacher preparation for one period per day, the gross capacity was reduced by 15% for a practical capacity of 9,121. A facility inventory is included in Appendix A.

Student Generation

To identify the number of students anticipated to be generated by residential development, a student yield factor of 0.2 has been identified for the Sequoia Union High School District. The yield factor is based on State wide averages calculated by the Office of Public School Construction. The student yield is shown in Table 1.

Table 1:
Student Generation Factor

Residential Units	
Grade Level	Yield
9-12	0.2

Source: Office of Public School Construction.

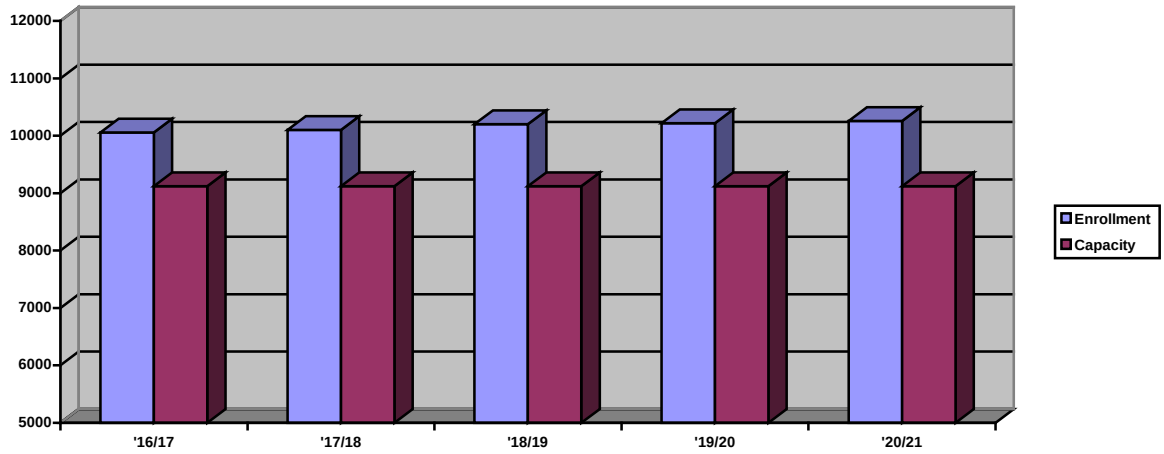
Enrollment Projection and Development

The enrollment projections used in this study utilize a cohort methodology based on four years of historic CBEDS enrollment. The cohort survival method of projecting enrollment identifies the probability that a student will "survive" from one school year to the next in the successive grade level. By using four years of enrollment, the cohort rates are averaged over four years.

Based on information provided by the Planning Departments within the School District's boundaries, there are an estimated 1,579 residential units approved or in progress. A development summary is included in Appendix E. Residential units were not included in the enrollment projection to augment the projection.

Figure 1 illustrates the District's enrollment projection and capacity. This figure indicates the District currently exceeds its facility capacity of 9,121 students and will continue to do so through the 2020-2021 school year.

Figure 1:
Enrollment Projection v. Capacity



Residential Fee Projection

To show a reasonable relationship exists between the construction of new housing units and the need for additional school facilities, it will be shown that each square foot of new assessable residential space will create a school facility cost impact on the Sequoia Union High School District.

To determine the cost impact of residential construction on the District, the cost to house a student in new school facilities must be identified. Table 2 shows the cost impact for new school facilities for each student generated by new residential development.

Table 2 shows it will cost the District an average of $34,843 to house each additional students in new facilities. The District recently purchased two small parcels of land, a 0.85 parcel in San Carlos and a 2.07 parcel in Menlo Park to accommodate growth for a short time. Therefore, land costs were not included to calculate the cost per student. Appendix C contains the cost per student calculation.

Table 2:
Facility Cost Per Student

Grade	Cost
9-12	$34,843

Source: State Department of Education, Office of Public School Construction, Sequoia Union High School District.

Square Footage of Residential Development

To determine the impact per square foot of residential construction, the student generation factors are compared to the average house size anticipated to be constructed in the District. Based on information provided by developers and planners, the square footage of units within District boundaries range from 700 square feet for multi-family units to 3,200 square feet for single family detached units. An average of 1,650 was used to calculate Level I fees.

Residential Fee Generation

To determine the impact per square foot of residential construction, the average student generation factor was compared to the average square footage of residential units anticipated to be constructed in the District.

Since each residential unit generates an average of 0.2 9-12th grade students for the District to house, each residential unit will generate .0001212 students per square foot (0.2 students per unit divided by the average residential unit size of 1,650 sq. ft.). The cost to house students is $4.22 per square foot of new residential construction ($34,843 per student multiplied by the square foot student generation factor of .0001212 students). This cost impact is based on each new student requiring new facilities.

Based on the residential fee generation calculations, each square foot of residential construction will create a school facilities cost of at least $4.22 per square foot for the Sequoia Union High School District. However, the maximum statutory Level I residential fee is $3.48 and the District has a fee sharing arrangement with the with its feeder districts. The Sequoia Union High School District collects 40 percent of the fee

and its feeders collect 60 percent of the fee. Therefore, the District is justified to collect $1.39 (40 percent of $3.48) per square foot of residential construction.

Commercial / Industrial Development and Fee Projections

In order to levy developer fees on commercial and industrial development, AB 181 provides that a district "... must determine the impact of the increased number of employees anticipated to result from commercial and industrial development upon the cost of providing school facilities within the district. For the purposes of making this determination, the [developer fee justification] study shall utilize employee generation estimates that are based on commercial and industrial factors within the District, as calculated on either an individual project or categorical basis". The passage of AB 530 (Chapter 633/Statutes of 1990) modified the requirements of AB 181 by allowing the use of a set of statewide employee generation factors. AB 530 allows the use of the employee generation factors identified in the San Diego Association of Governments report titled, San Diego Traffic Generators. The initial study that was completed in January 1990 and is updated annually identifies the number of employees generated for every 1,000 square feet of floor area for several development categories. These generation factors are shown in Table 3.

Table 3 indicates the number of employees generated for every 1,000 square feet of development and the number of district households generated for every employee in 12 categories of commercial and industrial development. The number of district households is calculated by adjusting the number of employees for the percentage of employees that live in the district and are heads of households.

In addition, an adjustment in the formula is necessary so that students moving into new residential units that have paid residential fees are not counted in the commercial/industrial fee calculation. Forty percent of all employees in the district live in existing housing units. The 40 percent adjustment eliminates double counting the impact. This adjustment is shown in the worksheets in Appendix D and in Table 3.

These adjustment factors are based on surveys of commercial and industrial employees in school districts similar to the Sequoia Union High School District. When these figures are compared to the cost to house students, it can be shown that each square foot of commercial and industrial development creates a cost impact greater

than the maximum fee. The data in Table 4 are based on the per-student costs shown in Table 2. These figures are multiplied by the student yield factor to determine the number of students generated per square foot of commercial and industrial development. To determine the school facilities square foot impact of commercial and industrial development shown in Table 4, the students per square foot are multiplied by the cost of providing school facilities.

Table 3:
Commercial and Industrial Generation Factors

Type of Development	*Employees per 1,000 sf	**Dist HH Per Emp.	% Emp in Exist HH	Adj.%Emp Dist HH/Emp
Medical Offices	4.27	.2	.4	.08
Corporate Offices	2.68	.2	.4	.08
Commercial Offices	4.78	.2	.4	.08
Lodging	10.25	.3	.4	.12
Scientific R&D	3.04	.2	.4	.08
Industrial Parks	1.68	.2	.4	.08
Industrial/Business Parks	2.21	.2	.4	.08
Neighborhood Shopping Centers	3.62	.3	.4	.12
Community Shopping Centers	1.09	.3	.4	.12
Banks	2.82	.3	.4	.12
Mini-Storage	.06	.2	.4	.08
Agriculture	.31	0.2	.4	.20

* *Source: San Diego Association of Governments.*
** *Source: Jack Schreder and Associates. Original Research.*

Table 4:
Commercial and Industrial Facilities Cost Impact

Type of Development	Cost Impact Per Sq. Ft.
Medical Offices	$2.38
Corporate Offices	$1.49
Commercial Offices	$2.66
Lodging	$1.30
Scientific R&D	$1.69
Industrial Parks	$0.94
Industrial/Business Parks	$1.23
Neighborhood Shopping Centers	$3.03
Community Shopping Centers	$0.91
Banks	$2.36
Mini-Storage	$0.03
Agriculture	$0.43

**Source: San Diego Association of Governments and Jack Schreder and Associates, Original Research.*

Table 4 shows that each square foot of commercial/industrial construction will create a school facilities cost ranging from $0.03 to $3.03 per square foot. Thus a reasonable relationship between commercial and industrial development and the impact on the Sequoia Union High School District is shown. The maximum Level I statutory commercial/industrial fee is $0.54. However, the Sequoia Union High School District has a fee sharing arrangement with its feeder districts. The high school district collects 40 percent of the fee and the feeder districts collect 60 percent of the fee. Therefore, the District is justified to collect $0.22 (40 percent of $0.54) per square foot of commercial/industrial construction with the exception of mini-storage. Mini-storage should be collected at a rate of $0.03 per square foot.

Summary

A reasonable relationship exists between new residential, commercial and industrial development in the Sequoia Union High School District and the need for new school facilities. This relationship is based on the finding that the District currently exceeds its capacity of 9,121 and will continue to do so through the 2020-2021 school year**.** New students to be generated by new residential development will have to be housed in new school facilities. The cost to provide additional school facilities exceeds the amount of residential and commercial/industrial fees to be generated directly and indirectly by residential construction.

The cost impact on the Sequoia Union High School District imposed by new students to be generated from new residential, commercial and industrial development is greater than the maximum allowable fees. Each square foot of residential development creates a school facility cost of $4.22 per square foot. Each square foot of commercial and industrial development creates a school facility cost ranging from $0.03 to $3.03 per square foot. However, the statutory Level I fee for residential construction is $3.48 per square foot and $0.56 per square foot for commercial/industrial construction and the District has a fee sharing arrangement with its feeder districts. The high school district collects 40 percent of the fee and the feeders collect 60 percent of the fee. Therefore, the District is justified to collect $1.39 (40 percent of $3.48) per square foot of residential construction and $0.22 (40 percent of $0.56) per square foot of commercial/industrial construction with the exception of mini-storage. The mini-storage category of construction should be collected at $0.03 per square foot of construction.

SECTION II: BACKGROUND OF DEVELOPER FEE LEGISLATION

Initially, the maximum allowable developer fee was limited by Government Code Section 65995 to $1.50 per square foot of covered or enclosed space for residential development and $0.25 per square foot of covered or enclosed space of commercial or industrial development. The maximum fee that can be levied is adjusted every two years, according to the inflation rate as listed by the statewide index for Class B construction set by the State Allocation Board. In February of 2016, the State Allocation Board increased the maximum fee to $3.48 per square foot for residential construction and $0.56 per square foot for commercial and industrial construction. In January of 2018, the State Allocation Board will increase the maximum fees for residential, commercial and industrial construction.

The fees collected are to be used by the school district for the construction or reconstruction of school facilities and may be used by the district to pay bonds, notes, loans, leases or other installment agreements for temporary as well as permanent facilities.

AB 3228 (Chapter 1572/Statutes of 1990) added Government Code Section 66016 requiring districts adopting or increasing any fee to first hold a public hearing as part of a regularly scheduled meeting and publish notice of this meeting twice, with the first notice published at least ten days prior to the meeting.

AB 3980 (Chapter 418/Statutes of 1988) added Government Code Section 66006 to require segregation of school facilities fees into a separate capital facilities account or fund and specifies that those fees and the interest earned on those fees can only be expended for the purposes for which they were collected.

Senate Bill 519 (Chapter 1346/Statutes of 1987) added Section 17625 to the Education Code. It provides that a school district can charge a fee on manufactured or mobile homes only in compliance with all of the following:

1. The fee, charge, dedication, or other form of requirement is applied to the initial location, installation, or occupancy of the manufactured home or mobile home within the school district.

2. The manufactured home or mobile home is to be located, installed, or occupied on a space or site on which no other manufactured home or mobile home was previously located, installed, or occupied.

3. The manufactured home or mobile home is to be located, installed, or occupied on a space in a mobile home park, on which the construction of the pad or foundation system commenced after September 1, 1986.

SB 1151 (Chapter 1037/Statutes of 1987) concerns agricultural buildings and adds Section 53080.15 to the Government Code. Government Code Section 53080.15 has been changed to Education Code Section 17622. It provides that no school fee may be imposed and collected on a greenhouse or other space covered or enclosed for agricultural purposes unless the school district has made findings supported by substantial evidence as follows:

1. The amount of the fees bears a reasonable relationship and is limited to the needs for school facilities created by the greenhouse or other space covered or enclosed for agricultural purposes.

2. The amount of the fee does not exceed the estimated reasonable costs of the school facilities necessitated by the structures as to which the fees are to be collected.

3. In determining the amount of the fees, the school district shall consider the relationship between the proposed increase in the number of employees, if any, the size and specific use of the structure, as well as the cost of construction.

In order to levy developer fees, a study is required to assess the impact of new growth and the ability of the local school district to accommodate that growth. The need for new school construction and reconstruction must be determined along with the costs involved. The sources of revenue need to be evaluated to determine if the district can fund the new construction and reconstruction. Finally, a relationship between needs and funding raised by the fee must be quantified.

AB 181 (Chapter 1109/Statutes of 1989), which became effective October 2, 1989, was enacted to clarify several areas of developer fee law. AB 181 provisions include the following:

1. Exempts residential remodels of less than 500 square feet from fees.

2. Prohibits the use of developer fee revenue for routine maintenance and repair, most asbestos work, and deferred maintenance.

3. Allows the fees to be used to pay for the cost of performing developer fee justification studies.

4. States that fees are to be collected at the time of occupancy, unless the district can justify earlier collection. The fees can be collected at the time the building permit is issued if the district has established a developer fee account and funds have been appropriated for which the district has adopted a proposed construction schedule or plan prior to the issuance of the certificate of occupancy.

5. Clarifies that the establishment or increase of fees is not subject to the California Environmental Quality Act.

6. Clarifies that the impact of commercial and industrial development may be analyzed by categories of development as well as an individual project-by-project basis. An appeal process for individual projects would be required if an analysis were to be done by categories.

7. Changes the frequency of the annual inflation adjustment on the maximum fee to every two years.

8. Exempts from fees - development used exclusively for religious purposes, private schools, and government-owned development.

9. Expands the definition of senior housing, which is limited to the commercial/industrial fee cap and requires the conversion from senior housing to be approved by the city/county after notification of the school district.

10. Extends the commercial/industrial fee cap to mobile-home parks limited to older persons.

SECTION III: REQUIREMENTS OF AB 1600

AB 1600 (Chapter 927/Statutes of 1987) adds Section 66000 through 66003 to the Government Code:

Government Code Section 66000 defines various terms used in AB 1600:

"Fee" is defined as monetary exaction (except a tax or a special assessment) which is charged by a local agency to the applicant in connection with the approval of a development project for the purpose of defraying all or a portion of the costs of public facilities related to the development project.

"Development project" is defined broadly to mean any project undertaken for purposes of development. This would include residential, commercial, or industrial projects.

"Public facilities" is defined to include public improvements, public services, and community amenities.

Government Code Section 66001(a) sets forth the requirements for establishing, increasing or imposing fees. Local agencies are required to do the following:

1. Identify the purpose of the fee.

2. Identify the use to which the fee is to be put.

3. Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed.

4. Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is imposed.

Government Code Section 66001(c) requires that any fee subject to AB 1600 be deposited in an account established pursuant to Government Code Section 66006. Section 66006 requires that development fees be deposited in a capital facilities account or fund. To avoid any commingling of the fees with other revenues and funds of the local agency, the fees can only be expended for the purpose for which they were collected. Any income earned on the fees should be deposited in the account and expended only for the purposes for which the fee was collected.

Government Code Section 66001(d), as amended by SB 1693 (Monteith/Statutes of 1996, Chapter 569), requires that for the fifth year following the first deposit into a developer fee fund, and for every five years thereafter, a school district must make certain findings as to such funds. These findings are required regardless of whether the funds are committed or uncommitted. Formerly only remaining unexpended or uncommitted fees were subject to the mandatory findings and potential refund process. Under this section as amended, relating to unexpended fee revenue, two specific findings must be made as a part of the public information required to be formulated and made available to the public. These findings are:

Identification of all sources and amounts of funding anticipated to provide adequate revenue to complete any incomplete improvements identified pursuant to the requirements of Section 66001 (a)(2).

A designation of the approximate date upon which the anticipated funding will be received by the school district to complete the identified but as yet, incomplete improvements.

If the two findings are not made, a school district must refund the developer fee revenue on account in the manner provided in Government Code Section 66001 (e).

Government Code Section 66001(e) provides that the local agency shall refund to the current record owners of the development project or projects on a prorated basis the unexpended or uncommitted portion of the fees and any accrued interest for which the local agency is unable to make the findings required by Government Code Section 66001(d) that it still needs the fees.

Government Code Section 66002 provides that any local agency which levies a development fee subject to Government Code Section 66001 may adopt a capital

improvement plan which shall be updated annually and which shall indicate the approximate location, size, time of availability and estimates of cost for all facilities or improvements to be financed by the fees. This may be accomplished by completing a five-year facility plan as outlined on Form SFPD 575 available through the California Department of Education.

Assembly Bill 1600 as Related to the Justification for Levying Developer Fees

Effective January 1, 1989, AB 1600 requires that any school district which establishes, increases or imposes a fee as a condition of approval of development shall make specific findings as follows:

1. A cost nexus must be established. A cost nexus means that the amount of the fee cannot exceed the cost of providing adequate school facilities for students generated by development. Essentially, it prohibits a school district from charging a fee greater than their cost to construct or reconstruct facilities for use by students generated by development.

2. A benefit nexus must be established. A benefit nexus is established if the fee is used to construct or reconstruct school facilities benefiting students to be generated from development projects.

3. A burden nexus must be established. A burden nexus is established if a project, by the generation of students, creates a need for additional facilities or a need to reconstruct existing facilities.

SECTION IV: REVENUE SOURCES FOR FUNDING FACILITIES

Two general sources exist for funding facility construction and reconstruction - state sources and local sources. The district has considered the following available sources:

State Sources

State Facility Program

Senate Bill 50 reformed the State School Building Lease-Purchase Program in August of 1998. The new program, entitled the School Facility Program, provides funding under a "grant" program once a school district establishes eligibility. Funding required from districts will be a 50/50 match for construction projects and 60/40 (State/District) match for modernization projects. Districts may levy the current statutory developer fee as long as a district can justify collecting that fee. If a district desires to collect more than the statutory fee (Level 2 or Level 3), that district must meet certain requirements outlined in the law, as well as conduct a needs assessment to enable a higher fee to be calculated.

Local Sources

Mello-Roos Community Facilities Act

The Mello-Roos Community Facilities Act of 1982 allows school districts to establish a community facilities district in order to impose a special tax to raise funds to finance the construction of school facilities.

1. The voter approved tax levy requires a two-thirds vote by the voters of the proposed Mello-Roos District.

2. If a Mello-Roos District is established in an area in which fewer than twelve registered voters reside, the property owners may elect to establish a Mello-Roos District.

3. Should a Mello-Roos District be formed subsequent to the levying of developer fees, the Mello-Roos District may be exempt from such fees.

General Obligation Bonds

General Obligation (GO) bonds may be issued by any school district for the purposes of purchasing real property or constructing or purchasing buildings or equipment "of a permanent nature." Because GO bonds are secured by an *ad valorem* tax levied on all taxable property in the district, their issuance is subject to two-thirds voter approval or 55 percent majority vote under Proposition 39 in an election. School districts are obligated, in the event of delinquent payments on the part of the property owners, to raise the amount of tax levied against the non-delinquent properties to a level sufficient to pay the principal and interest coming due on the bonds.

The District passed a bond in 2014 for the amount of $165 million and a bond in the amount of $265 million. These funds have been expended or are encumbered to meet the housing needs of existing students.

Developer Fees

The District's developer fees are dedicated to the current needs related directly to modernization and new construction of school facilities.

Expenditure of Lottery Funds

Government Code Section 8880.2 states: "It is the intent of this chapter that all funds allocated from the California State Lottery Education Fund shall be used exclusively for the education of pupils and students and no funds shall be spent for acquisition of real property, construction of facilities, financing research, or any other non-instructional purpose."

SECTION V: ESTABLISHING THE COST, BENEFIT AND BURDEN NEXUS

In accordance with Government Code Section 66001, the District has established a cost nexus and identified the purpose of the fee, established a benefit nexus, and a burden nexus:

Establishment of a Cost Nexus & identify Purpose of the Fee

The Sequoia Union High School District chooses to construct and/or reconstruct facilities for the additional students created by development in the district and the cost for providing new and/or reconstructed facilities exceeds the amount of developer fees to be collected. It is clear that when educational facilities are provided for students generated by new residential, commercial and industrial development that the cost of new facilities exceeds developer fee generation, thereby establishing a cost nexus.

Establishment of a Benefit Nexus

Students generated by new residential, commercial and industrial development will be attending district schools. Housing district students in new and/or reconstructed facilities will directly benefit those students from the new development projects upon which the fee is imposed, therefore, a benefit nexus is established.

Establishment of a Burden Nexus

The generation of new students by development will create a need for additional and/or reconstructed school facilities. The district must carry the burden of constructing new facilities required by the students generated by future developments and the need for facilities will be, in part, satisfied by the levying of developer fees, therefore, a burden nexus is established.

SECTION VI: FACILITY FUNDING ALTERNATIVES

The district does not currently have funds to provide for the shortfall in housing costs. We suggest the District continue to consider the following possible funding alternatives:

1. Continue to assess ability to participate in the State School Facility Program.
2. Utilize temporary housing if the site will accommodate such housing.
3. Explore a possible new site in cooperation with developers for the possibility of establishing a Mello-Roos community facility district.
4. Explore possible local land exchange in combination with the State Building program.

STATEMENT TO IDENTIFY PURPOSE OF FEE

It is a requirement of AB 1600 that the district identify the purpose of the fee. The purpose of fees being levied shall be used for the construction and/or reconstruction of school facilities. The district will provide for the construction and/or reconstruction of school facilities, in part, with developer fees.

ESTABLISHMENT OF A SPECIAL ACCOUNT

Pursuant to Government Code Section 66006, the district has established a special account in which fees for capital facilities are deposited. The fees collected in this account will be expended only for the purpose for which they were collected. Any interest income earned on the fees that are deposited in such an account must remain with the principal. The school district must make specific information available to the public within 180 days of the end of each fiscal year pertaining to each developer fee fund. The information required to be available to the public by Section 66006 (b) (1) was amended by SB 1693 and includes specific information on fees expended and refunds made during the year.

RECOMMENDATION

Based on the fee justification provided in this report, it is recommended that the Sequoia Union High School District levy residential development fees and commercial/industrial fees up to the statutory fee for which justification has been determined.

SOURCES

Belmont Planning Department.

California Basic Educational Data System. California State Department of Education. October Enrollments, 2011-2014.

California State Department of Education. California Public School Directory, 2010.

California State Department of Finance. Population Research Division.

Chan, Lindy. Planner, Redwood City Planning Department.

East Palo Alto Planning Department.

Navas, Enrique. Assistant Superintendent, Sequoia Union High School District.

Lianides, James, Ed.D. Superintendent, Sequoia Union High School District.

Menlo Park Planning Department.

Office of Public School Construction. Leroy F. Greene School Facilities Act, 1998.

Pacheco, Louise. Assistant Project Manager, Sequoia Union High School District.

Redwood City Planning Department.

San Carlos Planning Department.

San Diego Association of Governments. Traffic Generators, January 1990.

Schreder, Jack and Associates. Original research.

Town of Atherton Planning Department.

APPENDIX A

DISTRICT CAPACITY

Sequoia Union High School District
District Capacity
As of March 8, 2016

	9-12	Non-Severe	Severe
SAB 50-02 Form (Carlmont, Menlo-Atherton Redwood & Sequoia Super HSAA) 50-02 attached	4941	104	0
SAB 50-02 Form (Woodside HSAA) 50-02 attached	1728	26	18
Menlo-Atherton 50/001 (Library & 2 cr's)	54	0	0
Woodside 50/003 (Admin/Library)	0	0	0
Woodside 50/004 (5 classrooms)	135	0	0
Woodside 50/006 (3 classrooms)	27	26	0
Menlo-Atherton 50/007 (1 clasroom)	27	0	0
Menlo Atherton 50/008 (3 classrooms)	81	0	0
Woodside 50/009 (2 classrooms)	54	0	0
Woodside 50/010 (4 classrooms)	108	0	0
Carlmont D & E Wing (14 classrooms)	378	0	0
8 classrooms added at Carlmont with District funds	216	0	0
2 classrooms added at Menlo-Atherton with District funds	54	0	0
27 classrooms added at Sequoia with District funds	729	0	0
11 classrooms added at Woodside with District funds	297	0	0
Carlmont 50/01-001(5 classrooms)	135	0	0
5th Avenue 50/01-002 (12 classrooms)	324	0	0
Sequoia 50/01-003 (4 classrooms)	108	0	0
Myrtle Street 50/02-001(1 classroom)	27	0	0
9 classrooms added at Myrtle Street with District funds	243	0	0
Carlmont CTE 55/005 (3 classrooms)	81	0	0
Menlo-Atherton CTE 55/002 (4 classrooms)	108	0	0
Woosdide CTE 55/007 (5 classrooms)	135	0	0
Carlmont 50/01-pending (5 classrooms)	135	0	0
Myrtle Street 50/01-pending (11 classrooms)	297	0	0
Menlo-Atherton 50/01-pending (5 classrooms)	134	0	0
Total	**10556**	**156**	**18**
Effieciency Adjustment (15%)	1583	23	3
Adjusted Capacity	**8973**	**133**	**15**

Revised Per OPSC phone request

STATE OF CALIFORNIA — STATE ALLOCATION BOARD

EXISTING SCHOOL BUILDING CAPACITY

SCHOOL FACILITY PROGRAM — OFFICE OF PUBLIC SCHOOL CONSTRUCTION

SAB 50-02 (Rev. 09/02)

SCHOOL DISTRICT	FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory)
Sequoia Union High	69062
COUNTY	**HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA (if applicable)**
San Mateo	Carlmont, MA, Redwood & Sequoia SUPER HSAA

PART I - Classroom Inventory ☐ NEW ☑ ADJUSTED	K-6	7-8	9-12	Non-Severe	Severe	Total
Line 1. Leased State Relocatable Classrooms						
Line 2. Portable Classrooms leased less than 5 years						
Line 3. Interim Housing Portables leased less than 5 years						
Line 4. Interim Housing Portables leased at least 5 years						
Line 5. Portable Classrooms leased at least 5 years						
Line 6. Portable Classrooms owned by district			2			2
Line 7. Permanent Classrooms			181	8		189
Line 8. Total (Lines 1 through 7)			183	8		191

PART II - Available Classrooms Option A.	K-6	7-8	9-12	Non-Severe	Severe	Total
a. Part I, line 4						
b. Part I, line 5						
c. Part I, line 6			2			2
d. Part I, line 7			183 ~~181~~	8		189
e. Total (a, b, c, & d)			183 ~~181~~	8		191

Option B.	K-6	7-8	9-12	Non-Severe	Severe	Total
a. Part I, line 8			183	8		191
b. Part I, lines 1,2,5 and 6 (total only)						2
c. 25 percent of Part I, line 7 (total only)						48
d. Subtract c from b (enter Ø if negative)						0
e. Total (a minus d)			183	8	0	191

PART III - Determination of Existing School Building Capacity	K-6	7-8	9-12	Non-Severe	Severe
Line 1. Classroom capacity			4,941	104	
Line 2. SER adjustment					
Line 3. Operational Grants					
Line 4. Greater of line 2 or 3					
Line 5. Total of lines 1 and 4			4,941	104	

I certify, as the District Representative, that the information reported on this form is true and correct and that:

- *I am designated as an authorized district representative by the governing board of the district; and,*
- *This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction (OPSC). In the event a conflict should exist, then the language in the OPSC form will prevail.*

SIGNATURE OF DISTRICT REPRESENTATIVE — DATE 7/16/10

STATE OF CALIFORNIA

EXISTING SCHOOL BUILDING CAPACITY

SCHOOL FACILITY PROGRAM

SAB 50-02 (Rev. 09/02)

STATE ALLOCATION BOARD

OFFICE OF PUBLIC SCHOOL CONSTRUCTION

SCHOOL DISTRICT	FIVE DIGIT DISTRICT CODE NUMBER (*see California Public School Directory*)
Sequoia Union High	69062
COUNTY	**HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA (*if applicable*)**
San Mateo	Woodside HSAA

PART I - Classroom Inventory ☑ NEW ☐ ADJUSTED	K-6	7-8	9-12	Non-Severe	Severe	Total
Line 1. Leased State Relocatable Classrooms						
Line 2. Portable Classrooms leased less than 5 years						
Line 3. Interim Housing Portables leased less than 5 years						
Line 4. Interim Housing Portables leased at least 5 years						
Line 5. Portable Classrooms leased at least 5 years						
Line 6. Portable Classrooms owned by district						
Line 7. Permanent Classrooms			64	2	2	68
Line 8. Total (Lines 1 through 7)			64	2	2	68

PART II - Available Classrooms Option A.	K-6	7-8	9-12	Non-Severe	Severe	Total
a. Part I, line 4						
b. Part I, line 5						
c. Part I, line 6						
d. Part I, line 7			64	2	2	68
e. Total (a, b, c, & d)			64	2	2	68

Option B.	K-6	7-8	9-12	Non-Severe	Severe	Total
a. Part I, line 8			64	2	2	68
b. Part I, lines 1,2,5 and 6 (total only)						0
c. 25 percent of Part I, line 7 (total only)						17
d. Subtract c from b (enter Ø if negative)						0
e. Total (a minus d)			64	2	2	68

PART III - Determination of Existing School Building Capacity	K-6	7-8	9-12	Non-Severe	Severe
Line 1. Classroom capacity			1,728	26	18
Line 2. SER adjustment					
Line 3. Operational Grants					
Line 4. Greater of line 2 or 3					
Line 5. Total of lines 1 and 4			1,728	26	18

I certify, as the District Representative, that the information reported on this form is true and correct and that:

- *I am designated as an authorized district representative by the governing board of the district; and,*
- *This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction (OPSC). In the event a conflict should exist, then the language in the OPSC form will prevail.*

SIGNATURE OF DISTRICT REPRESENTATIVE	DATE
✍	3/31/10

APPENDIX B

ENROLLMENT PROJECTION

Sequoia Union High School District													
Enrollment Projection													
Grade	12-13	13-14	14-15	15-16	Change			Ave.	16-17	17-18	18-19	19-20	20-21
K	3048	3089	3129	3027	41	40	-102	-7	3020	3013	3006	2999	2992
1	3032	2894	2861	2605	-154	-228	-524	-302	2725	2718	2711	2704	2697
2	2955	3007	2895	2724	-25	1	-137	-54	2551	2671	2664	2657	2650
3	3050	2912	3005	2770	-43	-2	-125	-57	2667	2495	2615	2608	2601
4	2915	3011	2923	2856	-39	11	-149	-59	2711	2608	2436	2556	2549
5	2746	2889	2961	2806	-26	-50	-117	-64	2792	2647	2544	2371	2491
6	2605	2650	2803	2808	-96	-86	-153	-112	2694	2680	2535	2432	2260
7	2670	2576	2627	2685	-29	-23	-118	-57	2751	2638	2623	2478	2376
8	2548	2646	2553	2534	-24	-23	-93	-47	2638	2705	2591	2577	2432
9	2418	2489	2516	2490	-59	-130	-63	-84	2450	2554	2621	2507	2493
10	2365	2390	2516	2526	-28	27	10	3	2493	2453	2557	2624	2510
11	2361	2386	2347	2500	21	-43	-16	-13	2513	2480	2440	2545	2611
12	2448	2497	2489	2411	136	103	64	101	2601	2614	2581	2541	2646
K-6	20,351	20,452	20,577	19,596					19,161	18,832	18,511	18,327	18,240
7-8	5218	5222	5180	5219					5390	5342	5214	5055	4807
9-12	9592	9762	9868	9927					10057	10102	10200	10217	10259
Total	35,161	35,436	35,625	34,742					34,608	34,276	33,925	33,599	33,306

APPENDIX C

COST PER STUDENT

High School Facility Construction Costs			
I. Allowable Building Area			
	A. Total Student Capacity		
	B. Building Area		
	1500 students @ 92sf/student		138,000
	Speech/Resource Specialist		4,500
	Total		142,500
II. Site Requirements			
	A. Purchase Price of Property (40 Acres)		
	Cost per Acre	$0	$0
	B. Appraisals		$0
	C. Costs Incurred in Escrow		$0
	D. Surveys		$0
	E. Other Costs, Geo. and Soils Reports		$0
	Total-Acquisition of Site		$0
III. Plans			
	A. Architect's Fee for Plans		$2,149,690
	B. OSA Plans Check Fee		$202,256
	C. School Planning, Plans Check Fee		$7,694
	D. Preliminary Tests		$12,458
	E. Other Costs, Energy Cons. & Advertising		$113,769
			$2,485,867
IV. Construction Requirements			
	A. Utility Services		$1,038,244
	B. Off-site Development		$1,061,842
	C. Site Development, Service		$3,421,489
	D. Site Development, General		$2,572,017
	E. New Construction		$34,543,597
	F. Unconventional Energy Source		$1,859,460
	Total Construction		$44,496,648
	Total Items II, III and IV		$46,982,515
	Contingency 10%		$4,698,252
	Construction Tests		$378,680
	Inspection		$205,186
	TOTAL ESTIMATED PROJECT COSTS		**$52,264,633**
	ESTIMATED COST PER STUDENT		**$34,843**

**Source: California Department of Education, Jack Schreder & Associates.*

APPENDIX D

COMMERCIAL/INDUSTRIAL CALCULATIONS

Sequoia Union High School District						
Commercial/Industrial Calculations						
	EMP/	DIST.HH/	HH/SF	% EMP IN	ADJUSTED	ADJ %
	1000 SQ.FT	EMP		EXIST HH	HH/SF	DIST HH/EMP
MEDICAL	4.27	0.2	0.000854	0.4	0.0003416	0.08
CORP. OFFICE	2.68	0.2	0.000536	0.4	0.0002144	0.08
COM. OFFICE	4.78	0.2	0.000956	0.4	0.0003824	0.08
LODGING	1.55	0.3	0.000465	0.4	0.0001860	0.12
R&D	3.04	0.2	0.000608	0.4	0.0002432	0.08
IN. PARK	1.68	0.2	0.000336	0.4	0.0001344	0.08
IN/COM PARK	2.21	0.2	0.000442	0.4	0.0001768	0.08
NBHD COMM SC	3.62	0.3	0.001086	0.4	0.0004344	0.12
COMMUNITY SC	1.09	0.3	0.000327	0.4	0.0001308	0.12
BANKS	2.82	0.3	0.000846	0.4	0.0003384	0.12
MINI-STORAGE	0.06	0.2	0.000012	0.4	0.0000048	0.08
AGRICULTURE	0.31	0.5	0.000155	0.4	0.0000620	0.20
STUDENT YIELDS			COST PER STUDENT			
K-6	0.0000		K-6	$0		
7-8	0.0000		7-8	$0		
9-12	0.2000		9-12	$34,843		
STUDENTS PER SQUARE FOOT						
(YIELD FACTORS X ADJ HH/SQ. FT IN COLUMN F)						
	K-6	7-8	9-12	TOTAL		
MEDICAL	0.000000	0.000000	0.000068	0.000068		
CORP. OFFICE	0.000000	0.000000	0.000043	0.000043		
COM. OFFICE	0.000000	0.000000	0.000076	0.000076		
LODGING	0.000000	0.000000	0.000037	0.000037		
R&D	0.000000	0.000000	0.000049	0.000049		
IN. PARK	0.000000	0.000000	0.000027	0.000027		
IN/COM PARK	0.000000	0.000000	0.000035	0.000035		
COM. SC.	0.000000	0.000000	0.000087	0.000087		
COMMUNITY SC	0.000000	0.000000	0.000026	0.000026		
BANKS	0.000000	0.000000	0.000068	0.000068		
MINI STORAGE	0.000000	0.000000	0.000001	0.000001		
AGRICULTURE	0.000000	0.000000	0.000012	0.000012		

COSTS PER SQUARE FOOT						
(STUDENTS/ SQ. FOOT X STUDENT COST/SQ. FOOT IN EACH CATEGORY)						
	K-6	7-8	9-12	TOTAL		
MEDICAL	$0.00	$0.00	$2.38	$2.38		
CORP. OFFICE	$0.00	$0.00	$1.49	$1.49		
COM. OFFICE	$0.00	$0.00	$2.66	$2.66		
LODGING	$0.00	$0.00	$1.30	$1.30		
R&D	$0.00	$0.00	$1.69	$1.69		
IN. PARK	$0.00	$0.00	$0.94	$0.94		
IN/COM PARK	$0.00	$0.00	$1.23	$1.23		
COM. SC.	$0.00	$0.00	$3.03	$3.03		
COMMUNITY SC	$0.00	$0.00	$0.91	$0.91		
BANKS	$0.00	$0.00	$2.36	$2.36		
MINI STORAGE	$0.00	$0.00	$0.03	$0.03		
AGRICULTURE	$0.00	$0.00	$0.43	$0.43		

APPENDIX E

DEVELOPMENT SUMMARY

Sequoia Union High School District
Development Summary

Project Description	Residential Units	Planning Jurisdiction	Status
1548 Maple (townhomes)	157	Redwood City	Application deemed complete
150 El Camino Real (codominiums)	12	Redwood City	Approved
204 Franklin Street (multi-family)	91	Redwood City	Approved (scope expected to change)
603 Jefferson Avenue (condominiums)	91	Redwood City	Public Hearing
612 Jefferson Avenue (multi-family affordable)	20	Redwood City	Application deemed incomplete
849 Veterans Boulevard (multi-family, 7 affordable)	90	Redwood City	Approved
1305 El Camino Real (multi-family)	137	Redwood City	Approved
1409 El Camino Real (multi-family)	315	Redwood City	Application submitted
2398 University Avenue (condominiums)	115	East Palo Alto	In Progress
700 Cherry/1525 Chestnut (condos)	34	San Carlos	Approved
Transit Village (apartments)	202	San Carlos	Approved
Wheeler Plaza (condos)	108	San Carlos	Approved
545 Walnut Street (apartments)	9	San Carlos	Approved
530 Walnut Street (apartments)	9	San Carlos	Approved
1525 San Carlos Ave. (condos)	18	San Carlos	Approved
1501 San Carlos Ave. (condos)	6	San Carlos	Approved
977 Laurel Street (apartments)	8	San Carlos	Approved
1312 Laurel Street (apartments)	2	San Carlos	Approved
596 Club Drive (single family)	1	San Carlos	Approved
2811 San Carlos Ave. (single family)	11	San Carlos	Approved
1336 Arroyo Ave. (single family)	3	San Carlos	Approved
1985 Carmelita (single family)	1	San Carlos	Approved
520 El Camino Real (condos)	9	San Carlos	Proposed
560 El Camino Real (condos or apts.)	13	San Carlos	Proposed
1040-1052 Laurel Street (condos or apts.)	6	San Carlos	Proposed
2115 White Oak Way (single family)	1	San Carlos	Proposed
500 Walnut Street (townhomes or condos)	5	San Carlos	Proposed
490 El Camino Real (condominiums)	73	Belmont	Under Review
576 El Camino Real (condominiums)	32	Belmont	Approved
Total	1579		

source: City of San Carlos, City of Belmont, and City of Redwood City Planning Departments.